

MINUTES
of the Full Council
held online on Monday 22nd June 2020 at 7pm

Membership:

Cllr Batchelor (Broadway)	*	Cllr Macfarlane (West)	*
Cllr Brett (East)	*	Cllr Nicklin (West)	*
Cllr Davis (East)	*	Cllr Pitcher (Broadway)	*
Cllr Doyle (East)	A	Cllr Ridout (West)	*
Cllr Fraser (West)	*	Cllr Robbins (East) Chairman of Council and Mayor	*
Cllr Fryer, (Broadway)	A	Cllr Spender (Broadway)	*
Cllr Jeffries, (Copheap) Vice Chairman and Deputy Mayor	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Assistant Town Clerk), Stuart Legg, (Parks and Open Spaces Manager), Judith Halls, (Office Manager)

Online Meeting Attendees: Fiona Fox, (Town Clerk), One member of the press.

FC/20/026 Apologies for Absence

Apologies were received and accepted from Cllrs Doyle and Fryer.

FC/20/027 Declarations of Interest

Under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FC/20/028 Minutes

FC/20/028.1 The minutes of the full council meeting held on Monday 18th May 2020; were approved as a true record and signed by the chairman.

FC/20/028.2 There were no matters arising.

FC/20/029 Chairman's Announcements

FC/20/029.1 Cllr Robbins advised the committee that he and the Deputy Mayor Cllr Jeffries were having weekly informative meetings with the Town Clerk, Fiona Fox which are keeping everyone up to date. The meeting notes will be forwarded to all members.

FC/20/029.2 Mayoral Engagements: None due to Covid 19 situation but Cllr Robbins advised that he had been giving interviews to local papers and doing a monthly slot on WCR, Mayor's Parlour. - **Noted**

FC/20/030 Correspondence Circulated

Correspondence circulated - **Noted**

FC/20/031 Questions

There were no questions from members of the Council submitted in advance.

FC/20/032 Public Participation

There was no public participation.

FC/20/033 Reports from Unitary Authority Members

No reports from Unitary Members for this committee.

FC/20/034 Proceedings of Committee

It was clarified that when these meetings took place the chairman of PAC was Cllr Jeffries and the chairman of Town Development was Cllr Fryer.

Minutes of the following meetings were adopted.

Planning Advisory Committee meeting held on 11th May 2020

Town Development Committee meeting held on 17th February 2020

Devolved Services and Assets Committee held on 3rd February 2020

FC/20/035 Working Groups

FC/20/035.1 Membership of working groups that report to Full Council was approved.

Group	Reports to	Council Representative 2020/21	Other Representatives	Warminster Town Council officers
Paddling Pool	Full Council	Cllrs Brett, Fraser, Nicklin and Macfarlane	Steve Matthews Peter Hewitt	Assistant Town Clerk Park and Open Spaces Manager
Climate Change	Full Council	Cllrs Brett, Jeffries and Nicklin		Assistant Town Clerk
Service Devolution	Full Council	All committee chairmen		Town Clerk Assistant Town Clerk Park and Open Spaces Manager

FC/20/035.2 Membership of working groups that were appointed at Full Council was approved

Group	Reports to	Council Representative 2020/21	Other Representatives	Warminster Town Council officers
Finance	Finance and Audit	Chair of Finance and Audit, (Cllr Ridout) Cllr Nicklin, Fraser and Robbins		Town Clerk Assistant Town Clerk
NPRWG	Town Development	Cllr Nicklin, Fraser and Brett	Vron Mills, Len Turner, Colin French, Harriet James and Chris March	
CCTV	Town Development	Cllr Davis and Robbins		Town Clerk Assistant Town Clerk CCTV Manager
Flood	Environmental Services	Cllr Fraser	Len Turner, Trevor Woodyatt and Vacancy	Town Clerk Parka and Open Spaces Manager

FC/20/036 Appointments to Outside Bodies

Members unanimously approved the appointments to outside bodies.

Outside Body 2020-21	Nominees
Athenaeum Trust	Sue Fraser, Chris Robbins
Carnival	Sue Fraser, Pip Ridout
Elblag	Chris Robbins
Flers Assoc	Sue Fraser, Steve Jeffries
Foodbank	Pip Ridout
Market Town Forum	Sue Fraser
Park Community Centre	Denis Brett, Andrew Davis
Relief in Need	Paul Macfarlane, Chris Robbins
South West Operational Flood Group	Sue Fraser + Vacancy
Trans Wilts P/ship	Steve Jeffries
Tynings Allotments	Tony Nicklin
WCR Crab	Nick Pitcher
Wiltshire Association of Local Councils (WALC)	Steve Jeffries
Westbury CCTV	Andrew Davis

Area Board/Wiltshire Council	Nominees to attend
Area Board	Sue Fraser
CATG	Chris Robbins [NB Cllr Davis Area Board Rep]
LYN Local Youth Network	Denis Brett [NB Cllr Jackson Area Board Rep]
Warminster & Villages Development Trust/ Warminster & Villages Community Partnership	Tony Nicklin, [NB Cllr Ridout Area Board Rep]

NTG (Neighbourhood Task Group) Police	Sue Fraser [NB Cllr Ridout WC Rep]
H&WB (Health and Wellbeing Board)	N/A [NB Area Board TBC 16/6/2020]
Covid 19 Response Group	Chris Robbins
Warminster Regeneration	Sue Fraser, Tony Nicklin [NB Area Board reps Cllr Tony Jackson and Cllr Fleur de Rhé-Philippe MBE]

Miscellaneous	
Army Liaison	Mayor and Deputy Mayor

FC/20/037 Assets

An inventory of all the councils land and other assets including buildings and office equipment was **Noted**.

FC/20/038 Council's Annual Subscriptions

This item was deferred from the last Full Council for more information which has been supplied with the agenda. Members had a lengthy discussion about the paying of personal subscriptions.

Cllr Nicklin proposed that these annual subscription fees for SLCC are not paid for the year 20/21, seconded Cllr Batchelor, voting in favour 9, against 2, abstention Nil. Motion carried.

FC/20/039 Calendar of Meetings

The amendments to the calendar of meeting was unanimously approved to include Full Council 20th July and Finance and Audit 3rd August.

FC/20/040 Communications

None

Meeting closed at 7.56pm