

16th December 2022

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Tuesday 3rd January 2023 at 7pm
to be held at the Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Brett (East)	Cllr Macdonald (East) Vice Chairman
Cllr Cooper (Broadway) Chairman	Cllr Parks (North)
Cllr Jeffries (North)	Cllr Robbins (East)
Cllr Keeble (West)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to address members in public participation via a written submission, please contact admin@warminster-tc.gov.uk at least a day prior to the meeting to enable this to be facilitated. If you wish to view the meeting, please see the link on the Warminster Town Council website www.warminster-tc.gov.uk in the meetings diary.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

1. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 7th November 2022; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 7th November 2022.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

5. **Questions**

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

Standing Orders will be suspended to allow for public participation.

6. **Public Participation**

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

Standing Orders will be reinstated following public participation.

7. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

8. **Financial Information**

8.1 **To note the reconciliations for October 2022; the Chairman to sign and verify against the bank statements seen. (See attached)**

8.2 **To note the accounts to 31st October 2022. (See attached)**

8.3 **To receive the variance report to 31st October 2022. (See attached)**

8.4 **To approve the list of payments made in October 2022 and the Chairman to sign. (See attached.)**

8.5 **To note that there have been no internal transfers made between the Instant Access Account and the Current Account since the last report.**

8.6 **To verify the Petty Cash Schedule to 15th December 2022**

9. **Precept and Budget 2023 – 2024**

At its meeting on the 28th November 2022, the Full Council debated the precept and agreed that the draft budget be accepted and be represented to Full Council in January 2023 with an updated precept calculation. **Minute FC/22/084 Refers.**

The initial draft budget has been tweaked to take into account the latest financial forecasts and other minor changes. **(see attached).**

The recommendation is for a 2023 - 2024 precept of £1,338,548. This represents an increase to the precept of £19,256 (an increase of 1.46%) in order to maintain a balanced budget. The tax base has increased by 1.46% so this represents an increase (per Band D Equivalent charge) of 0.0% (equal £0 per annum or 0 pence per week). The Band D Charge will therefore remain at £212.82.

Members to recommend the draft budget to Full Council.

10. **Community Infrastructure Levy Update**

Since the introduction of the Community Infrastructure Levy, the Town Council has received £381,318.96 in income and spent £267,169.70 leaving a balance of £114,149.26. A full breakdown is attached. **(see attached).**

Members to Note

11. **Communications**

The members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Date of next scheduled meeting: Monday 6th March 2023

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

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**Bank Reconciliation Statement as at 31/10/2022
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/10/2022	512	239,413.30
Current Account	31/10/2022		5,000.00
			<u>244,413.30</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			244,413.30
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			244,413.30
		Balance per Cash Book is :-	246,075.30
		Difference Excluding Adjustments is :-	-1,662.00
<u>Adjustments to Reconciliation</u>			
10/10/2022 DDR PROPEL FINANCE		-46.00	
25/10/2022 DDR CONTRA		-270.00	
25/10/2022 DDR CONTRA		-1,300.00	
28/10/2022 DDR PROPEL FINANCE		-46.00	
			<u>-1,662.00</u>
		Unreconciled Difference is :-	<u>0.00</u>

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The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Your Statement

Account Summary

Opening Balance	720,445.47
Payments In	38,674.55
Payments Out	519,706.72
Closing Balance	239,413.30

Interest Rate - Valid as at end date of the statement period
 0.54% AER

1 October to 31 October 2022

International Bank Account Number

GB85HBUK40452321136496

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

21136496 512

Your Business Money Manager details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 22	BALANCE BROUGHT FORWARD			720,445.47
03 Oct 22	TFR TRANSFER 91001000	92,896.78		627,548.69
04 Oct 22	TFR TRANSFER 91001000	90,109.73		537,438.96
05 Oct 22	TFR TRANSFER 91001000	89,266.50		448,172.46
06 Oct 22	TFR TRANSFER 91001000	88,828.23		359,344.23
07 Oct 22	TFR TRANSFER 91001000	89,975.70		269,368.53
10 Oct 22	TFR TRANSFER 91001000	590.57		268,777.96
11 Oct 22	TFR TRANSFER 91001000		10,927.50	279,705.46
12 Oct 22	TFR TRANSFER 91001000		374.96	280,080.42
13 Oct 22	TFR TRANSFER 91001000	2,886.11		277,194.31
14 Oct 22	TFR TRANSFER 91001000	9,040.08		268,154.23
17 Oct 22	TFR TRANSFER 91001000	1,827.98		266,326.25
18 Oct 22	TFR TRANSFER 91001000	3,969.94		262,356.31
19 Oct 22	TFR TRANSFER 91001000	2,227.04		260,129.27
20 Oct 22	TFR TRANSFER 91001000		11,018.33	271,147.60
21 Oct 22	TFR TRANSFER 91001000	8,072.71		263,074.89
24 Oct 22	TFR TRANSFER 91001000	2,311.08		260,763.81
25 Oct 22	TFR TRANSFER 91001000	33,304.82		227,458.99
26 Oct 22	TFR TRANSFER 91001000	2,811.81		224,647.18
27 Oct 22	TFR TRANSFER 91001000		40.00	224,687.18
28 Oct 22	TFR TRANSFER 91001000		15,567.76	240,254.94
29 Oct 22	TFR TRANSFER 91001000		746.00	241,000.94
31 Oct 22	TFR TRANSFER 91001000	1,587.64		239,413.30
31 Oct 22	BALANCE CARRIED FORWARD			239,413.30

1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 334

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,095.00
	BP PAULA YOUNG INV NO WCC3947		651.00	
31 Oct 22	TFR TRANSFER 21136496	746.00		5,000.00
	CR CHQ IN AT 407080		280.00	
	CR THE SOUTHERN CO-OP		40.00	
	CR MV- 21574633 -2610		9.00	
	DD HILLS WASTE SOLUTN	2,168.04		
	DD PAYPAL PAYMENT	30.00		
	SO HUNOT HR	240.00		
	CR WORLDPAY 2810		195.10	
	CR WORLDPAY 3010		171.45	
	CR WORLDPAY 2910		154.85	
31 Oct 22	TFR TRANSFER 21136496		1,587.64	5,000.00
	BALANCE CARRIED FORWARD			5,000.00

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Credit Interest Rates	<i>balance</i>	<i>AER variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR variable</i>
Credit interest is not applied			Debit interest		21.34%

1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode 40-45-23 **Account Number** 91001000 **Sheet Number** 332

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			15,978.33
	CR ROBBINS CJ BUS			
	XMAS TREE ROBBINS		40.00	
21 Oct 22	TFR TRANSFER 21136496	11,018.33		5,000.00
	CR CHQ IN AT 407080		464.00	
	CR MV- 21574633 -1810		4.00	
	DD 35922 - TOLCHAR	904.24		
	DR CONTRA	7,845.81		
	CR F F			
	FALLON INV WCC3952		63.00	
	DR TOTAL CHARGES			
	TO 29SEP2022	92.41		
	CR NORTHWOOD (WEST WI			
	WCC3964		52.50	
	CR THE WILTSHIRE FEDE			
	WCC3810		146.25	
	CR WARMINSTER ATHENAE			
	THE ATHENAEUM		40.00	
24 Oct 22	TFR TRANSFER 21136496		8,072.71	5,000.00
	CR FARNFIELDS LLP		80.00	
	CR MV- 21574633 -1910		87.00	
	BP 6007			
	Place Studios Ltd			
	BIB BACS PAYMENT	2,970.00		
	DD VWFS UK LIMITED	33.98		
	CR CASH IN P.O. OCT24			
	8 10 THREE H@13:25			
	465941XXXXX8085		244.00	
	CR WORLDPAY 2310		101.70	
	CR WORLDPAY 2210		140.20	
	CR JONES S+D			
	TWIRLS SWEET TREAT		40.00	
25 Oct 22	TFR TRANSFER 21136496		2,311.08	5,000.00
	DD BOOKER LTD -BK	284.12		
	DD TOTALENERGIES G&P	1,266.77		
	DR CONTRA	270.00		
	DR CONTRA	1,300.00		
	DR CONTRA	30,263.93		
	CR FORRESTER SYLVESTE			
	FSM SOLICITORS		40.00	
	CR YARN FOR THE SOUL			
	SPRING IN THE PARK		40.00	
26 Oct 22	TFR TRANSFER 21136496		33,304.82	5,000.00
	DD ALD AUTOMOTIVE	377.93		
	DD O2	241.31		
	BALANCE CARRIED FORWARD			4,380.76



