



**Minutes of the  
Town Development Committee  
held on Monday 4<sup>th</sup> June 2018 at 7pm  
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

**Committee Membership:**

<b>Cllr Brett (East)</b>	<b>*</b>	<b>Cllr Robbins (East)</b>	<b>A</b>
<b>Cllr Davis (East)</b>	<b>*</b>	<b>Cllr Nicklin (ex officio, Chairman of SPRG)</b>	<b>*</b>
<b>Cllr Fraser (West) Vice Chairman</b>	<b>*</b>	<b>Bill Parks (external representative)</b>	<b>*</b>
<b>Cllr Fryer (Broadway)</b>	<b>A</b>	<b>Len Turner (external representative)</b>	<b>*</b>
<b>Cllr Macfarlane, (West) Chairman</b>	<b>*</b>		

Key: \* Present    A Apologies    AB Absent

**In attendance:**

Officers: Fiona Fox and Judith Halls

Public and press: 0 member of the public, 0 press

**TD/18/01    Election of Committee Chairman**

Councillor Fraser proposed Councillor Macfarlane as the chairman for the Town Development Committee for the year 2018–2019, seconded Councillor Brett, voting unanimous in favour.

**TD/18/02    Election of Committee Vice Chairman**

Councillor Macfarlane proposed Councillor Fraser as the vice chairman for the Town Development Committee for the year 2018–2019, seconded Councillor Davis, voting unanimous in favour.

**TD/18/03    Apologies for absence**

Apologies were received and accepted from Councillors Fryer and Robbins.

**TD/18/04    Declarations of Interest**

None.

- TD/18/05**     **Minutes**  
**TD/18/05.1** The minutes of the Town Development Committee (TD) meeting held on Monday 16<sup>th</sup> April 2018 were approved as a correct record and signed by the chairman.  
**TD/18/05.2** None.
- TD/18/06**     **Chairman’s Announcements**  
None.
- TD/18/07**     **Public Participation**  
None.
- TD/18/08**     **Reports from Unitary Authority Members**  
None.
- TD/18/09**     **CCTV Working Group**  
The minutes of the CCTV meeting held on 13<sup>th</sup> March 2018 were adopted.
- TD/18/10**     **Spatial Planning Review Group**  
**TD/18/10.1** Councillor Nicklin advised the committee that when the Spatial Planning Review Group met they discussed the Wiltshire Council Housing Site Allocation Plan (HSA) and he confirmed that comments should be sent to Wiltshire Council by 11<sup>th</sup> June 2018. A lengthy discussion took place and of note; the comments submitted to the previous HSA consultation in September 2017, which had been approved by council at that time, would be re-iterated in this return, and that only one or two points were to be added, this was further clarified by Len Turner.
- It was agreed that Councillor Nicklin would forward to members of the TD committee, by Wednesday 6th June 2018, the couple of points which were to be submitted to Wiltshire Council. These would be considered by members for approval and then ratification at the next TD meeting. Officers would forward the return to Wiltshire Council by the deadline.**
- TD/18/10.2** Councillor Fraser proposed acceptance of the request to co-op Veronica Mills onto the SPRG Working Group, seconded Councillor Brett, voting unanimous in favour.
- TD/18/11**     **Town Speed Champion Update**  
Councillor Davis advised members that the Community Speed Watch had a stand at the Spring in the Park event and whilst there was lots of interest, no one signed up to become involved. There are currently leaflets and flyers available at the Civic Centre for anyone interested in joining and several members expressed an interest in taking part. Town Clerk, Fiona Fox advised the committee that in the following months there would be a display board at the Civic centre to generate more interest and further publicity would be arranged.

Signed.....Date.....

**TD/18/12 Community Area Transport Group (CATG)**

The next CATG meeting will be Thursday 7<sup>th</sup> June 2018, 10am at the Fire Station. Members discussed the speeding issues along West Street and Councillor Davis advised as Chair of the CATG that he would take this issue forward to the forthcoming meeting.

In addition, Councillor Davis proposed that a 20mph speed limit be introduced from the Co-op in West Street where it narrows to the Obelisk, including Pound Street up to the home zone area.

**Seconded Councillor Fraser, voting unanimous in favour.**

**TD/18/12.1** A member of the public had raised concerns that sight lines were poor at the Waitrose car park exit, and that markings were needed to stop cars before reaching the pavement section in order to protect pedestrians. Members debated the issue about adding markings on the exit from Waitrose. It was agreed that the sight lines were poor, and markings are needed, concerns were raised about the speed hump at the entrance to the supermarket.

**The Town Clerk, Fiona Fox, was asked to contact Waitrose to discuss the concerns raised, and to ask if they could contribute to the works.**

**Councillor Davis proposed that this issue be taken forward to CATG, seconded Councillor Macfarlane, voting unanimous in favour.**

**TD/18/12.2** Members considered whether to restrict parking on the hill section of Weymouth Street to limited hours (4) to prevent spaces being filled by workers who park all day. The members felt that restricting parking on the hill section of Weymouth Street to limited hours would be very difficult to implement and that there were parking issues all over the town.

**The members voted unanimously not to proceed with this request.**

**TD/18/13 No3. High Street, Warminster**

The following motion had been received from Cllr Fryer, as agreed at the recent Annual Meeting of Town; 'to form a working group to push for progress on resolving the problems with No. 3 High St'.

It was confirmed that Councillors had been trying for years to resolve the problems with No.3 High Street and felt that a working group should not be established. They had a lengthy debate about cosmetic restoration and using a shroud to cover the scaffolding. It was noted that there is currently a tree growing out of the front of this listed building which needed to be addressed as a matter of urgency. The owners of the building and Wiltshire Council would need to be contacted to resolve this problem.

**Councillor Davis proposed not to proceed with a new working group for No3 High Street, seconded Councillor Brett, voting unanimous in favour.**

**Councillor Fraser proposed for Councillor Davis to contact Wiltshire Council planning enforcement to inform them about the tree growing out of the front of**

the building, and to establish if the building could be de-listed from a listed building, seconded Councillor Macfarlane, voting unanimous in favour. Councillor Macfarlane proposed the Town Clerk, Fiona Fox establish costs for a shroud and to contact the owners to see if they would contribute and to bring her finding back to the next Town Development Meeting. Seconded Councillor Fraser, voting in favour 3, Against 1, Abstentions Nil. Motion carried.

**TD/18/14 South West Operational Flood Working Group**

Councillor Fraser advised the members that Warminster was still waiting for its updated flood plan. She was unable to attend the next Flood Working Group meeting, however Isobel Buckingham, a flood warden would be attending. Some concerns were raised that not all the flood warden had been receiving invitations to attend meetings and the Clerk advised that she would investigate this.

**TD/18/15 Litter Champion**

The Town Clerk, Fiona Fox updated the members in Councillors Jeffries' absence saying that a date for the first litter clearing had been arranged for Saturday 23<sup>rd</sup> June 2018 and that the initial area to be tackled would be the Avenue and a few surrounding lanes. Some Warminster residents had already come forward to be involved in clearing the town and more would be sought. Highways would be contacted to advise them of any action being taken. A logo had been produced which would be used on all literature. There would be lots of PR done leading up to the event using local radio, a display in the Civic Centre foyer. #WonderfulWarminster. This will be the first of a series of events.

**TD/18/16 Wiltshire Council: Parish Emergency Assistance Scheme (PEAS)**

The PEAS initiative would allow Wiltshire Council to provide equipment to local town and parish councils to enable them to refill their salt bins or spread salt in problem areas during periods of adverse weather. Whilst the members thought this was a good idea, Warminster does not have the space or resources at this current time to undertake this offer.

**Councillor Macfarlane proposed thanks to Wiltshire Council for the initiative, but owing to limited resources would decline from taking part on this occasion, seconded Councillor Fraser, voting in favour 3, Against Nil, Abstentions 1. Motion carried.**

**TD/18/17 Communications**

None.

**Meeting closed at 8.35pm.**

Signed.....Date.....