

## MINUTES

### of the Devolved Services and Assets Committee held on Monday 30<sup>th</sup> September 2019 at 7.00pm at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

#### Membership:

Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Doyle (East)	A	Cllr Nicklin (West)	*
Cllr Fraser (West) Chairman	*	Cllr Robbins (East)	*
Cllr Fryer (Broadway) Vice Chairman	*		

**Key:** \* Present    A Apologies    AB Absent

#### In attendance:

**Officers:** Heather Parks, Consultant, Stuart Legg, Parks and Open Spaces Manager,  
Judith Halls, Office Manager

**Public and press:** 0 members of the public 0 press

#### DS/19/031 Apologies for Absence

Apologies were received and accepted from Cllr Reg Doyle.

#### DS/19/032 Declarations of Interest

No declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

#### DS/19/033 Minutes

**DS/19/033.1** The minutes of the meeting held on 5<sup>th</sup> August 2019 were approved as a true record and signed by the chairman.

**DS/19/033.2** No matter arising.

#### DS/19/034 Chairman's Announcements

None.

#### DS/19/035 Public Participation

None.

#### DS/19/036 Reports from Unitary Authority Members

None.

Signed.....Date.....

**DS/19/037 Working Group Reporting Back**

**DS/19/037.1 Play areas** – The lease for the play areas had been received from Wiltshire Council, a 7 year licence for 8 play areas. This will be submitted to members for final approval at Full Council 18<sup>th</sup> November 2019.

**DS/19/037.2 Paddling pool regeneration, reference minute FC/19/043** – The paddling pool regeneration was in progress with tenders being sought to be returned by 25<sup>th</sup> October 2019

**DS/19/037.3 Asset and service transfer from Wiltshire** – A workshop for members was to be organised for 28<sup>th</sup> October 2019 about the asset transfer with a presentation for members to consider the impact and implications.

**Noted.**

**DS/19/038 Clerk's Report: Town Park and Associated Land**

- 1 Lake Pleasure Grounds:** the signs about dogs being on leads have been purchased and installed. The tree trail has been revised and reprinted. The extension to the wildflower area will be carried out in October.
- 2 Lake:** The Japanese knotweed on the island is being controlled as part of a management programme and will be treated in October.
- 3 Pavilion Café:** Staff are working on a series of small-scale events to generate more business, for example celebrating children's books. Crayons and tracing paper for bark rubbing are now available in the café.
- 4 Skatepark:** Work on the skate park finished on 12<sup>th</sup> September when it was handed over to the Town Council. Work on removing the haul road is due to start on 30<sup>th</sup> September.
- 5 Putting green:** Takings are significantly up on last year.
- 6 Tennis courts:** Some tennis coaching and fun days have boosted income in the Pavilion café, however, the condition of the courts limits potential usage.
- 7 Central Car Park public conveniences**  
Nothing to note.
- 8 Lake Pleasure Grounds public conveniences:**  
Nothing to note
- 9 Boats on the lake:** Boat hire has now ended for the year, except they will be available on the 5<sup>th</sup> October as part of the launch of the new Skatepark.
- 10 MUGA area:** Nothing to report.
- 11 The Boat House:** Nothing to report.

Signed.....Date.....

- 12 **Tree works:** Nothing to report
- 13 **Paddling Pool:** The pool is now closed. See also the agenda.
- 14 **Elizabeth Collyns Garden:** Nothing to report
- 15 **Play Area in the Lake Pleasure Grounds –** Nothing to report

The report was Noted.

**DS/19/039 Draft Budget 2020/21**

**Cllr Denis Brett proposed that members support the budget report and all recommendations therein, seconded Cllr Tony Nicklin, voting unanimous in favour.**

**DS/19/040 Road Sweeper**

**Cllr Paul MacFarlane proposed Warminster Town Council officers investigate the cost implications of the town council operating a road sweeper and to invite tenders from contractors, this should also include the disposal of the contaminated waste. Cllr Chris Robbins seconded the proposal, voting unanimous in favour.**

Cllr Rob Fryer advised that there were issues within the Portway area of Warminster with mud in the verges causing drainage issues. He asked if a sweeper could be requested to visit the area to address the situation.

**A sweeper would be requested.**

**DS/19/041 Community Infrastructure Levy (CIL) Funding**

No new projects were proposed.

**DS/19/042 Communications**

**DS/19/042.1** No press release was requested to be issued.

**DS/19/042.2** None.

**Meeting ended: 7.29pm**

Signed.....Date.....