



Delivering a brighter, greener future for all

MINUTES
of the
Finance and Audit Committee
held on Monday 27th June 2022, 7pm
at Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

Cllr Brett (East)	*	Cllr Macdonald Vice Chairman (East)	*
Cllr Cooper (Broadway) Chairman	*	Cllr Parks (North)	*
Cllr Jeffries (North)	*	Cllr Robbins (East)	*
Cllr Keeble (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Judith Halls (Deputy Town Clerk), Stuart Legg (Parks and Estate Manager)
 Stuart Atherton (Committees and Administration Clerk)

Members of the public. 1

FA/22/013 Apologies for absence
 There were no apologies of absence.

FA/22/014 Declarations of Interest
 Declarations of interest received under Warminster Town Council’s Code of Conduct issued in accordance with the Localism Act 2011 from Cllr Brett in regards to grant applications 4 (Touching Tones Music Therapy) and 6 (Sustainable Warminster). He would contribute to discussion but not vote.
 Cllr Robbins confirmed that he no longer had affiliation with Warminster Town Football Club.

Signed: Date:

FA/22/015 **Minutes**

FA/22/015.1 The minutes of the Finance and Audit Committee meeting, held on Monday 30th May 2022, were approved as a true record and signed by the chairman.

FA/22/015.2 Members noted that there were no matters arising from the minutes of the Finance and Audit Committee meeting, held on Monday 30th May 2022.

FA/22/016 **Chairman's Announcements**

There were no chairman's announcements.

FA/22/017 **Questions**

There were no questions from members.

Standing orders were suspended at 19:03

FA/22/018 **Public Participation**

Mr Nicklin gave thanks to Warminster Town Council for the support the Athenaeum Trust has received over the past 22 years.

Standing orders were reinstated at 19:05

FA/22/019 **Reports from Unitary Authority Members**

There were reports from Unitary Members.

FA/22/020 **Financial Information**

FA/22/020.1 Members noted the reconciliations for April 2022; the Chairman signed and verified against the bank statements seen.

FA/22/020.2 Members noted the accounts to 30th April 2022.

FA/22/020.3 Members received the variance report to 30th April 2022.

FA/22/020.4 Members approved the list of payments made in April 2022 and the Chairman signed.

FA/22/020.5 Members noted that there were no internal transfers made between the Instant Access Account and the Current Account since the last report.

FA/22/021 Grant Applications

Members agreed to the following grant requests of up to £2,500, paid from Warminster Town Council and/or The Dewey Trust, as set out in the table below.

App	Name	Grant requested	Council Grant	Dewey Trust Grant	Total
1	Warminster Youth Club	£1,560	£0	£1560	£1560
2	Warminster Carnival Committee	£1,000	£1000	£0	£1000
3	Warminster Cricket Club	£1,500	£1500	£0	£1500
4	Touching Tones Music Therapy	£1,872.77	£1000	£872.77	£1872.77
5	Wiltshire Sight	£700	£0	£0	£0
6	Sustainable Warminster	£728	£728	£0	£728
7	Warminster Saddle Club	£2,000	£1000	£1000	£2000
8	Warminster & Westbury Visually Handicapped Club	£500	£500	£0	£500
9	Warminster Town Football Club	£2,500	£2500	£0	£2500
10	Age UK Wiltshire	£1,558.42	£1558.42	£0	£1558.42
11	Group Five	£1,000.00	£0	£0	£0
12	Princecroft Primary School	£1,600	£0	£1600	£1600
13	Splitz Support Group	£2,000	£0	£0	£0
14	Warminster Philharmonic Orchestra	£650	£650	£0	£650
	Sub Totals	£19,169.19	£10,436.22	£5032.22	£15,468.64

FA/22/022 Bank Mandate

Members approved the new HSBC mandate for Warminster Town Council and requested it be recorded in the minutes in order to fulfil the requirements of HSBC. This will in turn ensure acquisition of a business debit card and to enable access to their telephone banking service. Minutes of this decision will be sent to HSBC as evidence.

FA/22/023 Communications

Members agreed that a press release relating to grant allocations would be released. Cllr Macdonald was nominated as spokesperson.

Date of next scheduled meeting: Monday 5th September 2022

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Meeting ended at 8:22pm

Signed: Date: