

MINUTES
of the
Devolved Services and Assets Sub-Committee
held on Thursday 23th August 2018 at 10.00am
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

Cllr Brett (East) Chairman	*	Cllr Fryer (Broadway)	*
Cllr Doyle (East)	A	Cllr Jolley (Broadway) Vice Chairman	A
Cllr Fraser (West)	*	Cllr Ridout (West)	*

Key: *Present A Apologies received Ab Absent

In attendance:

Officers: Fiona Fox, Town Clerk and Responsible Financial Officer, Tom Dommett, Assistant Town Clerk, Stuart Legg, Parks and Open Spaces Manager, Councillor Tony Nicklin (Mayor)

Public and press: 0

DS/18/035 Apologies for absence

Apologies were received and reasons accepted from Councillors Doyle and Jolley

DS/18/036 Declarations of Interest

None.

DS/18/037 Minutes

DS/18/037.1 The minutes of the meeting held on 26th July 2018 were approved as a true record and signed by the chairman.

DS/18/037.2 None.

DS/18/038 Chairman's Announcements

The Chairman expressed his thanks and appreciation of all the support given to him by the Parks and Open Spaces Manager and the Assistant Town Clerk regarding the ongoing community engagement exercise. The Chairman noted that several staff had been away in August and thanked the Assistant Town Clerk for his professionalism while 'holding the fort'.

Signed.....Date.....

Standing Orders were suspended to allow for public participation

DS/18/039 **Public Participation**
None

Standing Orders were reinstated following public participation

DS/18/040 **Reports from Unitary Authority Members**
Nothing to report

DS/18/041 **Clerk's Report: Town Park and Associated Land**
It was noted that MUGA stands for Multi Use Games Area – it is used mainly for 5 aside football.

The Clerk's report was noted.

DS/18/042 **Play Areas Working Group (PAWG)**
The Chairman reminded the meeting that the community engagement was ending on 27th August. There is a final push on social media to get some more responses. The Play Area Working Group will meet to analyse the results of the community engagement and a report will go to the Council for discussion to resolve the way forward.

DS/18/043 **Café Shutters**
The Parks and Open Spaces Manager reported back on the quotations received and that the total cost would be £2085 plus VAT. Members had visited the Café and examined the shutters and appreciated the problems that had been highlighted. They confirmed the work should be done as a matter of priority.

DS/18/044 **Budget Implications**
The tree works contained within the Clerks report fell within delegated spend, totalling £2040 plus VAT. The work on the Café shutters will be £2085 plus VAT.

DS/18/045 **Communications**
None

Meeting ended: 10.16 am

Signed.....Date.....