

## MINUTES

### Parks and Estates Committee

**Monday 23<sup>rd</sup> May 2022 at 7.00pm, held at the  
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

#### Membership:

<b>Cllr Allensby (West) Chairman</b>	<b>*</b>	<b>Cllr Macdonald (East)</b>	<b>*</b>
<b>Cllr Brett (East)</b>	<b>*</b>	<b>Cllr Macfarlane (West)</b>	<b>A</b>
<b>Cllr Fraser (West)</b>	<b>*</b>	<b>Cllr Parks (North) Vice Chairman</b>	<b>*</b>
<b>Cllr Fryer (Broadway)</b>	<b>*</b>	<b>Mr Peter Hewitt (Advisor)</b>	<b>A</b>

Key: \* Present    A Apologies    AB Absent

#### In attendance:

**Officers:** Tom Dommett, (Town Clerk and RFO), Judith Halls, (Deputy Town Clerk)

**Attendees:** Press - 1, members of the public - 2

**PE/22/001    Election of a vice-chairman of the Parks and Estate Committee for the Municipal Year 2022–23**

**Members resolved to appoint Cllr Parks as Vice Chair to the Parks and Estate Committee.**

**PE/22/002    Apologies for absence**

Apologies of absence were received and accepted from Cllr Macfarlane and Peter Hewitt.

**PE/22/003    Declarations of Interest**

There were no declarations of received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

**PE/22/004    Minutes**

**PE/22/004.1 The minutes of the Parks and Estates Committee, held on Monday 14<sup>th</sup> March 2022, were approved as a true record, and signed by the Chairman.**

**PE/22/004.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 14<sup>th</sup> March 2022.**

Signed: ..... Date: .....

**PE/21/005 Chairman's Announcements**

There were no announcements by the chairman.

***Standing Orders were suspended to allow for public participation at 7:02pm.***

**PE/21/006 Public Participation**

The Chairman of Warminster Royal British Legion [RBL], Andy Clark spoke about agenda item 8, advising that he had contacted the town council to ask for permission to carry out work at the Memorial Garden and for funding for materials. This work would be undertaken by volunteers organised by the RBL. The volunteers would mainly be young people, Warminster School and members of the Air Training Corps [ATC] and Army Cadets [ACF]. Subject to approval, it is hoped that this work would commence 9<sup>th</sup> July 2022

***Standing Orders were reinstated following public participation at 7:03pm.***

**PE/21/007 Reports from Unitary Authority Members**

Cllr Parks reported he and the Town Clerk will be attending a meeting on Friday 27<sup>th</sup> May relating to the devolved service and asset transfer from Wiltshire Council and they would be able to share the information soon after.

**PE/21/008 Parks and Estates Manager's report**

**The Parks and Estates Manager's report was noted.**

**PE/21/009 Accounts**

**The accounts for the Parks and Estates Committee up to 31<sup>st</sup> March 2022 were noted.**

**PE/21/010 Royal British Legion request re the Memorial Garden**

The Chairman of the Royal British Legion has asked for the Town Council for permission to carry out work at the Memorial Garden and for funding for materials.

**Members resolved to support the request subject to detailed plans being submitted to the Council and that funding of up to £2,000 would come from the EMR Open Spaces.**

**PE/21/011 The Beeches Play Area**

At the meeting of the Parks and Estates Committee on the 14<sup>th</sup> March 2022 members resolved to ask officers to investigate the cost of replacing the dilapidated fence with a hedge and a knee rail and to bring the matter back to a subsequent committee meeting for decision. (PE/21/061)

**Members resolved to ask officers to obtain quotes for the installation of a hedge and gate and bring the matter back to the subsequent committee meeting for decision.**

Signed: ..... Date: .....

**PE/21/012 Incredible Edible Proposal to adopt a flower bed in the Lake Pleasure Grounds**

Incredible Edible have approached the council to request that they be permitted to adopt and maintain a bed, in the hope of raising awareness of Incredible Edible Warminster. Members considered the report from officers.

**Members resolved to approve the request from Incredible Edible to adopt and maintain a flower bed in the Lake Pleasure Grounds.**

**PE/21/013 Boat house and the Lake Pleasure Grounds Centenary Celebrations**

The Council has a long-standing, long term ambition to renovate and rejuvenate the boat house. This desire ties in well with the promotion of the Town Centre and the use of Heritage Attractions to try and secure funding for improvements.

2024 will mark the centenary of the opening of the Lake Pleasure Grounds and ideas for a suitable commemorative event or events will need to start being formulated in 2022.

**Members resolved to set up a working group, to include councillors and members of the public, that will consider how best to progress the regeneration of the Boat House. This working group will then become the working group for the planning of the Lake Pleasure Ground, Centenary Celebrations.**

**Appointed as working group members were Cllrs Fraser, Brett, Allensby, Fryer and Macdonald**

**PE/21/014 Communications**

**Members resolved that press releases would be issued about the works to be carried out by the Royal British Legion at the Memorial Garden and about the creation of working groups for the regeneration of the boat house and the plans for the Lake Pleasure Ground Centenary Celebrations in 2024.**

**Meeting ended 8:06pm**

**The date of the next Parks and Estates Committee will be Monday 11<sup>th</sup> July 2022 at 7.00pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

Signed: ..... Date: .....