

MINUTES
of the Town Development Committee
held on Monday 3rd October 2022 at 7pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

| | | | |
|------------------------|---|---|---|
| Cllr Allensby | * | Cllr Fryer (Broadway) Chairman | * |
| Cllr Cooper (Broadway) | A | Cllr Macfarlane (West) Vice Chairman | * |
| Cllr Davis (East) | * | Cllr Syme (Broadway) | * |
| Cllr Fraser (West) | * | Len Turner (Advisor) | * |

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, Town Clerk, Judith Halls, Deputy Town Clerk.

Members of the public: 3

Member of the Press: 0

TD/22/023 **Apologies for absence**
Apologies were received and accepted from Cllr Cooper.

TD/22/024 **Declarations of Interest**
None

TD/22/025 **Minutes**
TD/22/025.1 The minutes of the Town Development Committee (TD) meeting held on Monday 6th June 2022 were approved as a correct record and signed by the chairman.

Signed.....Date.....

TD/22/025.2 There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 6th June 2022.

TD/22/026 Chairman's Announcements

None

TD/22/027 Questions

None

Standing Orders were suspended to allow for public participation at 7.05pm.

TD/22/028 Public Participation

Mr I Albrow, headteacher of Sambourne School, spoke in relation to agenda item 11.2, Sambourne School.

Mr John Atkins of Victoria Road spoke in relation to agenda item 11.4, Victoria Road/Grovelands Way Junction.

Standing Orders were reinstated at 7.11pm

TD/22/029 Reports from Unitary Authority Members

There were no reports from Unitary members.

TD/22/030 Presentation on Brook Street Meadow

Nigel Linge gave a presentation on Brook Street Meadow.

Members resolved to not make any financial offer for the land but to support in principle the site as a public community asset and asked the Neighbourhood Plan Steering Group to consider the site for possible designation as Local Green Space.

TD/22/031 Tynings Allotments

Members noted that there were no new minutes from the allotment Committee.

TD/22/032 Local Highways and Footpath Improvement Group (LHFIG)

Members noted the minutes of the LHFIG meeting on 6th July 2022

TD/22/033 New Highways Issues

33.1 Sambourne Road

A local resident is concerned about increased parking along Sambourne Road.

Members resolved to request to the Local Highway and Footway Improvement Group (LHFIG) to look at the issue with the main priority of improving the safety of the children accessing the school.

33.2 Sambourne School

The Headteacher of the school has requested consideration of a safety barrier and hatched markings at the entrance to the school.

Members resolved to support the request and contact Wiltshire Highways to ask them to implement the proposals.

33.3 East Street – pavement camber

A member of public has raised concern on a number of issues including of the camber of the pavements that have become an issue for elderly residents and people with balance difficulties.

Members resolved to ask Wiltshire Highways if the problem had been caused by utility companies and if so, could the utilities be asked to address the issue and/or could general maintenance help resolve the problem.

33.4 Victoria Road / Grovelands Way junction

A resident has submitted a highways improvement request form due to increased dangerous and illegal parking that is becoming increasingly dangerous and restricting the use of the junction.

Members resolved to ask for the removal of double yellow lines from in front of the new cottages.

33.5 Ash Walk

A resident has submitted a highways improvement request form regarding the no through road section of Ash Walk. Delivery vehicles are increasingly getting stuck and unable to turn round. Pictorial evidence was also supplied.

Members resolved to request new signage at both ends of Ash Walk.

33.6 King Street/Brook Street

A resident has requested the investigation of the possibility of implementing parking restrictions at the junction of King Street with Fore Street/Brook Street. Many vehicles park right up to the junction making visibility severely restricted for drivers of vehicles leaving King Street.

Members resolved to refer the issue to LHFIG.

33.7 Pound Street/The Maltings

The Maltings has requested changes to the waiting restrictions/road marking in Pound Street with additional double yellow lines. A site visit had been held and the Maltings were now delivering to the back of the building but still had problems

Members resolved to refer the issue to LHFIG. They supported measures to allow the Maltings to access their building for deliveries. They also hope that if the lining the front of the Maltings is no longer needed parking could return.

33.8 Elm Hill

Members consider a request for the Wiltshire Council's Local Highway and Footway Improvement Group (LHFIG) to look at improving safety for pedestrians walking along Elm Hill in view of the absence of any footpath or street lighting and with the increased number of vehicles using this road to access the military establishments.

Members considered the cost involved to be prohibitive and resolved to take no action.

33.9 Portway Lane/Holly Bush Road

A member of the public has requested yellow lines around Holly Bush Road near the junction with Portway Lane to improve road safety.

Members resolved to support the request and refer the matter to the LHFIFG.

33.10 St John's Church, Boreham Road

A member of the public has requested investigation of the possibility of disabled parking bays by St John's Church, Boreham Road.

Members resolved to defer the item to the next meeting and to ask for detailed proposals to be submitted.

33.11 Weymouth Street Parking

A resident has submitted a highways improvement request form. They are concerned about an increase in dangerous parking that is restricting sight at the junction from Upper Marsh Road and Weymouth Street. Additionally, there has become increased parking on Weymouth Street on the opposite side to the designated parking bays.

Members believed the parking issues were normal for a Saturday. They resolved to support double yellow lines to prevent parking by the railing of Christchurch.

TD/22/034 Draft Warminster Town Centre Action Plan

As part of Wiltshire Council Wiltshire Towns Programme, Town Councils have been invited to submit Draft Town Centre Action Plans. Wiltshire Council will review the submitted draft plans and advise on best practice and put forward a draft budget. Final versions of the plans are to be agreed by mid-autumn with a subsequent grant agreement, including key dates/deliverables. It is expected the grant for Warminster will be in the region of £20,000.

The Regeneration Working Group have considered the Draft Warminster Town Centre Action Plan and recommend that it be submitted to Wiltshire Council.

Members received the Draft Town Centre Action Plan and resolved that it be submitted to Wiltshire Council.

TD/22/035 Specialist Sat Navs

The Local Government Association (LGA) are calling on the Government to take urgent action and use its forthcoming Transport Bill to require all HGV drivers by law to use specialist satnav devices. These are devices which include bridge heights, narrow roads, and roads unsuitable for trucks. They also allow the driver to input the lorry's dimensions - height, width, weight and load – so they are only guided along suitable roads.

Members resolved to support the Local Government Association Campaign.

Signed.....Date.....

TD/22/36 **Malaby Biogas**
Malaby Biogas has raised the issue of Local Power Purchase Agreements (PPAs). If there is interest from the Town Council or other local organisations and business to buy their electricity direct from Malaby Biogas, then Malaby can look into the rules and regulations to see if they can establish a PPA which would be suitable. Unfortunately, existing consumer protection regulations mean that it isn't possible for them to sell electricity directly to householders.

Members resolved to respond positively to the enquiry from Malaby Biogas and to ask Malaby to further investigate the possibility of Local Power Purchase agreements.

TD/22/37. **Closed-Circuit Television (CCTV) Sub-Committee**
Members noted the minutes of the meetings held on Tuesday 14th June 2022

TD/22/38 **The Rural Market Towns Group**
The town council has been asked to join the Rural Market Towns Group
The subscription would be £130 per year. The Rural Market Towns Group is a lobby group that aims to increase opportunities for funding, influence policy decisions and shine a light on the impact that our Rural Market Towns have on our country's economic prosperity and quality of life, combining the voices of Rural Market Towns across England and play that voice into Central Government.

Members resolved to join the Rural Market Towns Group.

TD/22/39 **Community Litter Pick**
A community litter pick was held on Saturday 1st October. 7 people attended.

Members noted

TD/22/40 **Community Speedwatch**
Cllr Syme reported he had 7 volunteers and was meeting with the Police Next week.

Members noted

TD/22/41 **South West Operational Flood Working Group**
At the last meeting of the SWOFWG included in the discussion the issue of flooding in Fore Street and Deverill Road.

Members noted.

TD/22/42 Flood and Emergency Working Group

Work continues on the updating the Warminster Flood Plan ready for winter 2022 and also on updating contingency plans for other possible emergencies.

Members noted

TD/22/43 Flooding issues in Warminster

A meeting was held on 3rd October with relevant agencies to discuss flooding issues in Fore Street and Deverill Road. Len Turner reported that the Environment Agency had the money to pay for investigations but had not been able to recruit and retain staff to carry them out.

Members noted the update and resolved to ask the CIL Working Group to consider whether CIL money should be a priority for helping to pay for any work arising from the investigations.

TD/22/44 Communications

Members resolved not to issue any communications

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Meeting closed at 8:58pm

Date of next meeting: Monday 5th December 2022.