

MINUTES
of the
Finance and Audit Committee
held on Tuesday 4th January 2022, 7pm
at Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Brett (East) Chairman	*	Cllr Parks (North)	*
Cllr Cooper (Broadway) Vice Chairman	*	Cllr Robbins (East)	*
Cllr Jeffries (North)	*	Cllr Syme (Broadway)	*
Cllr Keeble (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Deputy Town Clerk), Stuart Legg (Parks and Estate Manager),

0 members of the public.

FA/21/041 Apologies for absence

None

FA/21/042 Declarations of Interest

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FA/21/043 Minutes

FA/21/043.1 The minutes of the Finance and Audit Committee meeting, held on Monday 8th November 2021, were approved as a true record and signed by the chairman.

FA/21/043.2 Members noted that there were no matters arising from the minutes of the Finance and Audit Committee meeting, held on Monday 8th November 2021.

Signed: Date:

FA/21/044 Chairman's Announcements

There were no chairman's announcements

FA/21/045 Questions

There were no questions from members.

FA/21/046 Public Participation

There was no public participation.

FA/21/047 Reports from Unitary Authority Members

There were no reports from Unitary Authority members.

FA/21/048 Financial Information

FA/21/048.1 Members noted the reconciliations for October 2021 and November 2021; the Chairman signed and verified against the bank statements seen.

FA/21/048.2 Members noted the accounts to 30th November 2021.

FA/21/048.3 Members received and noted the variance report to November 30th 2021.

FA/21/048.4 Members approved the list of payments made in October 2021 and November 2021.

FA/21/048.5 Members approved the petty cash schedule to 3rd December 2021

FA/21/048.6 Members noted that no internal transfers were made between the Instant Access Account and the Current Account since the last report

FA/21/049 Communications

None

Date of next scheduled meeting: Monday 7th March 2022

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Meeting ended at 7:08pm

Signed: Date: