

**Minutes of the  
Town Development Committee  
held on Monday 4<sup>th</sup> December 2017 at 7pm  
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

**Committee Membership:**

Cllr Brett (East)	*	Cllr Macfarlane, Chairman (West)	*
Cllr Davis, Vice Chairman (East)	*	Cllr Robbins (East)	A
Cllr Fraser (West)	*	Cllr Nicklin (ex officio, Chairman of NPPRWG)	*
Cllr Fryer (Broadway)	*	Bill Parks (external representative)	A
Cllr Macdonald (East)	AB	Len Turner (external representative)	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

Officers: Fiona Fox and Veronica Mills

Public and press: 32 members of public, 0 press

Councillor Nicklin took a place at the table but there was confusion as he had not been included on the agenda and he moved to the public gallery.

**TD/17/037    Apologies for absence**

Apologies were received and accepted from Councillor Robbins and Bill Parks.

**TD/17/038    Declarations of Interest**

Councillor Davis declared an interest in agenda item 18 as he had asked for the item to be put on the agenda and was affected by some of the issues. Councillor Fryer declared an interest in agenda item 16 as his partner had written the letter, although he had also witnessed the incident.

**TD/17/039    Minutes**

**TD/17/039.1** The minutes of the Town Development Committee (TD) meeting held on Monday 25<sup>th</sup> September 2017 were approved as a correct record and signed by the chairman.

**TD/17/039.2** There were no matters arising.

**TD/17/040    Chairman's Announcements**

None.

## ***Standing Orders were suspended at 7.08pm to allow for public participation***

### **TD/17/041 Public Participation**

**Mark Kimpton** spoke on agenda item 18.2, yellow lines in Plants Green. He was happy with the current arrangements following the recent extension of the yellow lines which had made a significant improvement to road safety. He thanked the Town Council for ensuring the lines had been put in place quickly and felt they were adequate and appropriate for the area.

**Jeremy Mahoney** spoke on item 13, the petition from the residents of Newport and The Mews. He was acting as spokesman for the many Newport residents in attendance. The 40 properties in the cul de sac were built in the early 1980s and are all in private ownership. Many did not have garages or off-street parking which was not a problem historically as the road itself provides a good number of spaces. Since the car parking charges were introduced the cul de sac is full of non-Newport residents looking for free parking, forcing residents to have to park on the pavements. This causes problems for emergency vehicles and one ambulance called to a seriously ill resident in the middle of the night had difficulty getting past the parked cars. The owners of the cars were not Newport residents and could not be traced, and it took the ambulance a considerable time to get a matter of 50 yards. The resident sadly died later. If there were to be a fire at a property a fire engine would have similar difficulty, posing a risk to life and property.

Mothers with pushchairs and elderly residents have to constantly walk in the road to avoid cars parked on the pavement, and the constant stream of traffic 'cruising' for spaces makes the area too dangerous for children to play outside. Many of the cars looking for space then have to turn to leave Newport and several residents' vehicles have been damaged. Overnight sleeping vans have also begun to use Newport, with effluent being discharged in one instance.

The residents believe that double yellow lines or a timed parking zone would increase the problems and they are requesting instead that Newport/The Mews cul de sac be zoned as a residents' parking area. They are prepared to pay the charge for administering such a scheme.

**Councillor Jolley** spoke on item 18.2 on the agenda saying that he had been involved in getting the yellow lining for Plants Green and that there were further yellow lines needed at the corner leading towards the Gipsy Lane junction as Ashwood workers were parking there and it was increasingly dangerous.

**Nigel Hampton** spoke on item 18.3 on the agenda, additional yellow lining on Boreham Road. Houghton Close shares an access with St John's Primary School and the Parish Hall, both of which are in use during the day and evening. There is a Keep Clear marking in front of the access and a white bar marking on the west side up to the junction with Houghton Close. Many people who use the school and hall are now parking on this white line, making it difficult for those exiting Houghton Close to see oncoming traffic. Mr Hampton requested that the Keep Clear area be enlarged or double yellow lines be added to assist with access.

**Councillor Nicklin** spoke on item 9.1 on the agenda, requesting that the committee accepts the Terms of Reference submitted by the Neighbourhood Plan Policy Review Group.

He asked that the previous Town Development minutes be checked to clarify his position as an ex officio member of the Town Development Committee. The Clerk confirmed that he was correct. The Chairman apologised to Councillor Nicklin for the omission and invited him to return to the table, which Councillor Nicklin duly did.

### ***Standing Orders were reinstated at 7.19pm***

*It was agreed to bring forward agenda items 13 and 18*

#### **TD/17/042 Petition from Residents of Newport**

Members were sympathetic to the problem experienced by the residents of Newport which was echoed across many other areas in town. Parking was a thorny problem but there were health and safety issues for the elderly and mothers with pushchairs so the matter should be addressed with urgency. There would be implementation and maintenance costs for a permit scheme and all the residents of the area would have to buy into it. **It was resolved that the Town Council's support of the Newport petition be reinforced at the Community Area Transport Group (CATG) and that the costs of implementing the scheme be obtained from CATG and reported back to the residents of Newport.**

#### **TD/17/043 Yellow Lines and Bar Markings**

**TD/17/043.1** There are a number of individuals who want white bar markings, some of whom have offered to pay. Requests for waiting restrictions have to come via the Council before being passed on to CATG. **It was resolved that anyone wishing to have a bar marking who is prepared to pay for it, provided it is deemed appropriate by a Highways engineer, will have their requests passed to CATG.**

**TD/17/043.2** There had been some residents of Plants Green and East Street who were unhappy with the extent of the double yellow lines and the reduction in parking. They said had not been consulted. Some Plants Green residents felt the double yellow lines had given vehicles the opportunity to speed along that stretch of road and there had been some near misses. They wished their concerns to be minuted. There was a resident parking half on the pavement and half on the road on the corner of Plants Green with Gipsy Lane and Councillor Brett had experienced near misses with the Ashwood food delivery vehicle as a result.

