

**Minutes of the
Town Development Committee
held on Monday 19th February 2018 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Committee Membership:

Cllr Brett (East)	*	Cllr Macfarlane, Chairman (West)	*
Cllr Davis, Vice Chairman (East)	*	Cllr Robbins (East)	*
Cllr Fraser (West)	*	Cllr Nicklin (ex officio, Chairman of NPPRWG)	*
Cllr Fryer (Broadway)	*	Bill Parks (external representative)	*
Cllr Macdonald (East)	AB	Len Turner (external representative)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Veronica Mills and Judith Halls

Public and press: 13 members of public, 0 press

TD/17/056 Apologies for absence
There were no apologies received.

TD/17/057 Declarations of Interest
None.

TD/17/058 Minutes
TD/17/058.1 The minutes of the Town Development Committee (TD) meeting held on Monday 4th December 2017 were approved as a correct record and signed by the chairman.
TD/17/058.2 There were no matters arising.

TD/17/059 Chairman's Announcements
None.

Standing Orders were suspended at 7.04pm to allow for public participation

Signed.....Date.....

TD/17/060 Public Participation

Seven residents from Woodcock Park, Whitfield Close and Woodcock Gardens spoke on the difficulty of crossing Woodcock Road from the two residential parks on the north side of Woodcock Road. There are many elderly and partially sighted residents living in the area. There is no pavement on this side of the road, so to cross to the safety of the south side residents have to negotiate a stretch of road along which traffic tends to speed. The problem is exacerbated when Highbury Football Club play on Saturdays. Although Kingdown School have offered parking facilities for the club, the majority of people park on Woodcock Road, creating further obstacles for the elderly and disabled residents trying to cross.

Standing Orders were reinstated at 7.09pm

It was agreed to bring forward agenda item 13

TD/17/061 Request for Crossing at Woodcock Road

Members agreed that the crossing points for residents of Woodcock Park and Whitfield Close were highly dangerous and that action needed to be taken. The problem was that if a crossing was built there would need to be a pavement on the north side of the road which would provide a safe space to stand and be seen. Since Woodcock Road was at the correct width this could only be achieved by using land from the site owners. The cost and feasibility of providing a crossing would need to be established and other options considered.

The Chair of Highbury should be approached to encourage the club to make use of the availability of parking at Kingdown.

Standing Orders were suspended at 7.19pm to allow for additional information from the public

Whitfield Close has ground that could possibly used to provide a pavement for a crossing. One of the residents would speak to the site manager to establish whether this was feasible. Residents also informed members that since the pavement on the south side had been widened to allow for dual pedestrian and cycle use, the result was that when cars parked for Highbury it reduced the traffic to single file.

Standing Orders were reinstated at 7.25pm

It was resolved to put the matter to CATG to ask a Wiltshire Council engineer to look at this issue holistically and to come back with recommendations.

TD/17/062 Reports from Unitary Authority Members

None.

TD/17/063 CCTV Working Group

There were no minutes to approve.

- TD/17/064** **Neighbourhood Plan Policy Review Working Group (NPPRWG)**
 The draft Terms of Reference incorporating the revisions requested at the previous meeting **were approved.**
- TD/17/065** **Traffic System Working Party (TSWG)**
 The first meeting of the TSWG had been held immediately prior to the Town Development meeting.
- TD/17/066** **Community Area Transport Group (CATG): Report from the meeting held on 8th February 2018**
3954/4185 The Close – It was resolved that Option B should be chosen for the footway improvements and to approve the additional increase in the Town Council’s contribution from £1500 to £2057.37.
- 4537 West Street – CATG were looking into a 20mph speed limit from West Street along Vicarage Street to the Obelisk and along Church Street to The Minster. This would include Pound Street up to the residents’ zone at Westleigh. It was noted that a 20mph limit would involve signage only. A 20mph zone would necessitate traffic calming measures and the associated expense. The TSWG had also discussed this issue and was considering what parts of the town could be included. **For discussion at TSWG and to keep on CATG.****
- 4089 Woodcock Road – Kingdown were not interested in taking on the grass verge opposite the school. They would have no funds to do anything with the land. **It was resolved to keep this on the agenda of CATG until the ownership was known.****
- Residents’ Parking at Newport – A number of towns had requested residents’ permit areas. Newport was included on the list.**
- TD/17/067** **Yellow Lining at Chapel Street**
It was resolved to refer the matter back to CATG with a request for a white bar line or an alternative solution. The Neighbourhood Policing Team would be asked to check the area.
- TD/17/068** **New Permissive Bridleway**
 Members felt this was an issue for Wiltshire Council and not for the Town Council. The costs and feasibility were not known and this was on the open highway with a ditch so there were several aspects to consider. **It was resolved to refer this to Wiltshire Council.**
- TD/17/069** **Dropped Kerb at Thornhill Road**
It was resolved to refer this request to CATG.
- TD/17/070** **Communications**
 None.

Meeting closed at 8.10pm.

Signed.....Date.....