

**MINUTES
of the
DEVOLVED SERVICES AND ASSETS COMMITTEE
held on Thursday 13th December 2018 at 7.00pm
at Warminster Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Committee Membership:

Cllr Brett (East) Chairman	*	Cllr Macfarlane (West)	A
Cllr Fraser (West) Vice Chairman	*	Cllr Nicklin (West)	*
Cllr Fryer (Broadway)	*	Cllr Robbins (East)	*
Cllr Jeffries (Copheap)	A		

Key: *Present **A** Apologies received **Ab** Absent

In attendance:

Officers: Tom Dommett, Assistant Town Clerk, Stuart Legg, Parks and Open Spaces Manager, Mr Peter Hewett, Community Representative.

Public and press: 0 member of the public 0 press

DS/18/076 **Apologies for absence**
Apologies were received and accepted from Cllrs Macfarlane and Jeffries and Fiona Fox, Town Clerk.

DS/18/077 **Declarations of Interest**
None.

DS/18/078 **Minutes**
DS/18/078.1 The minutes of the meeting held on 22nd November 2018 were approved as a true record and signed by the chairman.
DS/18/078.2 None.

DS/18/079 **Chairman's Announcements**
None.

DS/18/080 **Public Participation**
None.

Signed.....Date.....

DS/18/081 Reports from Unitary Authority Members

None.

DS/18/082 Clerk's Report: Town Park and Associated Land

The reported was noted and the following points raised:

DS/18/082.1 Skatepark – It was noted that the Plain Action Application would be circulated to the Working Group before it was submitted. The Committee looked forward to seeing this progress swiftly.

DS/18/082.2 Paddling Pool – It was noted that several of the site visits by contractors to obtain quote would not take place until January 2019.

DS/18/083 Refurbishment of Footpath in the Lake Pleasure Grounds

Cllr Robbins proposed that the matter be referred to the Finance and Assets Committee to consider the best way of funding the work and that officers would seek a third quote, seconded Councillor Nicklin, voting unanimous in favour.

DS/18/084 Grounds Maintenance Contract Renewal

Cllr Robbins proposed to delegate to the Clerk the negotiation of an extension to the contracts on an annual basis for two years, seconded Cllr Fraser, voting unanimous in favour.

DS/18/085 WW1 Silent Soldier Plaque

Cllr Nicklin proposed that the Parks and Open Spaces Manger be delegated to find a way to secure the plaque, seconded Cllr Robbins, voting unanimous in favour.

DS/18/086 Draft Budget

Nothing further to add.

DS/18/087 CIL Funding

Cllr Nicklin proposed the CIL Working Group be asked to consider funding for the refurbishment of the footpath in the Lake Pleasure Grounds, seconded Cllr Brett, voting unanimously in favour.

DS/18/088 Communications

None

Meeting ended: 8.15pm

Signed.....Date.....