

MINUTES
of the HR Committee
held on Tuesday 12th July 2022 at 7.00pm
at Warminster Civic Centre

Membership:

Cllr Allensby (West)	*	Cllr Keeble (West)	*
Cllr Cooper (Broadway)	*	Cllr Robbins (East) Chairman	*
Cllr Fryer (Broadway)	A		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Domett (Town Clerk & RFO),

HR/22/001 Apologies for absence

Apologies were received and accepted from Cllr Fryer.

HR/22/002 Declarations of Interest

There were no declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

HR/22/003 Minutes

HR/22/003.1 The minutes of the of the HR Committee meeting held on Monday 7th February 2022 and the Extraordinary HR Committee meeting held on Wednesday 27th April 2022 were approved as a true record and signed by the chairman

HR/22/003.2 There were no matters arising from the minutes of the HR Committee meeting held on Monday 7th February 2022 and the

Extraordinary HR Committee meeting held on Wednesday 27th April 2022.

HR/22/004 Chairman's Announcements

There were no Chairman's announcements.

HR/22/005 Questions

There were no questions from members of the committee that had been submitted to the town clerk in advance of the meeting.

HR/22/006 Public Participation

There were no members of the public in attendance. There were no petitions, deputations, or statements submitted.

HR/22/007 Health and Safety Report

The Health and Safety Report for April 2022 to June 2022 inclusive was **Noted**.

HR/22/008 Communications

Members resolved there were no items requiring a press release.

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

HR/22/009 Staffing Matters

Members received, noted and resolved on the Clerks Report on internal HR matters.

Meeting closed 8.10pm

The next scheduled meeting for this committee is to be Monday 3rd October 2022.