Residents in Boreham Road wished the yellow lines outside Gibbs Transport to be reduced to allow more parking. Gibbs had requested the extended lines which would remain while the business still operated from the site. **It was resolved that residents should submit WR1 forms that could be taken forward to CATG.**

**TD/17/043.3** Following the discussion regarding access to Houghton Close **it was resolved that Mr Hampton should submit a WR1 form which would be supported by the Town Council and submitted straight to CATG.**

#### **TD/17/044 Reports from Unitary Authority Members**

None.

#### **TD/17/045 CCTV Working Group**

There were no minutes to approve.

- TD/17/046** **Neighbourhood Plan Policy Review Working Group (NPPRWG)**  
**TD/17/046.1 Terms of Reference** The members discussed the proposed change of name of the committee to ‘Strategic Planning Policy Working Group’. It was felt the name should include ‘Review’ after ‘Policy’ to clarify that it was reviewing Wiltshire Council’s strategic plans not creating policy. There was further discussion over whether the group should be able to invite developers to speak to it as there were concerns about transparency. **It was resolved that the NPPRWG should make further revisions to the terms of reference and refer these back to Town Development in February.**
- TD/17/046.2 Responses to Wiltshire Council’s Local Plan Review Consultation**  
**It was resolved that the NPPRWG’s comments be accepted.** The Chairman thanked the NPPRWG for the hard work they had put into this.
- TD/17/047** **Traffic System Working Party (TSWG)**  
 No meetings had been held as yet. The Clerk would contact Councillor Jolley to move this forward.
- TD/17/048** **Community Area Transport Group (CATG): Report from the meeting held on 12<sup>th</sup> October 2017**
- TD/17/048.1 3954/4185 The Close** The Clerk was arranging a further meeting with residents of The Close and Kyngeston Court to discuss the best options.
- TD/17/048.2 4089 Woodcock Road** The Clerk would have a discussion with the military to establish who owns the verge opposite Kingdown School and whether there are any plans for it.
- TD/17/048.3 5404 Foreminster Court onto Fore Street** The WR1 form had not been returned from the requester but the members felt this was a request that should be supported. The issue of the removal of railings on Fore Street should be referred back to CATG.
- TD/17/048.4 Metro Count in Brook Street** Councillor Fryer said the counter should be located on the longest stretch of Brook Street, between the King street junction and the roundabout. **The Clerk to complete the request form for a metro count to send to CATG.**
- TD/17/049** **Speeding on Imber Road**  
 The results of the metro count had indicated there was a sufficient speeding problem to warrant a Community Speedwatch initiative, but the resident did not have the time to give to this. The matter of SIDs as an alternative would be discussed under agenda item 19. **The results of the metro count were noted.**
- TD/17/050** **Weymouth Street Additional Street Light**  
**It was resolved that once CCTV had confirmed the desired location of the new street column this would be referred to CATG for costings.**
- TD/17/051** **Warminster Rugby Club**  
 There were three new signs needed to direct visitors to the Rugby Club – at Folly Lane, Victoria Road and Fore Street. The current signs say Sports Field. The most urgent of these was at Folly Lane. The Club had been in existence at Folly Lane since 1997 and the clubhouse opened in 2009 so this was long overdue. The Rugby Club

would be prepared to pay £100 towards the cost. **It was resolved to refer this to CATG to establish the costs of replacing the signs.**

**TD/17/052**    **Bartholomew Lane**

There was no road sign for Bartholomew Lane at its junction with Portway and an ambulance had been unable to locate the lane when someone had recently collapsed there. The lane was signed at its junction with The Avenue. **It was resolved that the cost and location of the sign be referred to CATG with a copy of the letter from the resident.**

**TD/17/053**    **Paths Improvements Grants Scheme (PIGS)**

There is currently funding available from the Warminster Area Board via the PIGS. The beginning of the path leading from The Ridgeway to The Lake Pleasure Grounds is currently unsurfaced and would be improved by tarmacking. **Members resolved to complete an application from Warminster Town Council to the Area Board for the improvement of the path leading from The Ridgeway to The Lake Pleasure Grounds.**

**TD/17/054**    **Speed Indicator Devices (SIDS)**

Members discussed the efficacy of SIDs and whether the purchase costs of approximately £3,450–£3,750 plus ongoing maintenance costs could be justified when research had shown they were effective for no longer than two weeks in any location. A contractor would need to be employed to install them as there was no in-house capacity. Data could only be obtained from one direction. Members felt that Community Speedwatch schemes, such as that in Chitterne, had a more positive outcome as data could be used by the police and fines issued. Councillor Davis proposed that the Council should be proactive and purchase one SID. There was no seconder. Councillor Macfarlane proposed that the decision on SIDs be put on the back burner until the Town Council has a more established public works facility. Seconded Councillor Fryer. Councillor Davis proposed the vote should be recorded. There was no seconder. Voting In Favour 4, Against 1, Abstentions Nil.

**TD/17/055**    **Communications**

Members requested a press release be issued on the Newport petition.

**Meeting closed at 9.40pm.**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.