

MINUTES
of the Meeting of the Council
held on Monday 16th September 2019 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Batchelor (Broadway)	*	Vacancy	
Cllr Brett (East)	*	Cllr Macfarlane, Chairman of Council and Mayor (West)	*
Cllr Davis (East)	*	Cllr Nicklin (West)	*
Cllr Doyle (East)	A	Cllr Pitcher (Broadway)	A
Cllr Fraser (West)	*	Cllr Ridout (West)	*
Cllr Fryer (Broadway)	*	Cllr Robbins, Vice Chairman of Council and Deputy Mayor (East)	*
Cllr Jeffries, (Copheap)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Domett, (Assistant Town Clerk), Judith Halls, (Office Manager), Heather Parks, (Consultant)

Wiltshire Police: 1

Public and Press: 4 members of the public, 1 member of the press.

FC/19/050 Apologies for Absence

Apologies were received and accepted from Cllrs Reg Doyle and Nick Pitcher

FC/19/051 Declarations of Interest

No declarations of interest were received. Under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FC/19/052 Minutes

FC/19/052.1 The minutes of the council meeting held on Monday 24th June 2019; were approved as a true record and signed by the chairman.

FC/19/052.2 Cllr Davis brought to the attention of the committee that the deferred item from the last Full Council 24th June, Delegated Arrangements to Town Clerk, was not on this agenda for discussion.

FC/19/053 Chairman's Announcements

FC/19/050.1 No announcements from the Mayor.

FC/19/050.2 The engagements for the Mayor, Cllr Paul Macfarlane, were noted.

FC/19/054 Questions

There were no questions from members of the Council submitted in advance.

FC/19/055 To Authorise the Sealing of Documents

FC/19/055.1 Member approved the signing of the Engrossment of the Transfer TR1 form which Cllrs Paul Macfarlane and Chris Robbins have executed.

FC/19/055.2 Member approved the signing of the Deed of Novation which Cllrs Paul Macfarlane and Chris Robbins have executed. These documents form the final stages of the Community Asset transfer of the George V Playing Field, Warminster.

FC/19/055.3 Member approved the signing of the Engrossment of the confidentiality agreement between Idverde, Wiltshire Council and Warminster Town Council which Cllrs Paul Macfarlane and Chris Robbins have executed. The document is in relation to discussions about a possible Service Delegation Agreement.

FC/19/056 Public Participation

None.

FC/19/057 Correspondence Circulated

List of correspondence was Noted.

FC/19/058 Reports from Unitary Authority Members and Police

Cllr Ridout advised that following on from the Finance and Assets Committee meeting she was investigating the forward financial planning used by Wiltshire Council and would update members with her findings.

The Police and Commissioners Annual report 2018/19 was available for members to see.

The Police report from PC Helen Daveridge was noted.

FC/19/059 Reports from External Representatives

None.

FC/19/060 Proceedings of Committee

Minutes from the following meetings **were adopted:**

HR Committee meeting held on 15th July 2019.

Planning Advisory Committee meeting held on 22nd July 2019 and 19th August.

Finance and Assets Committee meeting held on 10th June.

FC/19/061 **Community Speed Watch.**
Cllr Denis Brett volunteered to become the Community Speed Watch Champion for Warminster; members unanimously agreed.

FC/19/062 **Committee Places**
Members wished for the vacancies following the resignation of Cllr George Jolley on the Planning Advisory Committee and the Finance and Assets Committee to be left until a new member has been elected.

Confidential session pursuant to Section 1 (2) of the Public Bodies (Admission To Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

FC/19/063 **Civic Award Nominations**
Details of The Civic Award nominees remains confidential and the name of the winners are embargoed until the award presentation.
Members resolved to whom they would present the award.

FC/19/064 **Communications**
Members agreed that they wanted a press release issued about the new Community Speed Watch Champion and Cllr Denis Brett was appointed as spokesperson if comments were required.

Meeting closed at 7.27 pm