

MINUTES
of the HR Committee
held on Monday 3rd October 2022 at 6.00pm
at Warminster Civic Centre

Membership:

Cllr Allensby (West)	*	Cllr Keeble (West)	*
Cllr Cooper (Broadway)	A	Cllr Robbins (East) Chairman	A
Cllr Fryer (Broadway)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk & RFO), Judith Halls (Deputy Town Clerk)

HR/22/010 Apologies for absence

Apologies were received and accepted from Cllrs Cooper and Robbins.

HR/22/011 Declarations of Interest

There were no declarations of interest were received under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

HR/22/012 Minutes

HR/22/012.1 The minutes of the of the HR Committee meeting held on Tuesday 12th July 2022 were approved as a true record and signed by the chairman

HR/22/012.2 There were no matters arising from the minutes of the HR Committee meeting held on Tuesday 12th July 2022.

HR/22/013 Chairman's Announcements
There were no Chairman's announcements.

HR/22/014 Questions
There were no questions from members of the committee that had been submitted to the town clerk in advance of the meeting.

HR/22/015 Public Participation
There were no members of the public in attendance. There were no petitions, deputations, or statements submitted.

HR/22/016 Health and Safety Report
The Health and Safety Report for July 2022 to August 2022 inclusive was **Noted**.

HR/22/017 Communications
Members resolved there were no items requiring a press release.

Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

HR/22/018 Staffing Matters
Members received, noted and resolved on the Clerks Report on internal HR matters.

Meeting closed 6.25 pm

The next scheduled meeting for this committee is to be Monday 6th February 2023.