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1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 333

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			4,380.76
	DD TOTALENERGIES G&P	878.02		
	DD TOTALENERGIES G&P	270.21		
	BP Melksham Groundcar 12067	60.52		
	BP Moviola Ltd 211694	96.68		
	BP Melksham Groundcar 12550	179.90		
	BP OFFICE RIGHT 97253	153.13		
	BP SYDENHAMS 16318387/90	47.27		
	BP Tudor Environmenta IN0217277	81.84		
	BP WILTSHIRE COUNCIL 90424686	154.50		
	BP Wiltshire Steeplej 6354	540.00		
	CR K Haslam WCC3979		49.00	
	CR R Poolman ROSIE-ZUMBAWCC3953		220.50	
27 Oct 22	TFR TRANSFER 21136496		2,811.81	5,000.00
	CR Dmrh Ltd TREEBOOTSOPTICIANS		40.00	
28 Oct 22	TFR TRANSFER 21136496	40.00		5,000.00
	CR MV- 21574633 -2510		148.00	
	CR HMRC VAT		18,839.84	
	BP GBS0302/03 Gary Boon BIB BACS PAYMENT	3,540.00		
	DD PROPEL FINANCE PLC	46.00		
	DD PAYPAL PAYMENT	106.33		
	CR THE ADVOCACY PEOP WCC3978		125.00	
	CR JOHN LOFTUS SW JOHN LOFTUS PROPER		40.00	
	CR WORLDPAY 2710		67.25	
	CR JACQ BRI BOU LTD JACQUELINE BRIDAL		40.00	
29 Oct 22	TFR TRANSFER 21136496	15,567.76		5,000.00
	CR Warminster U3A U3A-GEN WCC3996		95.00	
	BALANCE CARRIED FORWARD			5,095.00

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1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 330

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			3,260.13
	BP Dormakaba 431315	279.60		
	BP NICKS SHOE REPAIRS 030	44.85		
	BP ROUNDSTONE VENDING 30136	512.48		
	BP CHARLES SAUNDERS 766900	370.60		
	BP SYDENHAMS L6313248	193.50		
	BP Tudor Environmenta 214582	131.21		
	CR Bradlee Taylor WCC3974		346.00	
	CR Daniel Keene T/A T TAPHOUSE xmas tree		40.00	
14 Oct 22	TFR TRANSFER 21136496		2,886.11	5,000.00
	CR MV- 21574633 -1110		1.00	
	DD OFFICE EVOLUTION	126.59		
	DR CONTRA	8,979.49		
	CR Warminster Lions C Xmas Tree 39 Georg		40.00	
	CR WORLDPAY 1310		25.00	
17 Oct 22	TFR TRANSFER 21136496		9,040.08	5,000.00
	DD DIGITAL SPACE	25.49		
	DD PROPEL FINANCE PLC	66.88		
	DD ALPHABET GB	378.95		
	DD WILTSHIRE COUNCIL	27.00		
	DD WILTSHIRE COUNCIL	699.00		
	DD WILTSHIRE COUNCIL	536.00		
	DD WILTSHIRE COUNCIL	266.00		
	DD WILTSHIRE COUNCIL	358.00		
	CR CHURTON CH+HSM WCC3968		148.50	
	CR Emma Latchem WCC3967		6.00	
	BP Scarb 2022.1000012284	27.81		
	CR WORLDPAY 1510		130.25	
	CR WORLDPAY 1610		224.10	
	CR WORLDPAY 1410		8.30	
	CR Arnold Zoe HAPPYDAYS XMASTREE		40.00	
	TFR TRANSFER 21136496		1,827.98	5,000.00
	BALANCE CARRIED FORWARD			5,000.00



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1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 331

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
18 Oct 22	BALANCE BROUGHT FORWARD			5,000.00
	CR MV- 21574633 -1310		40.00	
	DD WEST MERCIA ENERGY	623.12		
	DD PEOPLESAFE	115.20		
	DD ATOS RE FUELGENIE	511.74		
	CR HOWARD MITCHELL TA WCC3951		294.00	
	CR The Beauty Box THE BEAUTY BOX		40.00	
	BP Sydenhams Hire 610763	64.18		
	BP OFFICE RIGHT 97203	47.30		
	BP FENLAND LEISURE SIN039776	1,860.84		
	BP MIRAGE SIGNS 37901	180.00		
	BP EG.COLES 107358	270.00		
	BP DCK BEAVERS LTD TPC10383&4	1,107.18		
	BP NIGEL CONNOR 5107&8	144.00		
	BP COMPLETE FIRE SERV 950194	174.00		
	BP Tudor Environmenta INV216378	171.53		
	CR CASH IN P.O. OCT18 8 10 THREE H@16:34 465941XXXXX8085		925.15	
	TFR TRANSFER 21136496		3,969.94	5,000.00
19 Oct 22	CR MV- 21574633 -1410		320.20	
	DD S/LINE 225877114	57.63		
	DD W/PAY 225723270	102.10		
	DD PARAGON	2,467.51		
	BP COMM ORGANIS tree 10 Silver St		40.00	
	CR ROLAND J LTD SW XMAS TREE		40.00	
	TFR TRANSFER 21136496		2,227.04	5,000.00
20 Oct 22	CR WILTSHIRE COUNCIL		11,025.13	
	CR MV- 21574633 -1710		10.60	
	BP SEPTEMBER REFUNDS BIB MULTIPLE BENEF BIB BACS PAYMENT	57.40		
	BALANCE CARRIED FORWARD			15,978.33

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1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 328

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			85,000.00 D
	DD VWFS UK LIMITED	405.53		
	CR COMP FIRE SE LTD			
	CFS SW LTD		295.80	
05 Oct 22	TFR TRANSFER 21136496		90,109.73	5,000.00
	CR MV- 21574633 -0110		426.20	
	CR MV- 21574633 -3009		654.65	
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	90,000.00		
	DD GRENKELEASING LIM1	318.89		
	DD GRENKELEASING LIM1	111.60		
	DD PAYPAL PAYMENT	36.86		
	CR WARMINSTER ACTION			
	WCC3945		120.00	
06 Oct 22	TFR TRANSFER 21136496		89,266.50	5,000.00
	CR MV- 21574633 -0310		1.00	
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	90,000.00		
	CR GROSS INTEREST			
	TO 05OCT2022			
	FOR ACCOUNT			
	404523 21136496		133.97	
	CR MICHAEL VAUGHAN			
	INV WCC3959		73.50	
	CR CASH IN P.O. OCT06			
	8 10 THREE H@15:52			
	465941XXXXX8085		963.30	
07 Oct 22	TFR TRANSFER 21136496		88,828.23	5,000.00
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	90,000.00		
	CR WORLDPAY 0610		24.30	
10 Oct 22	TFR TRANSFER 21136496		89,975.70	5,000.00
	CR MV- 21574633 -0510		297.50	
	DD PROPEL FINANCE PLC			
	FIRST PAYMENT	46.00		
	CR WARMINSTER & K9QF			
	WARMINSTER & DISTR		600.00	
	BP ACAS			
	12/19199	115.00		
	BP Prosec			
	2612	54.00		
	BALANCE CARRIED FORWARD			5,682.50



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1 October to 31 October 2022

Your Statement

Account Name
 Warminster Town Council

Sortcode Account Number Sheet Number
 40-45-23 91001000 329

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
	BALANCE BROUGHT FORWARD			5,682.50
	BP Swallow Drinks 305101	12.18		
	BP Tudor Environmenta IN0214118	155.04		
	BP VISIT WILTSHIRE 11827	930.00		
	BP WHEELERS 978995	774.00		
	BP Scarb 2022.1000012386	55.60		
	CR WORLDPAY 0710		59.90	
	CR WORLDPAY 0810		317.65	
	CR WORLDPAY 0910		236.20	
	CR BABER ANIMAL FEED XMAS TREE		40.00	
	TFR TRANSFER 21136496		590.57	5,000.00
11 Oct 22	DD GOCARDLESS	4,496.61		
	DD BOOKER LTD -BK	449.22		
	DD ATOS RE FUELGENIE	490.03		
	CR SOFACO PLUS T/AS XMAS TREE SOFACO		40.00	
	CR Westbury Town Coun 2070		16,323.36	5,000.00
	TFR TRANSFER 21136496	10,927.50		
12 Oct 22	CR CHQ IN AT 407080		170.00	
	CR NORTHWOOD (WEST WI NORTHWOOD WARMINST		40.00	
	CR JACKSON FL WCC3948		122.96	
	CR JACKSON FL WCC3972		42.00	
	TFR TRANSFER 21136496	374.96		5,000.00
13 Oct 22	CR MV- 21574633 -1010		2.00	
	CR The Warminster Jew 5/9 HIGH STREET		80.00	
	CR Wiltshire Carpets CHRISTMAS TREES		80.00	
	BP AMAZON 79324505820221397	21.96		
	BP COATES & PARKER adverts & papers	358.91		
	BP COMPLETE FIRE SERV 950173/4&5	1,521.00		
	BALANCE CARRIED FORWARD			3,260.13

Your Statement

The Clerk to the Council
 Warminster Town Council
 Warminster Civic Centre
 Sambourne Road
 Warminster
 Wiltshire
 BA12 8LB



Account Summary

Opening Balance	5,000.00
Payments In	578,138.51
Payments Out	578,138.51
Closing Balance	5,000.00

1 October to 31 October 2022

International Bank Account Number

GB17HBUK40452391001000

Branch Identifier Code

HBUKGB4161U

Account Name

Warminster Town Council

Sortcode

40-45-23

Account Number Sheet Number

91001000 327

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
30 Sep 22	BALANCE BROUGHT FORWARD			5,000.00
03 Oct 22	BP SEPTEMBER REFUNDS			
	BIB MULTIPLE BENEF			
	BIB BACS PAYMENT	73.50		
	BP WARM00012730			
	CCLA			
	BIB BACS PAYMENT	90,000.00		
	BP 16302180/81/4086			
	SYDENHAMS			
	BIB BACS PAYMENT	299.79		
	DD WATER2BUSINESS			
	FIRST PAYMENT	1,514.50		
	DD WATER2BUSINESS	65.50		
	DD SCREWFIX DIRECT LT	91.23		
	DD ATOS RE FUELGENIE	302.21		
	DD WATER2BUSINESS	1,012.18		
	DD WATER2BUSINESS	262.50		
	SO DESIGNER MARK			
	WEBSITE	70.00		
	CR Hervin Robin			
	J71 P508 LODGE REN		329.98	
	CR WORLDPAY 3009		22.10	
	CR WORLDPAY 0210		228.85	
	CR WORLDPAY 0110		213.70	
	TFR TRANSFER 21136496		92,896.78	
04 Oct 22	BP WARM00012730			5,000.00
	CCLA			
	BIB BACS PAYMENT	90,000.00		
	BALANCE CARRIED FORWARD			85,000.00 D

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance & Audit								
101 Council Administration								
1176 Precept	0	1,319,292	1,319,292	0			100.0%	
1190 Interest Receivable	2,257	9,349	1,000	(8,349)			934.9%	
1193 Miscellaneous Income	0	42	0	(42)			0.0%	
1300 Dog Bag Sales	93	643	600	(43)			107.1%	
Council Administration :- Income	2,350	1,329,325	1,320,892	(8,433)			100.6%	0
4001 Salaries	7,822	63,564	228,500	164,936		164,936	27.8%	
4008 Training	30	208	3,500	3,292		3,292	6.0%	
4009 Travel	85	195	200	5		5	97.6%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	3,100	21,700	37,200	15,500		15,500	58.3%	
4020 Consumables & Other Expenses	22	1,512	1,500	(12)		(12)	100.8%	
4022 Postage & Telephone	89	599	500	(99)		(99)	119.9%	
4023 Printing & Stationery	48	409	600	191		191	68.1%	
4024 Photocopier Charges	506	1,476	1,500	24		24	98.4%	
4025 IT (Website & Email)	1,443	9,608	12,000	2,392		2,392	80.1%	
4027 Subscriptions and Publications	0	3,802	3,500	(302)		(302)	108.6%	
4028 Insurance	0	9,241	10,000	759		759	92.4%	
4029 Licences	0	868	850	(18)		(18)	102.1%	
4030 Recruitment Advertising	0	140	1,500	1,360		1,360	9.3%	
4036 Repairs and Renewals	0	180	250	70		70	72.0%	
4040 Equipment/Furniture	0	333	2,500	2,167		2,167	13.3%	
4056 Accountancy Fees	1,282	3,968	15,000	11,032		11,032	26.5%	
4057 Audit Fees	0	0	2,890	2,890		2,890	0.0%	
4058 Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	200	3,573	2,400	(1,173)		(1,173)	148.9%	
4060 Bank Charges	92	722	1,000	278		278	72.2%	
4061 Streamline Charges	0	92	0	(92)		(92)	0.0%	
4101 Purchase Dog Bags	0	279	0	(279)		(279)	0.0%	
Council Administration :- Indirect Expenditure	14,719	122,469	326,890	204,421	0	204,421	37.5%	0
Net Income over Expenditure	(12,369)	1,206,856	994,002	(212,854)				
102 Civic and Democratic								
4001 Salaries	6,148	45,391	0	(45,391)		(45,391)	0.0%	
4025 IT (Website & Email)	228	2,027	4,200	2,173		2,173	48.3%	
4033 Advertising	263	1,235	1,500	265		265	82.3%	
4080 Mayoral Expenses	0	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 31/10/2022

