

MINUTES

Parks and Estates Committee

**Monday 10th January 2022 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West) Vice-Chairman	*	Cllr Macdonald (East)	A
Cllr Brett (East)	*	Cllr Macfarlane (West)	AB
Cllr Fraser (West) Chairman	*	Cllr Parks (North)	A
Cllr Fryer (Broadway)	*	Mr Peter Hewitt (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Town Clerk and RFO), Stuart Legg, (Parks and Estates Manager), Stuart Atherton, (Committees and Administration Clerk)

Attendees: None

PE/21/037 Apologies for absence

Apologies for absence were received and accepted from Cllr Macdonald and Parks

PE/21/038 Declarations of Interest

There were no declarations of interest received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

PE/21/039 Minutes

PE/21/039.1 The minutes of the Parks and Estates Committee meeting, held on Monday 13th September 2021, were approved as a true record and signed by the chairman.

PE/21/039.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 13th September 2021.

PE/21/040 Chairman's Announcements

There were no announcements by the chairman.

Signed: Date:

PE/21/041 Public Participation

None.

PE/21/042 Reports from Unitary Authority Members

There were no reports from Unitary members.

PE/21/043 Parks and Estates Manager's report

The Parks and Estates Manager's report was noted.

PE/21/044 Accounts

The accounts for the Parks and Estates Committee up to 30th November 2021 were noted.

PE/21/045 Review of flower planting

The report appertaining to flower planting 2021 was noted.

PE/21/046 Tree Planting

Members noted the planting for the Queen's Jubilee in the Lake Pleasure Grounds and Ashley Combe has been rescheduled for Friday 14th January.

PE/21/047 Road Sweeper

Members resolved to instruct officers to work in consultation with Councillor Parks to seek a site for a purpose-built facility for sweeper waste and bring a recommendation back to Full Council.

PE/21/048 Queensway Cableway

Members agreed a replacement cableway at Queensway Play Area at a cost of up to £15,000. This to be funded from the EMR capital projects.

PE/21/049 Litter Bins

Members resolved to assign £3000 for the repair and replacement of bins for the coming year and for £5000 to be assigned to refurbish the litter bins in the town centre. This to be funded from services to be devolved unallocated global budget (299/4000).

PE/21/050 Communications

PE/21/048.1 Members concluded that items requiring a press release would be the replacement Cableway at Queensway and the plan for the refurbishment and replacement of the litter bins.

PE/21/048.2 Members confirmed that Cllr Allensby would be the spokesperson for the Cableway and Cllr Parks for the litter bin repair programme.

Signed: Date:

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

PE/21/051 Tenant Matters

Members considered and resolved on Tenant Matters.

Meeting ended 7:28pm

The date of the next Parks and Estates Committee will be Monday 14th March 2022 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: