



**Minutes of the  
Town Development Committee  
held on Monday 3<sup>rd</sup> June 2019 at 7pm  
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

**Membership:**

<b>Cllr Brett (East) Vice Chairman</b>	*	<b>Cllr Pitcher (East)</b>	A
<b>Cllr Davis (East)</b>	*	<b>Cllr Ridout (West)</b>	A
<b>Cllr Fraser (West)</b>	*	<b>Cllr Nicklin (ex officio, Chairman of SPRG)</b>	*
<b>Cllr Fryer (Broadway) Chairman</b>	A	<b>Bill Parks (external representative)</b>	A
<b>Cllr Macfarlane, (West)</b>	*	<b>Len Turner (external representative)</b>	*

Key: \* Present A Apologies AB Absent

**In attendance:**

Officers: Fiona Fox, Town Clerk and RFO, Tom Dommett, Assistant Town Clerk, Cllr Tony Jackson (Wiltshire Unitary)

Public and press: 0 members of the public, 0 press

**TD/19/001 Election of Committee Chairman**

Cllr Nicklin proposed Cllr Fryer be elected Chairman for the municipal year, seconded Cllr Fraser, voting unanimous in favour.

**TD/19/002 Election of Committee Vice Chairman**

Cllr Fraser proposed Cllr Brett be elected Vice Chairman for the municipal year, seconded Cllr Nicklin, voting unanimous in favour.

**TD/19/003 Apologies for absence**

Apologies were received and accepted from Cllrs Fryer, Pitcher and Ridout and Mr Bill Parks.

**TD/19/004 Declarations of Interest**

No declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**TD/19/005 Minutes**

**TD/19/005.1** The minutes of the Town Development Committee (TD) meeting held on Monday 15<sup>th</sup> April 2019 were approved as a correct record and signed by the chairman.

**TD/19/005.2** Matter Arising

Cllr Nicklin and the Clerk have met with NewRiver Retail regarding regeneration of the Town Centre.

The Clerk is arranging a meeting with Wiltshire Council regarding the Bishopstrow Road Crossing.

Events superseded the need to write a letter about No3 The High Street.

The Malvern Close road sign has been taken by Wiltshire Council for installation.

Selwood Housing have indicated that they will install a handrail at Imber Road.

**TD/19/006** **Chairman's Announcements**

None.

**TD/19/007** **Questions**

None.

**TD/19/008** **Public Participation**

None.

**TD/19/009** **Reports from Unitary Authority Members**

Cllr Tony Jackson commended the town council for the work put into community litter picks.

Cllr Jackson informed the committee that he will speak informally with Wiltshire Council to try and move forward the expansion of the surgery which is being held up due to land ownership issues.

Cllr Jackson reported that he had had a meeting with the Sustainable Warminster Group about the toads on Smallbrook Road.

There seems to be three potential components, i) a speed limit, ii) guides and or tunnels to help amphibians cross the road, iii) a temporary road closure for several weeks a year.

Cllr Macfarlane asked that it be minuted that the he had only today seen the letter from Sustainable Warminster requesting that a speed limit for Smallbrook Road be an agenda item for this meeting.

**TD/19/010** **Regeneration Working Group**

Cllr Nicklin reported that a meeting had been held with NewRiver Retail. NewRiver Retail see a benefit to their retail outlets in terms of increased

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footfall by NewRiver providing community facilities. One such possibility is a new library. Another meeting is planned for 11<sup>th</sup> July with NewRiver, the town council and Wiltshire Council.

**TD/19/011 Spatial Planning Review Working Group**

Cllr Nicklin advised the committee that the SPRWG had held a meeting on 24<sup>th</sup> May. They had met with the Feeoffees regarding No3 The High Street.

The SPRWG had some enthusiasm to renew the neighbourhood plan. The most significant addition was a fourth section of the document “A Place for our Future” – linking to the a place to work,

The SPRWG was looking to recruit new members and would approach three people identified by Cllr Nicklin.

Cllr Nicklin was meeting with representatives from Westbury Town Council to advise them on how to develop their neighbourhood plan.

**TD/19/012 Terms of Reference for Town Development Committee**

Cllr Nicklin proposed to adopt the Terms of Reference with an amendment to add to 2.7 the words “the committee will also manage any spatial planning and town settlement boundary proposals by Wiltshire Council.” Seconded Cllr Fryer, voting unanimous in favour.

**TD/19/013 Flood Wardens**

**Isabel Buckingham and Paul Gerrard were appointed as Flood wardens with one vacancy remaining. The Committee recorded a vote of thank to Kim Nicklin for her work as a flood warden.**

**TD/19/014 Town Community Speed Watch**

**The Committee referred the appointment of Town Community SpeedWatch champion to the next meeting of Full Council**

**TD/19/015 Town Litter Champion**

**Councillor Jeffries was appointed the Town Litter Champion, in the event he should decline the matter would be referred to the next meeting of Full Council.**

**TD/19/016 Working Groups**

**TD/19/016.1 To appoint members to the Closed-Circuit Television (CCTV) Working Group and note that the next meeting will be held on Tuesday 11th June 2019.**

**Membership 2019 – 2020 appointed. Cllr Davis (Area Board Chairman) Cllr Fraser, PC Helen Daveridge (Wiltshire Police), Mr Dave Deacon, Peter Tetlow (Warminster Garrison GSM) Cllr Kimmins (Westbury Town Council) Peter Sammons (West Wilts Trading Estate) Deborah Urch (Clerk Westbury Town Council)**

**TD/19/016.2 Flood Working Group:**

**Membership 2019 – 2020 appointed: Cllr Sue Fraser, Paul Gerrard, Isabel Buckingham.**

**TD/19/016.3 Spatial Planning Review Working Group (SPRWG)  
Appointed 2019 – 2020: Cllr Denis Brett, Cllr Sue Fraser, Cllr Tony Nicklin, Tracey Clifford, Mr Chris March, Veronica Mills, Mr Len Turner, plus subject to their acceptance: Harriet James, Mr Nigel Lynch and Mr Colin French.**

**TD/19/016.4 Regeneration Working Group  
Appointed 2019 – 2020: Cllr Sue Fraser, Cllr Tony Nicklin, Mr Len Turner, Fiona Fox.**

Members requested that the issue of support for the SPRWG be an agenda item on the next HR Committee.

**TD/19/017 Community Area Transport Group (CATG)**

Len Turner reported that instead of canvassing residents of Woodcock Road about traffic calming etc door to door, he had switched to seeking to set up a residents meeting to discuss the issues.

**It was proposed by Cllr Davis that the issue of speeding on Boreham as raised in the letter attached to the agenda should go to CATG for consideration, seconded Cllr Davis, voting unanimous in favour.**

**TD/19/018 South West Operational Flood Working Group**

Cllr Fraser advised members that she would be attending a meeting soon which would include an update about the Stonehenge tunnel.

**TD/19/019 Community Infrastructure Levy (CIL) Funding**

No new projects were proposed.

**TD/19/020 Communications**

Members agreed to media releases on the Community Speedwatch (to be made after the next full council) and to advertise the vacancy for a flood warden.

**Meeting closed at 8.32pm.**