

MINUTES

Parks and Estates Committee

**Monday 24th October 2022 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West) Chairman	A	Cllr Macdonald (East)	*
Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Fraser (West)	*	Cllr Parks (North) Vice Chairman	*
Cllr Fryer (Broadway)	*	Mr Peter Hewitt (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett, (Town Clerk and RFO), Stuart Legg (Parks and Estate Manager),
Judith Halls(Deputy Town Clerk) Stuart Atherton (Committees and administration Clerk)

Attendees:

Press - 0, members of the public - 1

PE/22/026 Apologies for absence

Apologies of absence were received and accepted from Cllr Allensby.

PE/22/027 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/22/028 Minutes

PE/22/017.1 The minutes of the Parks and Estates Committee, held on Monday 11th July 2022, were approved as a true record, and signed by the Chairman.

PE/22/017.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 11th July 2022.

PE/22/029 Chairman's Announcements

There were no announcements by the chairman.

Signed: Date:

Standing Orders were suspended to allow for public participation at 7:02pm

PE/22/030 Public Participation

Mr Andy Clarke, chairman of the Warminster Royal British Legion, thanked Warminster Town Council for their grant awarded for the renovations and maintenance of the War Memorial Garden. He requested that the committee consider supporting this project further in order that the project can be completed fully.

Standing Orders were reinstated following public participation at 7:05pm.

PE/22/031 Reports from Unitary Authority Members

There were no Unitary Authority reports.

The chairman requested that item 12 of the Agenda - RBL Request re Garden of Remembrance/War Memorial Garden, be brought forward to next on the agenda. All members agreed.

PE/22/032 RBL Request re Garden of Remembrance/War Memorial Garden

Members resolved to support the proposal of a further £2000 grant for grounds work in the Memorial Garden. Officers will investigate and compile a report and quotes for possible options of fencing or hedging, that also needs replacing. This will be presented to committee. These costings will be included in the draft budget for 2023-24.

PE/22/033 Parks and Estates Manager's report

The Parks and Estates Manager's report was noted.

PE/22/034 Accounts

The accounts for the Parks and Estates Committee up to 30th September 2022 were noted.

PE/22/035 Play Areas

Members endorsed the Play Areas Report and resolved that the schedule of work and figures are used for the drafting of the budget to then be presented to Full Council.

PE/22/036 Boat house and the Lake Pleasure Grounds Centenary Celebrations

Members resolved to ask officers to bring forward proposals for improving toilet provision in the Lake Pleasure Grounds both temporary for next summer and permanent longer term solutions. There would be consultation with park users.

Members noted the Park Centenary working group will create a draft schedule to update committee at its next meeting.

PE/22/037 Tree works at Smallbrook Meadows

Members resolve to approve Idverde to carry out the necessary at Smallbrook Meadows. The money to come from the Outside Services tree works budget 209/4044.

Signed: Date:

PE/22/038 Spring in the Park 2023

Members endorsed the reschedule of Spring in the Park to Sunday 6th May 2023 to coincide with the celebrations of the coronation of His Majesty the King.

PE/22/039 Communications

Members resolved that no communications were required from this meeting.

Meeting ended 7:40 pm

The date of the next Parks and Estates Committee will be Monday 9th January 2022 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: