

**Minutes of the Meeting of Warminster Town Council  
on Monday 29<sup>th</sup> November 2021 at 7pm  
held at the Civic Centre,  
Sambourne Road, Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby (West)</b>	*	<b>Cllr Keeble (West)</b>	*
<b>Cllr Brett (East) Vice Chairman of the Council and Deputy Mayor</b>	*	<b>Cllr Macdonald (East)</b>	*
<b>Cllr Cooper (Broadway)</b>	*	<b>Cllr Macfarlane (West)</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Parks (North)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Cllr Robbins (East)</b>	*
<b>Cllr Fryer (Broadway)</b>	*	<b>Cllr Syme (Broadway)</b>	*
<b>Cllr Jeffries (North) Chairman of the Council and Mayor</b>	*		

**Key:** \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, (Town Clerk), Judith Halls (Office Manager), Stuart Atherton (Committee and Administration Clerk)

**Wiltshire Councillors:** Cllr Tony Jackson

**Warminster Town Council Accountant:** Derek Kemp

**Members of the public:** 1

**FC/21/087**    **Apologies for Absence**  
There were no apologies for absence.

**FC/21/088**    **Declarations of Interest**  
Cllr Davis declared an interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011, on agenda item 12 Westbury Incinerator and noted that he would leave the room and not participate in the discussion as he is part of the planning group at Wiltshire Council.

**FC/21/089**    **Minutes**  
**FC/21/089.1** The minutes of the meeting held on Monday 27th September 2021, were approved as a true record, and signed by the chairman.

**FC/21/089.2** There were no matters arising from the minutes of the meeting held on Monday 27th September 2021.

**FC/21/090** **Chairman's Announcements**

**FC/21/090.1** The Chairman announced the appointment of the new Town Clerk, Tom Dommett, his first day being 29<sup>th</sup> November. Congratulations were given by all members.

**FC/21/090.2** Members noted The Mayoral engagements.

**FC/21/091** **Correspondence Circulated**

The correspondence list was **noted**.

**FC/21/092** **Questions**

There were no questions submitted in advance by members of the Council.

**FC/21/093** **Public Participation**

There was no public participation.

**FC/21/094** **Reports from Unitary Authority Members and the Police**

Cllr Jackson advised members that Wiltshire County Council had adopted two strategies in relation to climate change, both of which are draft and being updated in response to feedback. Warminster Town Council was seen as a significant stakeholder and its ongoing contribution to the strategies is important to the progression of the Climate Change agenda.

**FC/21/095** **Proceedings of Committee**

**Minutes from the following meetings were adopted:**

**FC/21/095.1 Finance and Audit Committee** meeting held on 6<sup>th</sup> September 2021.

**FC/21/095.2 Parks and Estates Committee** meeting held on 13<sup>th</sup> September 2021.

**FC/21/095.3 Planning Advisory Committee** meeting held on 20<sup>th</sup> September and 18<sup>th</sup> October 2021.

**FC/21/095.4 HR Committee** meeting held on 20<sup>th</sup> July 2021.

**FC/21/095.5 Town Development Committee** meeting held on 28th June 2021.

**FC/21/096** **Draft Budget 2022/2023**

Cllr Syme proposed that the draft budget was returned to the Finance and Audit Committee to look again to take on board what some members have said about the reserves for potential devolved services and salary costs, seconded Cllr MacDonald. Voting in favour 6, against 7 abstentions nil. Motion defeated.

Cllr Jeffries proposed that the draft budget be accepted and be represented to Full Council in January 2022 with an updated precept calculation. Voting in favour 10, against 1, abstentions 2. Motion Carried

Derek Kemp advised that due to an increase in the number of Band D equivalent properties the Council was currently looking at a precept increase of 3.42% on the current year and a council tax increase of 2.73% per annum. The weekly

Band D equivalent would therefore increase by £5.65 i.e.11p per week The new Band D equivalent charge would be £212.82 per annum.

**FC/21/097 Community Engagement and Climate Change Officer**

Members received the officers report on the appointment of Climate Change and Community Engagement Office. (see the agenda for this meeting)

Previously the Climate Change Working Group had asked that the started a date of the appointment be brought forward. Members had subsequently resolved to delay the start date. Members were now asked to decide whether to proceed with the employment of a Community Engagement and Climate Change Officer.

**Cllr Fryer proposed that instead of the appointment of a Community Engagement Officer and Climate Change Officer, specialist consultants be bought in when required to advise on individual issues, Seconded Cllr Parks Voting in favour 5, against 8, abstentions nil, Motion defeated.**

**Cllr Jeffries proposed that the Town Council move forward with the employment of a Climate Change Officer. Seconded Cllr Robbins. Voting for 6, voting against 7 abstentions nil. Motion defeated.**

*Cllr Davis left the meeting before the next agenda item.*

**FC/21/098 Westbury Incinerator**

Westbury Town Council has written to the new Secretary of State, the Rt Hon Michael Gove MP, to reiterate their request to his predecessor to call in the planning application for a proposed incinerator on the edge of Westbury

Westbury Town Council resolved to approve a sum of £100,000 to seek legal advice and representation in their challenge to the decision by Wiltshire Council to approve the planning application.

Westbury Town Council asked Warminster Town Council to consider making a contribution to this fighting fund.

**Cllr Macdonald proposed that the Town Council should give an expression of support to Westbury Town Council and once it has seen how things develop, would reconsider the issue with a view to make a donation. Seconded Cllr Syme. Voting in favour 11, against 1, abstention nil. Motion carried.**

*Cllr Davis returned to the meeting.*

**FC/21/099 Communications**

**FC/21/099.1.** Members asked for a press release relating to the decision of the council in relation to the Westbury Incinerator. Cllr Macdonald was nominated as spokesperson on this issue.

**Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.**

**FC/21/100 Civic Awards 2022**

A Civic Award is traditionally a surprise for the recipients; therefore, members consider the nominees under closed session. Awards will be announced at a future date.

Councillors voted for the candidates for:

The Civic Award

The Junior Civic Award

Green Civic Award

**Meeting closed 8:35pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.

Next Full Council meeting to be held on 17<sup>th</sup> January 2022