

**Minutes of the Meeting of Warminster Town Council  
on Monday 26<sup>th</sup> September 2022 at 7pm  
held at the Civic Centre,  
Sambourne Road, Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby (West)</b>	*	<b>Cllr Keeble (West) Vice Chairman of the Council and Deputy Mayor</b>	<b>A</b>
<b>Cllr Brett (East)</b>	*	<b>Cllr Macdonald (East)</b>	*
<b>Cllr Cooper (Broadway)</b>	<b>A</b>	<b>Cllr Macfarlane (West)</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Parks (North)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Cllr Robbins (East) Chairman of the Council and Mayor</b>	*
<b>Cllr Fryer (Broadway)</b>	*	<b>Cllr Syme (Broadway)</b>	*
<b>Cllr Jeffries (North)</b>	*		

**Key:** \* Present    **A** Apologies    **AB** Absent

**In attendance:**

**Officers:** Tom Dommett, (Town Clerk and RFO), Judith Halls (Deputy Town Clerk),

**Unitary Councillor:** 0

**Police:** 0

**Press:** 0

**Members of the public:** 1

**FC/22/060    Apologies for Absence**

Apologies were received and accepted from Cllrs Cooper and Keeble

**FC/22/061    Declarations of Interest**

Under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011, Cllrs Fraser and Robbins declared an interest in item FC/22/069, the Atheneum, these were both non pecuniary, so they would remain for the discussion and take part in the voting.

**FC/22/062 Minutes**

**FC/22/062.1** The minutes of the meeting held on Monday 25<sup>th</sup> July 2022, were approved as a true record, and signed by the Chairman.

**FC/22/062.2** There were no matters arising from the minutes of the meeting held on Monday 25<sup>th</sup> July 2022.

**FC/22/063 Chairman's Announcements**

**FC/22/063.1** Cllr Robbins had no announcements, he did however acknowledge the sad passing of Queen Elizabeth II and the start of the reign of the new King Charles III.

**FC/22/063.2** Members noted the Mayoral engagements.

**FC/22/064 Correspondence Circulated**

The correspondence list was noted.

**FC/22/065 Questions**

The Town Clerk advised the committee that he had received several questions from Cllr Parks regarding the Dewey Trust. Answers had been circulated via email. To summarise there was currently £59,000 in the accumulated income account. The Dewey Trust has always been run on the basis that capital costs are paid from income unless capital cash funds are available so if the Town Council wanted to use the entire income balance approximately £10,000 would have to be raised from the portfolio to clear the capital deficit.

The Finance and Audit Committee has this year awarded grants £5032.22 to community groups from the Dewey Trust. The drop in year on year income figure for the Trust reflects market conditions and the reduction in portfolio due to the sum spent on the splash pad (£261,849.12). The trustees were very much in favour of that capital sum being spent because almost every year the amount awarded in grants had been far less than the income.

The Town Council has a budget of £15,000 funded by the precept for grants under £2,500 awarded as part of the grants application process. So far this year £12,836.22 has been awarded from this pot.

*Standing orders were suspended 7:04pm*

**FC/22/066 Public Participation**

Mr Nicklin Chairman of the Trustees of the Athenaeum, spoke in support of item FC/22/069 and thanked members for attending the Athenaeum for a site visit.

*Standing orders were reinstated 7:07pm*

**FC/22/067 Reports from Unitary Authority Members and the Police**

There were no Unitary Authority Member reports.

A police report had been sent to all members and is attached to the minutes for reference.

**The report was noted.**

**FC/22/068 Proceedings of Committee**

**Minutes from the following meetings were approved and adopted:**

**FC/22/068.1** Finance and Audit Committee meeting held on 27<sup>th</sup> June 2022

**FC/22/068.2** Planning Advisory Committee meeting held on 18<sup>th</sup> July 2022

**FC/22/069 Athenaeum Request**

The Chairman of the Trustees of the Athenaeum had written to the Council asking for the sum of £60,000 to help fund further phases of their restoration work to the Athenaeum.

Members had a lengthy debate and had some questions regarding how to allocate the money and if they split the payments would this affect the progress of the work for the Athenaeum.

The chair proposed to suspend standing orders to allow Mr Nicklin to answer one question regarding the allocation of the grant, and all members agreed unanimously.

*Standing orders were suspended 7:29pm*

Mr Nicklin confirmed that if the Town Council allocated 2 sums of £30,000 from Dewey Trust it would not affect the restoration work on the Athenaeum or the ability to apply for other grants and support packages.

*Standing orders were reinstated 7:32pm*

**Members resolved to allocate a grant of £60,000 from the Dewey Trust towards the continuation of the restoration of the Athenaeum. This is to be awarded in two tranches of £30,000, one from this financial year and one in the next financial year.**

**FC/22/070 Neighbourhood Plan and Town Centre Plan**

Members discussed the need for the new Neighborhood Plan and Town Centre plan to be updated together.

Place Studio can provide services to brief and coordinate this consultant's work with the Neighbourhood Plan review and to help link the two reviews together. Place Studio estimate this service can be provided for £3,300.

**Members resolved to adopt the recommendation from the Neighbourhood Plan Steering Group that the Town Council in conjunction with the review of the Neighbourhood Plan also applies for a Locality Master Planning Technical Support package to assist in the updating of the Town Plan and that a budget of £3,300 be agreed to pay for Place Studio to co-ordinate the two reviews.**

**FC/22/071 Council Bank Account**

**Members resolved to move the council's bank accounts from HSBC to Lloyds Bank.**

**FC/22/072 Dark Skies**

**Members resolved to support Cranborne Chase AONB in retaining the status of International Dark Sky Reserve (IDSR), and to invite a representative to address a committee as to what further action the Town Council can take to support the designation.**

**FC/22/073 Communications**

Members agreed to a press release about the grant to the Athenaeum and that Cllr Robbins would be the spokesperson.

**Meeting closed 7:59pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.

Next Full Council meeting to be held on Monday 28<sup>th</sup> November 2022

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