

Dear Councillor

You are summoned to a meeting of the:

Devolved Services and Assets Sub-Committee
on Thursday 19th April 2018 at 10am
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

Cllr Brett (East) Chairman	Cllr Jolley (Broadway) Vice-Chairman
Cllr Fraser (West)	Cllr Ridout (West)
Cllr Fryer (Broadway)	

Peter Hewitt (Volunteer), Stuart Legg, Park and Open Spaces Manager, Fiona Fox, Town Clerk and RFO, Veronica Mills, Administration Officer, and other invited guests.

Copied to all other members for information.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

A G E N D A

- 1. Apologies for absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
- 2. Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Devolved Services Working Group meeting held on 22nd March 2018; copies of these minutes have been circulated and Standing Order 17a provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Devolved Services Working Group meeting held on 22nd March 2018.

4. **Chairman's Announcements**

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the sub-committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided.

7. **Play Areas Working Group (PAWG)**

The PAWG will meet on 17th April. **The Chairman to report back.**

8. **Clerk's Report**

Attached for members' perusal.

For noting.

9. **Paddling Pool**

The Park and Open Spaces Manager to confirm the option chosen by the committee and the costs of the resurfacing. **For members to approve.**

10. **Skatepark**

Councillor Ridout to update.

11. **Fun Run in Warminster Park**

Fit to Perform, in conjunction with the Park and Open Spaces Manager, have organised two successful 5k events. **Members to approve this as a fortnightly Town Council event to be insured by the Town Council, but to be organised by Fit to Perform.**

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

12. To receive legal advice.

The public and press will be invited to return to the meeting after item 12 has been completed.

13. Budget Implications

The Clerk will outline the budget implications to the next Finance and Assets Committee.

14. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

The date of the next Devolved Services Sub-Committee will be Wednesday 23rd May 2018.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.