

**MINUTES**  
**of the FULL COUNCIL**  
**held on Monday 19<sup>th</sup> November 2018 at 7pm**  
**at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

**Committee membership:**

<b>Cllr Batchelor (Broadway)</b>	<b>A</b>	<b>Cllr Jolley (Broadway)</b>	<b>A</b>
<b>Cllr Brett (East)</b>	<b>*</b>	<b>Cllr Macfarlane (West)</b>	<b>*</b>
<b>Cllr Davis (East)</b>	<b>*</b>	<b>Cllr Nicklin, Chairman of Council and Mayor (West)</b>	<b>*</b>
<b>Cllr Doyle (East)</b>	<b>*</b>	<b>Cllr Pitcher (Broadway)</b>	<b>*</b>
<b>Cllr Fraser (West)</b>	<b>*</b>	<b>Cllr Ridout (West)</b>	<b>*</b>
<b>Cllr Fryer, (Broadway)</b>	<b>*</b>	<b>Cllr Robbins (East)</b>	<b>*</b>
<b>Cllr Jeffries, Vice Chairman of Council and Deputy Mayor (Copheap)</b>	<b>*</b>		

**Key:** \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Fiona Fox, Town Clerk and Responsible Financial Officer (RFO), Tom Dommett, Assistant Town Clerk, Judith Halls, Officer.

**Wiltshire Police:** 0

**Public and Press:** 1 member of the public, 1 member of the press

**FC/18/070    Apologies for Absence**  
Apologies were received and accepted from Cllrs Batchelor and Jolley

**FC/18/071    Declarations of Interest**  
None.

**FC/18/072    Minutes**  
**FC/18/072.1** The minutes of the Full Council meeting held on Monday 17<sup>th</sup> September 2018 were approved as a true record and signed by the Chairman.

**FC/18/072.2** Noted.

**FC/18/073**     **Mayor's Announcements**

**FC/18/073.1** Cllr Nicklin stated what an honor it had been for him to participate in the Remembrance Sunday event and expressed his thanks to the Clerk, the Town Council staff and everybody else involved.

**FC/18/073.2** Two additional engagements were added; the Carnival on Saturday 27<sup>th</sup> October 2018, and the WW1 Commemorative Tree Planting Ceremony in the Lake Pleasure Grounds on Saturday 10<sup>th</sup> November 2018.

**The engagements were noted.**

**FC/18/074**     **Questions**

None.

**FC/18/075**     **To Authorise the Sealing of Documents**

None.

*Standing Orders were suspended at 7.07pm to allow for public participation*

**FC/18/076**     **Public Participation**

Harriet James stated that Westbury Town Council, Frome Town Council and Bratton, Heywood and Dilton Marsh parish councils have all objected to the Westbury waste gasification plant planning application (18/09473/WCM). She requested that Warminster Town Council did the same and outlined her reasons for opposing the application.

The Chairman of the Council responded that as the matter was not an agenda item, the Council could not make any decision and he advised writing to the Clerk with her concerns so that Clerk could consider adding the matter to a future agenda.

*Standing Orders were reinstated at 7.12pm*

**FC/18/077**     **Correspondence Circulated**

Noted.

**FC/18/078**     **Reports from Unitary Authority Members and Police**

**FC/18/078.1** None.

**FC/18/078.3** PC Lee Pelling sent his apologies for being unable to attend the meeting, a report from him was circulated.

**The Police report was noted.**

**FC/18/079**     **Reports from External Representatives**

Cllr Robbins reported that he had attended a successful meeting of Warminster Relief in Need.

**FC/18/080**

**Proceedings of Committee**

The minutes of the following meetings were adopted:

**FC/18/80.1 HR Committee: 9<sup>th</sup> July and 2<sup>nd</sup> October 2018 respectively.**

**FC/18/80.2 Finance and Assets Committee: 3<sup>rd</sup> September and 17<sup>th</sup> September 2018 respectively.**

**FC/18/80.3 Planning Advisory Committee: 10<sup>th</sup> September and 22<sup>nd</sup> October 2018 respectively.**

**FC/18/80.4 Devolved Services and Assets Committee: 10<sup>th</sup> September 2018**

**FC/18/081**

**Conclusion of Annual Return**

Noted.

**FC/18/082**

**Community Infrastructure Levey (CIL) Policy**

**Members received the recommendations from the CIL Working Group and unanimously resolved:**

**FC/18/082.1 Approval of the process by which projects will be considered for CIL.**

**FC/18/082.2 To approve the short and long list of CIL projects as recommended by the CIL Working Party.**

**FC/18/082.3 That the CIL Working Group will meet on an ad hoc basis to consider projects forwarded from Council committees, and that these will be ranked and commended to Council for approval.**

**FC/18/082.4 That a standing item on committee agendas will be any new projects for consideration by the CIL Working Group**

**FC/18/083**

**Skatepark Project**

**FC/18/083.1 The quantity surveyor's estimate analysis for the project were noted**

**FC/18/083.2 The current situation regarding the funding application to the Military Covenant and Plain Action were noted.**

**FC/18/084**

**Play Areas**

**FC/18/084.1 Members unanimously resolved to proceed to negotiate a Lease arrangement for the eight play areas.**

**FC/18/084/02 Members unanimously resolved to delegate the details of the agreement to the Town Clerk in consultation with the Chairman of the Devolved Service and Assets Committee and the Chairman of the Council and mindful of the Town Councils desire to have an asset transfer of the Play Areas sooner rather than later.**

**FC/18/085**

**Communications**

Members agreed to media releases on:

The CIL Funding Shortlist – speaker – Cllr Robbins

The Play Areas – speaker – Cllr Brett

Progress on the Skatepark Project – speaker – Cllr Robbins

A note from the Chairman for Members - The best way to avoid any misrepresentation of facts is to refer any outside press approach to the person

designated.

**Meeting closed at 7.52pm**