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Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4082 Town Crier	0	0	1,000	1,000		1,000	0.0%	
4086 Civic Regalia	0	1,516	200	(1,316)		(1,316)	758.0%	
6319 Tfr to Elections Reserve	0	0	5,000	5,000		5,000	0.0%	
Civic and Democratic :- Indirect Expenditure	6,638	50,169	12,900	(37,269)	0	(37,269)	388.9%	0
Net Expenditure	(6,638)	(50,169)	(12,900)	37,269				
103 Policy and Communications								
4001 Salaries	793	5,601	0	(5,601)		(5,601)	0.0%	
4034 Newsletter	449	449	2,000	1,551		1,551	22.4%	
4084 Town Consultations/Promotions	0	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	1,241	6,050	6,000	(50)	0	(50)	100.8%	0
Net Expenditure	(1,241)	(6,050)	(6,000)	50				
104 Council Events								
1701 Christmas Events Income	2,360	3,395	3,500	105			97.0%	
Council Events :- Income	2,360	3,395	3,500	105			97.0%	0
4001 Salaries	857	6,090	0	(6,090)		(6,090)	0.0%	
4032 Adverts - Events	0	160	1,000	840		840	16.0%	
4081 Civic Events	2	292	1,000	708		708	29.2%	
4087 Civic Service	0	0	500	500		500	0.0%	
4706 Christmas Lights	0	362	25,000	24,638		24,638	1.4%	
Council Events :- Indirect Expenditure	858	6,905	27,500	20,595	0	20,595	25.1%	0
Net Income over Expenditure	1,502	(3,510)	(24,000)	(20,490)				
107 Grants and Projects								
1180 Grants Recieved	0	70,828	0	(70,828)			0.0%	
Grants and Projects :- Income	0	70,828	0	(70,828)				0
4001 Salaries	1,285	9,082	0	(9,082)		(9,082)	0.0%	
4700 Grants - Large	0	16,869	15,000	(1,869)		(1,869)	112.5%	
4703 WCR Community Radio SLA	0	7,500	10,000	2,500		2,500	75.0%	
4704 Warminster Community Hub SLA	0	6,000	6,000	0		0	100.0%	
4710 Enterprise Warminster	207	578	2,000	1,423		1,423	28.9%	
4712 Grant - Warminster Carnival	0	4,500	3,500	(1,000)		(1,000)	128.6%	
4714 Neighbourhood Planning	0	6,366	10,000	3,634		3,634	63.7%	
4715 INSPIRE	0	0	3,500	3,500		3,500	0.0%	
4718 Warminster R O W Volunteers	0	0	3,000	3,000		3,000	0.0%	
6350 Tfr to EMR s106 Rugby Club	0	50,796	0	(50,796)		(50,796)	0.0%	
Grants and Projects :- Indirect Expenditure	1,492	101,691	53,000	(48,691)	0	(48,691)	191.9%	0
Net Income over Expenditure	(1,492)	(30,862)	(53,000)	(22,138)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Dewey House</u>								
1005 Rent Received	600	4,200	7,200	3,000			58.3%	
Dewey House :- Income	600	4,200	7,200	3,000			58.3%	0
4011 Rates	536	3,756	5,605	1,849		1,849	67.0%	
4012 Water Rates	0	126	200	74		74	63.1%	
4014 Electricity and Gas	746	2,450	5,000	2,550		2,550	49.0%	
4020 Consumables & Other Expenses	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	139	139	0	(139)		(139)	0.0%	
4028 Insurance	0	1,571	1,700	129		129	92.4%	
4036 Repairs and Renewals	0	183	1,500	1,317		1,317	12.2%	
4037 Maintenance Contracts	30	1,441	1,600	159		159	90.1%	
4040 Equipment/Furniture	0	0	0	0	68,884	(68,884)	0.0%	
Dewey House :- Indirect Expenditure	1,451	9,667	15,805	6,138	68,884	(62,746)	497.0%	0
Net Income over Expenditure	(851)	(5,467)	(8,605)	(3,138)				
<u>499 Capital Expenditure</u>								
1710 CIL Receipts	11,025	77,922	0	(77,922)			0.0%	
Capital Expenditure :- Income	11,025	77,922	0	(77,922)				0
4901 Loan Repayment Capital	0	12,774	25,863	13,089		13,089	49.4%	
4902 Loan Repayment Interest	0	7,027	13,739	6,712		6,712	51.1%	
4909 CAP - CCTV Equipment	0	68,886	0	(68,886)		(68,886)	0.0%	
4917 CAP - IT Equipment	0	3,161	0	(3,161)		(3,161)	0.0%	
4928 CAP - Play Equipment	0	11,461	0	(11,461)		(11,461)	0.0%	
4933 CAP - Town Park Splash Pad	0	11,871	0	(11,871)		(11,871)	0.0%	
4934 CAP - Benches	0	1,659	0	(1,659)		(1,659)	0.0%	
4936 CAP - Civic Centre Heating Upg	2,700	2,700	0	(2,700)		(2,700)	0.0%	
5315 Tfr from Capital Projects	(2,700)	(30,852)	0	30,852		30,852	0.0%	
5352 Tfr from CIL 18/19	0	(59,667)	0	59,667		59,667	0.0%	
5353 Tfr from CIL 19/20	0	(9,219)	0	9,219		9,219	0.0%	
6306 Tfr to EMR CIL	11,025	77,922	0	(77,922)		(77,922)	0.0%	
6315 Tfr to Capital Projects	0	100,000	100,000	0		0	100.0%	
Capital Expenditure :- Indirect Expenditure	11,025	197,723	139,602	(58,121)	0	(58,121)	141.6%	0
Net Income over Expenditure	0	(119,801)	(139,602)	(19,801)				
Finance & Audit :- Income	16,335	1,485,670	1,331,592	(154,078)			111.6%	
Expenditure	37,424	494,672	581,697	87,025	68,884	18,140	96.9%	
Movement to/(from) Gen Reserve	(21,089)	990,998						

Open Spaces & Services

Detailed Income & Expenditure by Budget Heading 31/10/2022

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
208 Town Park Splashpad								
4012 Water Rates	0	5,093	0	(5,093)		(5,093)	0.0%	
4020 Consumables & Other Expenses	0	1,261	0	(1,261)		(1,261)	0.0%	
4022 Postage & Telephone	0	10	0	(10)		(10)	0.0%	
4037 Maintenance Contracts	0	188	0	(188)		(188)	0.0%	
4040 Equipment/Furniture	0	203	0	(203)		(203)	0.0%	
Town Park Splashpad :- Indirect Expenditure	0	6,756	0	(6,756)	0	(6,756)		0
Net Expenditure	0	(6,756)	0	6,756				
209 Outside Services								
4001 Salaries	10,331	92,473	197,500	105,027		105,027	46.8%	
4007 Uniform	0	874	1,500	626		626	58.3%	
4008 Training	0	215	3,500	3,285		3,285	6.1%	
4020 Consumables & Other Expenses	323	1,630	1,800	170		170	90.6%	
4022 Postage & Telephone	104	757	2,400	1,643		1,643	31.6%	
4024 Photocopier Charges	0	0	300	300		300	0.0%	
4025 IT (Website & Email)	97	699	800	101		101	87.4%	
4028 Insurance	0	508	550	42		42	92.4%	
4035 Refuse Collection\Bin Emptying	331	2,771	7,000	4,229		4,229	39.6%	
4036 Repairs and Renewals	100	436	5,000	4,564		4,564	8.7%	
4040 Equipment/Furniture	642	2,576	10,000	7,424		7,424	25.8%	
4042 Vehicle Costs	1,318	12,424	27,000	14,576		14,576	46.0%	
4044 Tree Works	0	380	4,000	3,620		3,620	9.5%	
Outside Services :- Indirect Expenditure	13,246	115,745	261,350	145,605	0	145,605	44.3%	0
Net Expenditure	(13,246)	(115,745)	(261,350)	(145,605)				
210 Town Park								
1006 Rent - 23 Weymouth St	330	2,310	3,960	1,650			58.3%	
1020 Town Park Events Income	0	2,874	3,000	126			95.8%	
1550 Boats Income	0	5,452	4,500	(952)			121.2%	
Town Park :- Income	330	10,636	11,460	824			92.8%	0
4001 Salaries	0	12,832	13,200	368		368	97.2%	
4012 Water Rates	984	4,653	14,000	9,347		9,347	33.2%	
4014 Electricity and Gas	720	1,482	0	(1,482)		(1,482)	0.0%	
4020 Consumables & Other Expenses	260	1,525	5,000	3,475		3,475	30.5%	
4028 Insurance	0	1,294	1,400	106		106	92.4%	
4036 Repairs and Renewals	0	11,338	10,000	(1,338)		(1,338)	113.4%	
4037 Maintenance Contracts	688	931	2,000	1,069		1,069	46.5%	

