

MINUTES
of the HR Committee
held on Monday 13th January 2020 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Fraser (East)	*	Cllr Fryer (Broadway)	*
Cllr Jeffries (Copheap)	*	Cllr Robbins (East) Vice-Chairman	A
Cllr Macfarlane (West) Chairman	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Domett (Assistant Town Clerk), Heather Park (Locum Clerk)

Council Members: Cllrs Nicklin, Ridout, Davis.

Public and press: 0 member of the public and 0 press

HR/19/038 Apologies for absence

Apologies were received and accepted from Cllr Robbins.

HR/19/039 Declarations of Interest

None

HR/19/040 Minutes

HR/19/040.1 The minutes of the HR committee meeting held on 14th October and the extra-ordinary HR Committee meeting held on 16th December 2019 were **approved and signed by the Chairman.**

HR/19/040.2 No matters arising.

HR/19/041 Chairman's Announcements

None.

HR/19/042 Public Participation

None

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

HR/19/043 Staffing Matters

The matters contained within the Assistant Clerk's report were **resolved**.

HR/19/044 Communications

None.

Meeting closed at 7.15pm

Date of next meeting: 23th March 2020

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.