

**MINUTES
of the
DEVOLVED SERVICES AND ASSETS COMMITTEE
held on Thursday 22nd November 2018 at 7.00pm
at Warminster Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Committee Membership:

Cllr Brett (East) Chairman	*	Cllr MacFarlane (West)	*
Cllr Fraser (West) Vice Chairman	*	Cllr Nicklin (West)	*
Cllr Fryer (Broadway)	*	Cllr Robbins (East)	A
Cllr Jeffries (Copheap)	*		

Key: *Present **A** Apologies received **Ab** Absent

In attendance:

Officers: Fiona Fox, Town Clerk and Responsible Financial Officer (RFO), Tom Dommett, Assistant Town Clerk, Mr Peter Hewett, Community Representative.

Public and press: 1 member of the public 0 press

DS/18/064 **Apologies for absence**

Apologies were received and accepted from Councillor Robbins and Stuart Legg

DS/18/065 **Declarations of Interest**

None.

DS/18/066 **Minutes**

DS/18/066.1 The minutes of the meeting held on 16th October 2018 were approved as a true record and signed by the chairman.

DS/18/066.2 None.

DS/18/067 **Chairman's Announcements**

None.

DS/18/068 **Public Participation**

None.

Signed.....Date.....

- DS/18/069** **Reports relevant to this Committee from Unitary Authority Members**
 The Clerk advised members that Wiltshire Unitary members for Warminster were still liaising with officers and their fellow Unitary members respectively regarding the Warminster playground transfers.
- DS/18/070** **Clerk's Report: Town Park and Associated Land**
 The reported was noted and the following points raised:
DS/18/070.1 The Clerk highlighted that the Council's grounds maintenance contracts are due for renewal on 1st April 2019 and that details would be presented to members at the next Committee meeting. The contracts had been novated from Wiltshire Council and extending the contract length was included in the terms. **(Item 7 m refers).**
DS/18/070.2 Whilst it was acknowledged that the Council already advertises events in multi-media format, including Facebook, Visit Wiltshire, Town Talk, flyers and banners, more advertising of events in the park such as the model boat club and the fun runs was agreed as a good idea. The Clerk would action.
- DS/18/071** **Tree Trail – Request for Funding**
 Councillors thanked and commended Harriet James for producing an enthralling booklet.
Councillor Nicklin proposed approval of the publication of the 'Tree Trail' with an initial print run of 1000 copies, seconded Councillor MacFarlane, voting unanimous in favour.
- DS/18/072** **Lake Pleasure Grounds (LPG): Paddling Pool**
 Members debated the future of the paddling pool and it was unanimously agreed that the paddling pool would remain whilst acknowledging that it was a wonderful asset for the LPG and Town. Members further noted; to keep the pool open, further repairs may be required in the interim whilst a significant re-build/replacement was planned; the work may have to be phased; the pool was number two on the Community Infrastructure Levy (CIL).
Councillor MacFarlane proposed to delegate the research, costings and funding of option 4 (to replace the existing pool) to officers for presentation at the next Committee meeting, with the understanding that Option 2, repairing the pool to keep it open, will also be pursued in parallel, seconded Councillor Fraser, voting unanimous in favour.
- DS/18/073** **Draft Budget**
 Noted.
 Members agreed to add/increase the following items on the 2019/2020 draft budget:
DS/18/073.1: Councillor Nicklin proposed increasing the budget line 210/4036, repairs and renewals in the park by £5,000, seconded Councillor Jeffries, voting in favour unanimous.
DS/18/073.2: Councillor Jeffries proposed a new budget line to fund replacement of missing/damaged bins currently under the remit of Wiltshire Council if they are going to continue to empty them, seconded Councillor Fraser voting unanimous in favour.
DS/18/073.3: Councillor Jeffries proposed the new bin replacement budget line be £5,000, seconded Councillor Fraser voting unanimous in favour.

Signed.....Date.....

DS/18/074 **CIL Funding**

Councillor Nicklin proposed the CIL Working Group be asked to consider funding replacement of missing/damaged bins currently under the remit of Wiltshire Council if they are going to continue to empty them, seconded Councillor Fraser voting unanimous in favour.

DS/18/075 **Communications**

Members requested media releases on:

The intention to replace the paddling pool - speaker Councillor Brett

The publication of the Tree Trail - speaker Councillor Nicklin

Meeting ended: 7.53 pm

Signed.....Date.....