

MINUTES

Parks and Estates Committee held Monday 24th May 2021 at 7.00pm held at the Civic Centre, Sambourne Road, Warminster

Membership:

Cllr Allensby (West) Vice-Chairman	*	Cllr Macdonald (East)	*
Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Fraser (West) Chairman	*	Cllr Parks (North)	*
Cllr Fryer (Broadway)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, Assistant Town Clerk, Stuart Legg, Parks and Open Spaces Manager, Stuart Atherton, Committee and Admin Clerk

Attendees: Cllr Syme, Peter Hewitt

- PR/21/001** Election of a Chairman of the Parks and Estates Committee for the Municipal Year 2021–22
Members elected Cllr Fraser as chairman of the Parks and Estates Committee for the Municipal Year 2021–22.
- PR/21/002** Election of a vice-chairman of the Parks and Estates Committee for the Municipal Year 2021–22
Members elected Cllr Allensby as vice-chairman of the Parks and Estates Committee for the Municipal Year 2021–22.
- PE/21/003** Apologies for absence
There were no apologies received.
- PE/21/004** Declarations of interest
There were no declarations of interest.

Signed.....Date:.....

PE/21/005 Minutes

PR/20/060.1 The minutes of the Parks and Recreation Committee meeting held on Monday 29th March 2021; and the Minutes of the Environmental Services Committee meeting held on Monday 12th April 2021, were **approved as a true record and signed.**

PR/20/060.2 There were no matters arising from the minutes of the minutes of the Parks and Recreation Committee meeting held on Monday 29th March 2021; and the Minutes of the Environmental Services Committee meeting held on Monday 12th April 2021.

PE/21/006 Chairman's Announcements

The chairman had no announcements for the meeting.

PE/21/007 Public Participation

Cllr Syme, congratulated the new Chair and Vice Chair of the committee and thanked both the Parks and Estates Manager and Basil Brushes for their commitment to the community. He spoke in relation to the Putting Green Area and stated that he would like to see this area become a dual use Putting Green Area/ Picnic Area.

PE/21/008 Reports from Unitary Authority Members

There were no reports from Unitary members.

PE/21/009 Parks and Estate Manager's Report

The Park and Estate Manager's report was **Noted.**

PE/21/010 Co-option of advisors to the Committee

Mr Pete Hewitt was, unanimously, co-opted as an advisor to the committee.

PE/21/011 Report for Decision – Putting Green Area

Members received the report after discussion. Cllr Macdonald proposed that it was agreed to divide the area into two, one for picnicing the other for putting. (Option 3 as set out in the report) and that a budget of £1,600 is approved for the tables and £200 for the planting of shrubs, seconded Cllr Allensby, voting unanimous in favour. Budget line 210/4040 Town Park Equipment/furniture.

Cllr Brett proposed that “no dogs” signs should be sited at the entrances to this area, seconded Cllr Parks, voting unanimous in favour.

PE/21/012 Communications

It was agreed that there was no need for a press release at this time.

Meeting closed 7.29pm

The date of the next Parks and Estates Committee will be Monday 19th July 2021 at 7.00pm

Signed.....Date:.....