

**Minutes of the Meeting of Warminster Town Council  
on Monday 25<sup>th</sup> July 2022 at 7pm  
held at the Civic Centre,  
Sambourne Road, Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby (West)</b>	*	<b>Cllr Keeble (West) Vice Chairman of the Council and Deputy Mayor</b>	*
<b>Cllr Brett (East)</b>	*	<b>Cllr Macdonald (East)</b>	<b>A</b>
<b>Cllr Cooper (Broadway)</b>	*	<b>Cllr Macfarlane (West)</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Parks (North)</b>	<b>A</b>
<b>Cllr Fraser (West)</b>	*	<b>Cllr Robbins (East) Chairman of the Council and Mayor</b>	*
<b>Cllr Fryer (Broadway)</b>	<b>A</b>	<b>Cllr Syme (Broadway)</b>	<b>A</b>
<b>Cllr Jeffries (North)</b>	*		

**Key:** \* Present    **A** Apologies    **AB** Absent

**In attendance:**

**Officers:** Tom Dommett, (Town Clerk and RFO), Judith Halls (Deputy Town Clerk),  
Stuart Legg (Parks & Estate Manager), Stuart Atherton (Committee and Administration Clerk)

**Unitary Councillor:** Cllr Jackson

**Police:** 0

**Press:** 0

**Members of the public:** 4

**FC/22/045    Apologies for Absence**

Apologies were received and accepted from Cllrs Fryer, Macdonald, Parks and Syme.

**FC/22/046    Declarations of Interest**

Under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011, Cllr MacFarlane declared an interest in item FC/22/055 and would not take part in discussion or vote. Cllrs Fraser and Robbins declared an interest in item FC/22/054 but would still vote.

**FC/22/047 Minutes**

**FC/22/047.1 The minutes of the meeting held on Monday 13<sup>th</sup> June 2022, were approved as a true record, and signed by the Chairman.**

FC/22/047.2 There were no matters arising from the minutes of the meeting held on Monday 13<sup>th</sup> June 2022.

**FC/22/048 Chairman's Announcements**

**FC/22/048.1** Cllr Robbins informed members there had been communication from the owner of 3 High Street, Warminster. Works are due to begin by the end of August.

**FC/22/048.2 Members noted the Mayoral engagements.**

**FC/22/049 Correspondence Circulated**

**The correspondence list was noted.**

**FC/22/050 Questions**

There were no questions submitted by members of the council.

**Standing orders were suspended 7:04pm**

**FC/22/051 Public Participation**

Mr Nicklin Chairman of the Trustees of the Athenaeum, spoke in support of item FC/22/054.

Cllr Jackson spoke in support of item FC/22/054.

**Standing orders were reinstated 7:14pm**

**FC/22/052 Reports from Unitary Authority Members and the Police**

There were no Unitary Authority Member reports.

A police report was attached to the agenda for all members.

**The report was noted.**

**FC/22/053 Proceedings of Committee**

**Minutes from the following meetings were adopted:**

FC/22/053.1 Finance and Audit Committee meeting held on 30<sup>th</sup> May 2022

FC/22/053.2 Parks and Estate Committee meeting held on 23<sup>rd</sup> May 2022

FC/22/053.3 Planning Advisory Committee meeting held on 9<sup>th</sup> May and 20<sup>th</sup> June 2022

FC/22/053.4 Town Development Committee meeting held on 25<sup>th</sup> April 2022,

FC/22/053.5 HR Committee meeting held on 7<sup>th</sup> February 2022 and

Extraordinary meeting held on 27<sup>th</sup> April.

*The chair proposed bringing forward item 14 of the agenda, Athenaeum Request, and all members agreed unanimously.*

**FC/22/054 Athenaeum Request**

The Chairman of the Trustees of the Athenaeum had written to the Council asking for the sum of £60,000 to help fund further phases of their restoration work to the Athenaeum.

**Members resolved to refer the item to the Finance and Audit Committee which would discuss the details of the proposal at their next committee meeting, 5<sup>th</sup> September 2022. Recommendations from the Finance and Audit Committee meeting would then be discussed at the next Full Council meeting, 26<sup>th</sup> September 2022, where a final resolution will be made. Members agreed to submit questions to the Clerk in advance of the Finance and Audit Committee meeting, in order that they can be considered and answered accordingly.**

**FC/22/055 To Authorise the sealing of Documents**

Wiltshire Council secured a Section106 contribution for “off-site sporting and Leisure contribution” to the sum of £50,795.90 towards improvements to Warminster Rugby Club. These parties seek to enter into an agreement with Warminster Town Council to complete the works.

**Members resolved to agree to enter into the agreement.**

**FC/22/056 CCTV Control Room Location**

**Members resolved that the Community Hub building is the preferred location of the new CCTV control room.**

**FC/22/057 CCTV Upgrade**

**Members resolved the following:**

**FC/22/057.1 Proceed with the upgrade of the CCTV Control, Cameras and operating system.**

**FC/22/057.2 Agree a budget of £110,000 comprised of: £73,794 form CIL funds with the balance of £36,206 to come from Earmarked Reserves Capital Projects.**

**FC/22/057.3 Accept the tender from Company C, subject to agreement from the other members of the CCTV Partnership i.e. Westbury Town Council and West Wilts Trading Estate.**

**FC/22/058 Tennis Courts and MUGA Refurbishment**

**Members resolved the following:**

**FC/22/058.1 Agree the budget of £150,000 comprised of:**

**LTA Grant £93,000**

**Section 106 £31,997**

**Earmarked Reserves Tennis Courts £10,000**

**and the balance £15,003**

**to come from Earmarked Reserves Capital Projects.**

**FC/22/058.2 To sign the agreement in Principle with the LTA.**

The final decision on whether to proceed will be made by Full Council in September 2022.

**FC/22/059**    **Communications**

**Members agreed no press release would be issued at this time.**

**Meeting closed    7:37pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.

Next Full Council meeting to be held on 26<sup>th</sup> September 2022

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