

30<sup>th</sup> January 2017

Dear Councillor,

**Town Development Committee**  
**Monday 6<sup>th</sup> February 2017 at 7.00pm**

Committee Membership: Councillors Fraser (Chair) (West), Fryer (Vice Chair) (West), Cullen (Broadway), Davis (East), Dombowski (East), Humphries (Broadway) and Macdonald (East) External representatives: Tony Nicklin, Bill Parks and Len Turner Copied to all other members for information.

Your presence is requested at a meeting of the above committee to be held at Warminster Civic Centre, Sambourne Road, Warminster.

Yours sincerely,



**Heather Abernethie FILCM**  
**Town Clerk**

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

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**A G E N D A**

**1. Apologies**

- a) **To receive** apologies from those unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

**2. Minutes**

- a) **To approve** as a correct record, the minutes of the Town Development Committee meeting held on Monday 5<sup>th</sup> December 2016; copies of these minutes have been circulated and Standing Order 17a provides that they may therefore be taken as read.
- b) **To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 5<sup>th</sup> December 2016.

### **3. Declarations of Interest**

**To receive** any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

### **4. Chairman's Announcements**

**To note** any announcements made by the Chair.

*Standing Orders will be suspended to allow for public participation.*

### **5. Public Participation**

- a) **To enable** members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda.
- b) **To receive** any petitions and deputations

*Standing Orders will be reinstated following public participation*

### **6. Reports from Unitary Authority Members**

**To note** reports provided.

### **7. New Working Group**

The committee agreed on 5<sup>th</sup> December 2016 to form a small continuation group of the Neighbourhood Plan Working Group to draw up a list of the key principles from the Neighbourhood Plan, including the policies and Community Actions, to provide support to the Planning Advisory Committee when considering planning applications. Nine of the original group have come forward to offer their assistance.

**Members to agree the following:**

- a) Name of the new group
- b) Councillor Sue Fraser must be a member as per the regular TOR's outline.
- c) Agree the membership

### **8. Boreham Road Traffic Speed Results.**

**Members to receive** for the second time the road traffic speed survey results, reference minute 255/16, for discussion.

#### ***255/16 Boreham Road Traffic Speed Results***

*The results of the speed survey indicated that the criteria had been met for Community Speed Watch. Members asked for this item to be deferred until the next meeting as it had been raised by Councillor Macdonald who was not present.*

### **9. West Street**

**Members to discuss** notes from the meeting held on 9<sup>th</sup> December between officers and residents. **Members to instruct** the Clerk on a response to the CATG on their preferences for taking this issue forward.

### **10. The Close**

**Members to discuss** the potential scheme outlined in the attached email and scheme drawing. The Clerk has met with affected business owners and has received support for the proposals. **Members to instruct** the Clerk on a response to the CATG.

### **11. Woodcock Road Metro Count**

**Members to receive** metro count results for Woodcock Road. Members to instruct the Clerk for communication to the next CATG.

### **12. War Memorial**

**Members to note** that Historic England is considering the War Memorial at Portway for addition to the List of Buildings of Special Architectural or Historic Interest and will send a report to Council, once completed. The Clerk will update members at a future date.

### **13. Warminster Vintage Bus Day**

**Members to agree the provision** of 118 car parking spaces in Central Car park to support Warminster Vintage Bus Day on 1<sup>st</sup> October 2017. The Council is provided with 812 free spaces for the year.

### **14. WR1 Plants Green**

**Members to note** WR1 for Plants Green has been included in current round of Waiting Restrictions under assessment. The Chair and Clerk agreed the scheme with residents and yellow lining will be extended on both sides of the road to the end of numbers 3 and 10. Residents have written to Council their support. The Clerk will provide a scheme map for members at the meeting.

### **15. Communications**

- a) **The members to decide** on items requiring a press release.
- b) **The members to confirm** their spokesperson for any item listed on the agenda to report on the Council's decision if required.

The date of the next Town Development meeting - not yet booked.

The dates of the next two CATG meetings are 29<sup>th</sup> March 2017 and 15<sup>th</sup> June 2017.

Minutes from this meeting will be available to all members of the public either from our web site [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

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