

**MINUTES**  
**of the Town Development Committee**  
**held on Monday 25<sup>th</sup> April 2022 at 7pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

<b>Cllr Cooper (Broadway)</b>	A	<b>Cllr Keeble (West)</b>	*
<b>Cllr Davis (East) Chairman</b>	*	<b>Cllr Macdonald (East)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Cllr Macfarlane (West) Vice Chairman</b>	*
<b>Cllr Fryer (Broadway)</b>	*	<b>Len Turner (external representative)</b>	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, Town Clerk & RFO, Judith Halls, Deputy Town Clerk, Stuart Legg, Parks and Estate Manager, Stuart Atherton, Committees and Administration Clerk.

**Members of the public: 2**

**TD/21/062    Apologies for absence**

Apologies were received and accepted from Cllrs Cooper who attended online.

**TD/21/063    Declarations of Interest**

Cllr Fryer declared an interest in agenda item 10.4 of the agenda (Portway).

Signed.....Date.....

- TD/21/064 Minutes**  
**TD/21/064.1** The minutes of the Town Development Committee (TD) meeting held on Monday 28<sup>th</sup> February 2022 were approved as a correct record and signed by the chairman.  
**TD/21/064.2** There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 28<sup>th</sup> February 2022.
- TD/21/065 Chairman's Announcements**  
 There were no Chairman's announcements.
- TD/21/066 Questions**  
 There were no questions from members.
- TD/21/067 Public Participation**  
 There was no public participation.
- TD/21/068 Reports from Unitary Authority Members**  
 There were no reports from Unitary members.
- TD/21/069 CCTV Working Group**  
**Members noted the minutes of the meetings held on Monday 28th February 2021.**
- TD/21/070 Community Area Transport Group (CATG)**  
**Members noted the Minutes of the Warminster CATG Wednesday 6<sup>th</sup> March 2022.**
- TD/21/071 New Highway Issues**  
**TD/21/071.1 Emwell Street**  
**Members resolved that Cllrs Fraser and Macdonald would approach the headteacher of Minster School to discuss what action to take regarding the issues raised by a local resident of traffic, pollution, and parking issues.**
- TD/21/071.2 Fore Street/Brook Street**  
**Members resolved to request a metro check and look at signage improvements.**
- TD/21/071.3 Manor Gardens**  
**Members resolved that they would canvas residents to ascertain where proposed yellow lines would be best placed, then submit a WR2 form to Wiltshire Council.**
- TD/21/071.4 Parking at Portway**  
**Members resolved with regret, they would not be able to support the request of white parking boxes or signage for considerate parking.**

**TD/21/071.5 Highbury Youth FC**

Members resolved that they would encourage the chairman of the Highbury Youth FC to liaise with the headteacher of Kingdown School to discuss using the school car park for the members of the football club to alleviate parking on the road.

**TD/21/071.6 Alcock Crest**

Members resolved to inform the resident, who requested support from the Town Council, that white lines can be requested directly from Wilshire Council at a cost to the resident.

**TD/21/072 Cycle Path Working Group**

Members resolved to refer a request from The Cycle Path Working Group for an allocation of money to support cycle path improvements to the Finance and Audit Committee to allocate a budget of £20,000 from any end of year underspend to and new Earmarked Reserve for the cycle path Improvements.

**TD/21/073 Speed Indicator Devices**

Members resolved to request metro counts for:

- Fore Street/Brook Street near the children's play area
- Thornhill Road
- Westbury Road
- Copheap Lane
- Prestbury Drive
- Portway Lane
- Woodcock Road – on the approach to the St. Georges School zebra crossing from the direction of Kingdown School.

Members also agreed to request the Finance and Audit Committee investigate the cost of a SID with reporting features for the Town Council to purchase.

**TD/21/074 Working Groups**

Members resolved to disband the Spatial Planning Review Working Group as it is now no longer required. The Neighbourhood Plan Review Group, Planning Advisory Committee and Full Council have superseded this working group.

**TD/21/075 Town Litter Champion**

Members noted the community litter pick on 26th March, was a great success with over 50 people taking part and 30 bags of rubbish collected. A further litter pick is organised for 14th May 2022.

**TD/21/076 Southwest Operational Flood Working Group**

Cllr Syme did not supply his report.

Cllr Davis gave an update on communications from residents and businesses. Members noted the update.

**TD/21/077 Community Speedwatch Champion**

Cllr Syme did not supply his report.

**TD/21/078 Smallbrook Road Update**

**Members noted The Community Area Transport Group [CATG] wants to leave the 30mph for a period of time before considering a 20mph speed limit assessment. The 30mph speed limit was only implemented in 2020 during the covid pandemic.**

**TD/21/079 Motion – Civic Pride**

**Members resolved that Warminster Town Council recognises how important it is that it takes a leading role in encouraging civic pride amongst the community it represents.**

**All councillors are encouraged to bring forth appropriate projects to serve the aspirations of the civic pride of the town.**

**TD/21/080 Communications**

**Members resolved that there was no need for any communications resulting from this committee.**

**Meeting closed at 8:42pm**

**Date of next meeting: Monday 6<sup>th</sup> June 2022.**

Signed.....Date.....