Detailed Income & Expenditure by Budget Heading 31/10/2022

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4040 Equipment/Furniture	223	1,029	5,000	3,971		3,971	20.6%	
4041 Equipment Hire	0	450	0	(450)		(450)	0.0%	
4085 Town Park Events	740	4,844	13,000	8,156		8,156	37.3%	
5315 Tfr from Capital Projects	0	(7,582)	0	7,582		7,582	0.0%	
5329 Tfr from Open Spaces	0	(6,529)	0	6,529		6,529	0.0%	
Town Park :- Indirect Expenditure	3,615	26,267	63,600	37,333	0	37,333	41.3%	0
Net Income over Expenditure	(3,285)	(15,631)	(52,140)	(36,509)				
<u>211 Open Spaces</u>								
4018 Rent	0	573	0	(573)		(573)	0.0%	
4038 Grounds Maintenance	0	402	0	(402)		(402)	0.0%	
4040 Equipment/Furniture	161	473	0	(473)		(473)	0.0%	
4045 Flood Wardens	0	104	200	96		96	52.2%	
5329 Tfr from Open Spaces	(161)	(486)	0	486		486	0.0%	
Open Spaces :- Indirect Expenditure	0	1,066	200	(866)	0	(866)	533.2%	0
Net Expenditure	0	(1,066)	(200)	866				
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	0	451	500	49			90.2%	
Cemetery and Churchyard :- Income	0	451	500	49			90.2%	0
4011 Rates	27	178	250	72		72	71.4%	
4028 Insurance	0	1,017	1,100	84		84	92.4%	
4212 War Memorial	0	5,416	0	(5,416)		(5,416)	0.0%	
5329 Tfr from Open Spaces	0	(1,016)	0	1,016		1,016	0.0%	
Cemetery and Churchyard :- Indirect Expenditure	27	5,595	1,350	(4,245)	0	(4,245)	414.4%	0
Net Income over Expenditure	(27)	(5,144)	(850)	4,294				
<u>214 Public Conveniences (TP & CCP)</u>								
1901 Insurance Claims	0	3,730	0	(3,730)			0.0%	
Public Conveniences (TP & CCP) :- Income	0	3,730	0	(3,730)				0
4001 Salaries	268	1,919	0	(1,919)		(1,919)	0.0%	
4012 Water Rates	0	607	2,500	1,893		1,893	24.3%	
4014 Electricity and Gas	1,129	2,428	3,000	572		572	80.9%	
4016 Cleaning	0	444	0	(444)		(444)	0.0%	
4020 Consumables & Other Expenses	544	1,133	2,000	867		867	56.7%	
4028 Insurance	0	185	200	15		15	92.4%	
4036 Repairs and Renewals	1,288	2,119	3,000	881		881	70.6%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	3,229	8,834	10,700	1,866	0	1,866	82.6%	0
Net Income over Expenditure	(3,229)	(5,104)	(10,700)	(5,596)				

Detailed Income & Expenditure by Budget Heading 31/10/2022

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>215 Street Furniture</u>								
4028 Insurance	0	370	400	30		30	92.4%	
4803 Baskets & Tubs	0	3,116	3,500	384		384	89.0%	
Street Furniture :- Indirect Expenditure	0	3,486	3,900	414	0	414	89.4%	0
Net Expenditure	0	(3,486)	(3,900)	(414)				
<u>216 Pavilion Cafe</u>								
1600 Pavillion Cafe Sales	3,051	96,044	50,000	(46,044)			192.1%	
Pavilion Cafe :- Income	3,051	96,044	50,000	(46,044)			192.1%	0
3540 Pavilion Purchases	1,820	32,909	25,000	(7,909)		(7,909)	131.6%	
Pavilion Cafe :- Direct Expenditure	1,820	32,909	25,000	(7,909)	0	(7,909)	131.6%	0
4001 Salaries	4,851	28,571	37,300	8,729		8,729	76.6%	
4007 Uniform	0	0	150	150		150	0.0%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	266	1,864	3,050	1,186		1,186	61.1%	
4014 Electricity and Gas	0	0	2,500	2,500		2,500	0.0%	
4020 Consumables & Other Expenses	432	2,954	3,000	47		47	98.5%	
4022 Postage & Telephone	25	176	400	224		224	44.0%	
4023 Printing & Stationery	0	28	200	172		172	14.2%	
4025 IT (Website & Email)	0	56	200	144		144	28.1%	
4035 Refuse Collection\Bin Emptying	0	813	0	(813)		(813)	0.0%	
4036 Repairs and Renewals	0	2,059	2,000	(59)		(59)	102.9%	
4037 Maintenance Contracts	0	188	500	312		312	37.7%	
4040 Equipment/Furniture	18	146	500	354		354	29.2%	
4055 Stocktaking Fees	60	60	240	180		180	25.0%	
4059 Other Professional Fees	167	167	0	(167)		(167)	0.0%	
4061 Streamline Charges	57	1,193	1,400	207		207	85.2%	
Pavilion Cafe :- Indirect Expenditure	5,877	38,274	51,790	13,516	0	13,516	73.9%	0
Net Income over Expenditure	(4,646)	24,861	(26,790)	(51,651)				
<u>217 Play Areas</u>								
4010 Health & Safety	0	0	1,000	1,000		1,000	0.0%	
4016 Cleaning	0	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	0	298	500	202		202	59.6%	
4036 Repairs and Renewals	1,551	4,301	10,000	5,699		5,699	43.0%	
4040 Equipment/Furniture	0	25	1,000	975		975	2.5%	
Play Areas :- Indirect Expenditure	1,551	4,624	13,500	8,876	0	8,876	34.2%	0
Net Expenditure	(1,551)	(4,624)	(13,500)	(8,876)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>219 Sweeper</u>								
4001 Salaries	3,220	20,637	0	(20,637)		(20,637)	0.0%	
4036 Repairs and Renewals	(35)	986	2,000	1,014		1,014	49.3%	
4090 Sweeper Leasing	2,056	14,394	24,675	10,281		10,281	58.3%	
4091 Sweeper Consumables	0	1,243	1,200	(43)		(43)	103.6%	
4092 Sweeper Fuel	919	4,597	9,000	4,403		4,403	51.1%	
4093 Sweeper Waste Disposal	1,664	6,269	25,000	18,731		18,731	25.1%	
Sweeper :- Indirect Expenditure	7,825	48,127	61,875	13,748	0	13,748	77.8%	0
Net Expenditure	(7,825)	(48,127)	(61,875)	(13,748)				
<u>220 Depot</u>								
4011 Rates	358	2,501	7,500	4,999		4,999	33.4%	
4014 Electricity and Gas	257	385	750	365		365	51.3%	
4018 Rent	0	11,665	16,000	4,335		4,335	72.9%	
4025 IT (Website & Email)	56	342	0	(342)		(342)	0.0%	
4036 Repairs and Renewals	0	3,253	1,000	(2,253)		(2,253)	325.3%	
4037 Maintenance Contracts	43	831	200	(631)		(631)	415.4%	
4040 Equipment/Furniture	0	95	0	(95)		(95)	0.0%	
4059 Other Professional Fees	167	167	0	(167)		(167)	0.0%	
Depot :- Indirect Expenditure	880	19,240	25,450	6,210	0	6,210	75.6%	0
Net Expenditure	(880)	(19,240)	(25,450)	(6,210)				
<u>299 Services to be devolved</u>								
4000 UNALLOCATED GLOBAL BUDGET	0	0	345,000	345,000		345,000	0.0%	
5316 Tfr frm Services to be Devolve	0	0	(175,000)	(175,000)		(175,000)	0.0%	
Services to be devolved :- Indirect Expenditure	0	0	170,000	170,000	0	170,000	0.0%	0
Net Expenditure	0	0	(170,000)	(170,000)				
Open Spaces & Services :- Income	3,381	110,861	61,960	(48,901)			178.9%	
Expenditure	38,069	310,923	688,715	377,792	0	377,792	45.1%	
Movement to/(from) Gen Reserve	(34,688)	(200,062)						

Civic Centre

<u>301 Civic Centre</u>								
1001 Letting Income	4,178	25,303	40,000	14,697			63.3%	
1002 Events Income	0	164	500	336			32.9%	
1003 Equipment Hire	13	103	0	(103)			0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1004 Security Staff Recharged	(131)	(142)	0	142			0.0%	
1193 Miscellaneous Income	25	147	0	(147)			0.0%	
1305 Film Shows Income	144	649	0	(649)			0.0%	
Civic Centre :- Income	4,229	26,224	40,500	14,276			64.8%	0
4001 Salaries	5,336	35,792	67,500	31,708		31,708	53.0%	
4007 Uniform	0	83	200	117		117	41.6%	
4008 Training	0	0	500	500		500	0.0%	
4011 Rates	699	4,889	7,300	2,411		2,411	67.0%	
4012 Water Rates	0	641	1,000	359		359	64.1%	
4013 Rent Payable (Internal)	(3,100)	(21,700)	(37,200)	(15,500)		(15,500)	58.3%	
4014 Electricity and Gas	2,298	8,753	25,000	16,247		16,247	35.0%	
4020 Consumables & Other Expenses	423	1,952	1,750	(202)		(202)	111.5%	
4022 Postage & Telephone	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	108	965	2,000	1,035		1,035	48.3%	
4028 Insurance	0	2,772	3,000	228		228	92.4%	
4029 Licences	0	1,658	2,500	842		842	66.3%	
4031 Publicity & Marketing	0	400	1,000	600		600	40.0%	
4035 Refuse Collection\Bin Emptying	110	596	1,000	404		404	59.6%	
4036 Repairs and Renewals	1,877	3,107	7,500	4,393		4,393	41.4%	
4037 Maintenance Contracts	39	6,888	7,500	612		612	91.8%	
4040 Equipment/Furniture	0	500	1,000	500		500	50.0%	
4055 Stocktaking Fees	60	60	240	180		180	25.0%	
4059 Other Professional Fees	167	167	0	(167)		(167)	0.0%	
4061 Streamline Charges	0	281	250	(31)		(31)	112.5%	
4801 Events Funding	0	520	750	231		231	69.3%	
Civic Centre :- Indirect Expenditure	8,016	48,324	92,990	44,666	0	44,666	52.0%	0
Net Income over Expenditure	(3,787)	(22,100)	(52,490)	(30,390)				
305 Civic Centre Bar								
1580 Bar Sales	1,781	6,051	7,500	1,449			80.7%	
Civic Centre Bar :- Income	1,781	6,051	7,500	1,449			80.7%	0
3530 Bar Purchases	397	2,950	3,000	50		50	98.3%	
3531 Bar Gas & Consumables	0	0	200	200		200	0.0%	
Civic Centre Bar :- Direct Expenditure	397	2,950	3,200	250	0	250	92.2%	0
4040 Equipment/Furniture	0	0	250	250		250	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	1,384	3,100	4,050	950				

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306 Civic Centre Coffee Bar								
1581 Coffee Bar Sales	1	759	0	(759)			0.0%	
Civic Centre Coffee Bar :- Income	1	759	0	(759)				0
3535 Coffee Bar Purchases	0	188	0	(188)		(188)	0.0%	
Civic Centre Coffee Bar :- Direct Expenditure	0	188	0	(188)	0	(188)		0
Net Income over Expenditure	1	570	0	(570)				
Civic Centre :- Income	6,011	33,034	48,000	14,966			68.8%	
Expenditure	8,414	51,463	96,440	44,977	0	44,977	53.4%	
Movement to/(from) Gen Reserve	(2,402)	(18,429)						
Town Development								
201 CCTV								
1201 CCTV-Dewey Trust Grant	0	0	5,000	5,000			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	0	2,865	7,000	4,135			40.9%	
1206 CCTV-Westbury TC Fees	18,137	23,137	10,700	(12,437)			216.2%	
CCTV :- Income	18,137	26,002	22,700	(3,302)			114.5%	0
4001 Salaries	6,003	39,760	68,700	28,940		28,940	57.9%	
4008 Training	0	0	1,500	1,500		1,500	0.0%	
4014 Electricity and Gas	0	0	400	400		400	0.0%	
4020 Consumables & Other Expenses	0	171	300	129		129	56.9%	
4021 BT Redcare	0	13,591	13,600	9		9	99.9%	
4022 Postage & Telephone	40	234	1,000	766		766	23.4%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	0	898	200	(698)		(698)	448.8%	
4028 Insurance	0	1,201	1,300	99		99	92.4%	
4029 Licences	0	0	600	600		600	0.0%	
4036 Repairs and Renewals	0	1,269	5,000	3,732		3,732	25.4%	
4037 Maintenance Contracts	24	4,223	4,500	278		278	93.8%	
4040 Equipment/Furniture	0	0	100	100		100	0.0%	
4059 Other Professional Fees	0	2,000	0	(2,000)		(2,000)	0.0%	
CCTV :- Indirect Expenditure	6,067	63,346	97,400	34,054	0	34,054	65.0%	0
Net Income over Expenditure	12,070	(37,344)	(74,700)	(37,356)				
Town Development :- Income	18,137	26,002	22,700	(3,302)			114.5%	
Expenditure	6,067	63,346	97,400	34,054	0	34,054	65.0%	
Movement to/(from) Gen Reserve	12,070	(37,344)						

Detailed Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	43,865	1,655,567	1,464,252	(191,315)			113.1%	
Expenditure	89,974	920,405	1,464,252	543,847	68,884	474,963	67.6%	
Net Income over Expenditure	(46,109)	735,162	0	(735,162)				
Movement to/(from) Gen Reserve	(46,109)	735,162						

Summary Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & Audit								
101 Council Administration	Income	2,350	1,329,325	1,320,892	(8,433)			100.6%
	Expenditure	14,719	122,469	326,890	204,421		204,421	37.5%
	Movement to/(from) Gen Reserve	<u>(12,369)</u>	<u>1,206,856</u>					
102 Civic and Democratic	Expenditure	6,638	50,169	12,900	(37,269)		(37,269)	388.9%
103 Policy and Communications	Expenditure	1,241	6,050	6,000	(50)		(50)	100.8%
104 Council Events	Income	2,360	3,395	3,500	105			97.0%
	Expenditure	858	6,905	27,500	20,595		20,595	25.1%
	Movement to/(from) Gen Reserve	<u>1,502</u>	<u>(3,510)</u>					
107 Grants and Projects	Income	0	70,828	0	(70,828)			0.0%
	Expenditure	1,492	101,691	53,000	(48,691)		(48,691)	191.9%
	Movement to/(from) Gen Reserve	<u>(1,492)</u>	<u>(30,862)</u>					
202 Dewey House	Income	600	4,200	7,200	3,000			58.3%
	Expenditure	1,451	9,667	15,805	6,138	68,884	(62,746)	497.0%
	Movement to/(from) Gen Reserve	<u>(851)</u>	<u>(5,467)</u>					
499 Capital Expenditure	Income	11,025	77,922	0	(77,922)			0.0%
	Expenditure	11,025	197,723	139,602	(58,121)		(58,121)	141.6%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(119,801)</u>					
	Finance & Audit Income	16,335	1,485,670	1,331,592	(154,078)			111.6%
	Expenditure	37,424	494,672	581,697	87,025	68,884	18,140	96.9%
	Movement to/(from) Gen Reserve	<u>(21,089)</u>	<u>990,998</u>					
Open Spaces & Services								
208 Town Park Splashpad	Expenditure	0	6,756	0	(6,756)		(6,756)	0.0%
209 Outside Services	Expenditure	13,246	115,745	261,350	145,605		145,605	44.3%
210 Town Park	Income	330	10,636	11,460	824			92.8%
	Expenditure	3,615	26,267	63,600	37,333		37,333	41.3%
	Movement to/(from) Gen Reserve	<u>(3,285)</u>	<u>(15,631)</u>					
211 Open Spaces	Expenditure	0	1,066	200	(866)		(866)	533.2%
212 Cemetery and Churchyard	Income	0	451	500	49			90.2%
	Expenditure	27	5,595	1,350	(4,245)		(4,245)	414.4%
	Movement to/(from) Gen Reserve	<u>(27)</u>	<u>(5,144)</u>					
214 Public Conveniences (TP & CCP)	Income	0	3,730	0	(3,730)			0.0%
	Expenditure	3,229	8,834	10,700	1,866		1,866	82.6%
	Movement to/(from) Gen Reserve	<u>(3,229)</u>	<u>(5,104)</u>					
215 Street Furniture	Expenditure	0	3,486	3,900	414		414	89.4%

Summary Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
216	Pavilion Cafe							
	Income	3,051	96,044	50,000	(46,044)			192.1%
	Expenditure	7,697	71,183	76,790	5,607		5,607	92.7%
	Movement to/(from) Gen Reserve	<u>(4,646)</u>	<u>24,861</u>					
217	Play Areas							
	Expenditure	1,551	4,624	13,500	8,876		8,876	34.2%
219	Sweeper							
	Expenditure	7,825	48,127	61,875	13,748		13,748	77.8%
220	Depot							
	Expenditure	880	19,240	25,450	6,210		6,210	75.6%
299	Services to be devolved							
	Expenditure	0	0	170,000	170,000		170,000	0.0%
	Open Spaces & Services Income	<u>3,381</u>	<u>110,861</u>	<u>61,960</u>	<u>(48,901)</u>			<u>178.9%</u>
	Expenditure	<u>38,069</u>	<u>310,923</u>	<u>688,715</u>	<u>377,792</u>	<u>0</u>	<u>377,792</u>	<u>45.1%</u>
	Movement to/(from) Gen Reserve	<u>(34,688)</u>	<u>(200,062)</u>					
Civic Centre								
301	Civic Centre							
	Income	4,229	26,224	40,500	14,276			64.8%
	Expenditure	8,016	48,324	92,990	44,666		44,666	52.0%
	Movement to/(from) Gen Reserve	<u>(3,787)</u>	<u>(22,100)</u>					
305	Civic Centre Bar							
	Income	1,781	6,051	7,500	1,449			80.7%
	Expenditure	397	2,950	3,450	500		500	85.5%
	Movement to/(from) Gen Reserve	<u>1,384</u>	<u>3,100</u>					
306	Civic Centre Coffee Bar							
	Income	1	759	0	(759)			0.0%
	Expenditure	0	188	0	(188)		(188)	0.0%
	Movement to/(from) Gen Reserve	<u>1</u>	<u>570</u>					
	Civic Centre Income	<u>6,011</u>	<u>33,034</u>	<u>48,000</u>	<u>14,966</u>			<u>68.8%</u>
	Expenditure	<u>8,414</u>	<u>51,463</u>	<u>96,440</u>	<u>44,977</u>	<u>0</u>	<u>44,977</u>	<u>53.4%</u>
	Movement to/(from) Gen Reserve	<u>(2,402)</u>	<u>(18,429)</u>					
Town Development								
201	CCTV							
	Income	18,137	26,002	22,700	(3,302)			114.5%
	Expenditure	6,067	63,346	97,400	34,054		34,054	65.0%
	Movement to/(from) Gen Reserve	<u>12,070</u>	<u>(37,344)</u>					
	Town Development Income	<u>18,137</u>	<u>26,002</u>	<u>22,700</u>	<u>(3,302)</u>			<u>114.5%</u>
	Expenditure	<u>6,067</u>	<u>63,346</u>	<u>97,400</u>	<u>34,054</u>	<u>0</u>	<u>34,054</u>	<u>65.0%</u>
	Movement to/(from) Gen Reserve	<u>12,070</u>	<u>(37,344)</u>					

Summary Income & Expenditure by Budget Heading 31/10/2022

Month No: 7

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	43,865	1,655,567	1,464,252	(191,315)			113.1%
Expenditure	89,974	920,405	1,464,252	543,847	68,884	474,963	67.6%
Net Income over Expenditure	<u>(46,109)</u>	<u>735,162</u>	<u>0</u>	<u>(735,162)</u>			
Movement to/(from) Gen Reserve	<u>(46,109)</u>	<u>735,162</u>					

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,528,041	370,303	1,157,738
11	Leasehold Land & Buildings	4,835	968	3,867
21	Vehicles & Equipment	453,420	364,473	88,947
41	Infrastructure Assets	388,554	185,641	202,913
61	Community Assets	103,808	0	103,808
91	Capital Work In Progress	368,287	0	368,287
	Total Fixed Assets	2,846,945	921,385	1,925,560
	<u>Current Assets</u>			
101	Debtors - Civic Centre	8,797		
102	Debtors - Town Council	58,265		
105	VAT Control A/c	147		
120	Stock - Bar	270		
121	Stock - Pavilion Cafe	1,896		
200	Current/Instant Access Account	246,075		
215	CCLA - Deposit Fund	1,913,916		
220	Petty Cash Account	137		
221	Float - Civic Centre	700		
222	Float - Pavillion Cafe	425		
	Total Current Assets		2,230,628	
	<u>Current Liabilities</u>			
501	Trade Creditors	17,063		
510	Accruals	14,359		
515	PAYE/NIC Due	8,113		
516	Superannuation	8,536		
520	Net Pay Control	(866)		
565	Deposits - Bookings	244		
590	Retentions	8,958		
	Total Current Liabilities		56,407	
	Net Current Assets			2,174,221
	Total Assets less Current Liabilities			4,099,781
	<u>Long Term Liabilities</u>			
391	Deferred Grants - Applied	580,934		
392	Deferred Grants - Released	(106,507)		
401	PWLB Loan	272,295		
	Total Long Term Liabilities		746,722	
	Total Assets less Total Liabilities			3,353,059
	<u>Represented by :-</u>			
300	Current Year Fund	735,162		
310	General Reserves	314,740		
315	EMR Capital Projects	242,511		
316	EMR Services to be Devolved	514,770		
319	EMR Elections	25,000		
323	EMR Tennis Courts	10,000		

Detailed Balance Sheet - Excluding Stock Movement**Month 7 Date 31/10/2022**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
325	EMR CCTV	12,529
326	EMR Climate Change	10,000
329	EMR Open Spaces	7,831
330	EMR Catenary Cables	3,168
331	EMR Depot	25,000
332	EMR Sweeper	3,000
333	EMR Cycle Path	20,000
336	EMR Training	2,062
338	EMR Play Areas	50,057
343	EMR Town Crier	2,261
346	EMR Website	863
350	EMR s106 Rugby Club	50,796
353	EMR CIL 19-20	3,153
354	EMR CIL 20-21	1,755
355	EMR S106 Grant	814
356	EMR CIL 21-22	60,827
357	EMR CIL 22-23	77,922
360	Capital Financing Account	1,178,838
	Total Equity	3,353,059

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Variance Report to Finance and Audit Committee 3rd January 2023

Variations – YTD 31st October 2022

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of October 2022 would be expected to be 58.3%, variances are for spending below 43.3% and above 73.3%, minimum of £500.

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	October 2022					
101/1190	Interest receivable	Income 9,349	1,000	+ (8,349)	935%	Much higher interest rates than predicted
101/4001	Salaries	63,564	228,500	164,936	27.8%	Now split with 102/4001, 103/4001, 104/4001 107/400. Grand total YTD £129,728 = 56.8%
101/4008	Training	208	3,500	3,292	6.0%	Expected to change as year progresses
101/4027	Subscriptions	3,842	3,500	(342)	109.8%	Includes tree trail £815 – will recode
101/4028	Insurance	9,141	10,000	759	92.4%	Upfront payments
101/4040	Equipment/Furniture	333	2,500	2,167	13.3%	Variable spend based on need
101/4056	Accountancy Fees	3,968	15,000	11,032	26.5%	Payment in arrears
101/4059	Other professional fees	3,373	2,400	(973)	140.5%	Increase due to enforced person removal and property valuation
102/4086	Civic Regalia	1,516	200	(1,316)	758%	Spending difficult to predict
107/4700	Grants Large	16,869	15,000	(1,869)	112.5%	Includes rights of way signage

Variance Report to Finance and Audit Committee 3rd January 2023

107/4703	WCR Community Radio	7,500	10,000	2,500	75%	Upfront payments
107/4712	Grant Warminster Carnival	4,500	3,500	3,500	128.6%	Larger grant given than budgeted for due to covid.
201/4036	Repairs and Renewals	1,269	5,000	4,893	25.4	CCTV repairs considerably less than last year.
201/4037	Maintenance Contracts	4,223	4,500	278	93.8%	Upfront payment
202/4037	Maintenance Contracts	1,441	1,600	149	90.1%	Upfront payments
210/1550	Boats income	5,452	4,500	(952)	121.2	Best ever boat hire income, should also include takings allocated to café of £2737.
210/4001	Salaries	12,832	13,200	368	97.2	Seasonal wages boat staff
210/4020	Consumables and other	1,525	5,000	3,475	30.5%	Less demand than usual so far
210/4040	Equipment/Furniture	1029	5,000	3,971	20.5%	Difficult to predict variable spend
210/4085	Town Park Events	4,844	13,000	8,156	37.3%	Jubilee event not held in park
216/1600	Pavilion Café Sales	96,044	50,000	(46,044)	192.0%	Excellent sales as Café especially since splash pad opened exceeding expectations
216/3540	Pavilion Café Purchases	32,909	25,000	(7,909)	131.6%	Reflects increased café sales
219/4091	Sweeper consumables	1,243	1,200	(43)	103.6%	Budget too low
220/4011	Rates	2,501	7,500	4,999	33.4%	Budget too high
220/4037	Repairs and Renewals	3,253	1,000	(2,253)	325.3%	Unexpected repair to shutters
301/4020	Consumables and other	1,952	1,750	(202)	111.5%	Small cash v
301/4028	Insurance	2,772	3,000	228	92.4%	Advance payments
301/4037	Maintenance Contracts	6,888	7,500	612	91.8%	Phased upfront payments
305/1580	Bar Sales	6,051	7,500	1,449	80.7%	Improved sales

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2022	Grenke Leasing Ltd.	Std Ord	111.60		Photocopier lease
01/10/2022	Grenke Leasing Ltd.	Std Ord	318.89		Photocopier lease
03/10/2022	Public Sector Deposit	TFR	90,000.00		Public Sector Deposit
03/10/2022	Warminster Parking Partnership	FP1	73.50		760-September parking refund
03/10/2022	Sydenhams Ltd	FP2	299.79		757-Geo frabix, bark mulch
03/10/2022	Water 2 Business	DDR1	1,514.50		Purchase Ledger Payment
03/10/2022	W2B-10525394	DDR2	65.50		Purchase Ledger Payment
03/10/2022	Screwfix Direct Ltd	DDR3	91.23		660-Long arm riveter
03/10/2022	Fuel Genie DDR	DDR4	302.21		738-Fuel charge
03/10/2022	W2B-70006826	DDR5	1,012.18		726-Water 27Jul-25Aug
03/10/2022	W2B-70064023	DDR6	262.50		Purchase Ledger Payment
03/10/2022	Designer Mark	DDR7	70.00		Purchase Ledger Payment
04/10/2022	VWFS Ltd	Std Ord	405.53		VWFS Ltd-Van Lease WN20 NCA
04/10/2022	Public Sector Deposit	TFR	90,000.00		Public Sector Deposit
05/10/2022	Public Sector Deposit	TFR	90,000.00		Public Sector Deposit
05/10/2022	Paypal	DDR8	36.86		747-Jotforms
06/10/2022	Public Sector Deposit	TFR	90,000.00		Public Sector Deposit
07/10/2022	Public Sector Deposit	TFR	90,000.00		Public Sector Deposit
10/10/2022	ACAS	FP3	115.00		779-Mental health training
10/10/2022	Prosec Consultancy Ltd	FP4	54.00		806-Keyholding services
10/10/2022	Swallow Drinks South West Ltd	FP5	12.18		Purchase Ledger Payment
10/10/2022	Tudor (UK) Ltd.	FP6	155.04		827-Sterilised top dressing
10/10/2022	Visit Wiltshire	FP7	930.00		831-Partnership renewal
10/10/2022	Whealers (Westbury) Ltd	FP8	774.00		845-Faulty camera
10/10/2022	Scarab Sweepers Limited	FP9	55.60		811-Front brush mirror
11/10/2022	Netitude Ltd	DDR9	4,496.61		801-Watchguard security-Renew
11/10/2022	Booker	DDR10	449.22		Purchase Ledger Payment
11/10/2022	Fuel Genie DDR	DDR11	490.03		737-Fuel charge
13/10/2022	Amazon Business	FP10	21.96		781-Digital thermometers
13/10/2022	Coates & Parker Ltd	FP11	358.91		Purchase Ledger Payment
13/10/2022	Complete Fire Services Ltd	FP12	1,521.00		786-Fire services-Site fee
13/10/2022	Dorma UK Limited	FP13	279.60		791-Maintenance contract-Civic
13/10/2022	Nicks Shoe Repairs	FP14	44.85		802-Key cutting services
13/10/2022	Roundstone Vending Limited	FP15	512.48		807-Coffee, kremers
13/10/2022	Charles Saunders Ltd	FP16	370.60		817-Disposable tissue
13/10/2022	Sydenhams Ltd	FP17	193.50		818-Materials for War memorial
13/10/2022	Tudor (UK) Ltd.	FP18	131.21		828-Grass seed
14/10/2022	Sep Pensions	DDR	8,979.49		Sep Pensions
14/10/2022	Office Evolution Ltd	FP19	126.59		746-Photocopying charge
15/10/2022	Proprel Finance	DDR	66.88		CCTV Phone Lease
15/10/2022	Wiltshire Council	Std Ord	699.00		WC-Civic Centre rates 22/23
15/10/2022	Wiltshire Council	Std Ord	536.00		WC-Dewey House Rates 22/23
15/10/2022	Wiltshire Council	Std Ord	32.00		WC-Boreham Rd Cemetery 22/23
15/10/2022	Wiltshire Council	Std Ord	266.00		Lake Pleasure (Pav Cafe)-Rates
15/10/2022	Wiltshire Council	Std Ord	358.00		WC-Depot Rates 22/23
15/10/2022	Wiltshire Council	Std Ord	27.00		WC-Boreham Cemetery Rate 22/23
15/10/2022	Wiltshire Council	S/O	-32.00		WC-Boreham Rd Cemetery 22/23

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
17/10/2022	Scarab Sweepers Limited	FP20	27.81		810-Credit Mirror arm
17/10/2022	DIGITAL SPACE GROUP LTD	DDR12	25.49		Purchase Ledger Payment
17/10/2022	Alphabet (GB) Ltd	DDR13	378.95		780-Van rental
18/10/2022	Sydenhams Hire Centres Ltd	FP21	64.18		819-Lawn scarifier
18/10/2022	Office Right Business Solution	FP22	47.30		816-Stationery
18/10/2022	Fendland Leisure Products Ltd	FP23	1,860.84		804-Playground equipment
18/10/2022	Mirage Signs Limited	FP24	180.00		798-Supply & fit Parking stick
18/10/2022	EG Coles	FP25	270.00		796-Hire of Sherpa Mower
18/10/2022	DCK Accounting Solutions Ltd	FP26	1,107.18		790-Vat partial exemption Calc
18/10/2022	Nigel J Connor	FP27	144.00		788-Stocktaking charges
18/10/2022	Complete Fire Services Ltd	FP28	174.00		783-Supply & Fit door guard
18/10/2022	Tudor (UK) Ltd.	FP29	171.53		826-Equipments
18/10/2022	Warminster Parking Partnership	FP30	57.40		846-Parking refund-Sept
18/10/2022	West mercia Energy	DDR14	623.12		840-Elec Car park Aug 22
18/10/2022	Skyguard Ltd T/As Peoplesafe	DDR15	115.20		805-Microguard protection
18/10/2022	Fuel Genie DDR	DDR16	511.74		792-Fuel charges
19/10/2022	Worldpay (UK) Ltd	DDR17	57.63		766-Card charge-Civic Centre
19/10/2022	Worldpay (UK) Ltd	DDR18	102.10		761-Pav cafe card charge
19/10/2022	PARAGON	DDR	2,467.51		SWEEPER LEASE
21/10/2022	HMRC	DDR	7,845.81		PAYE/NI Sep 22
21/10/2022	Tolchards Ltd	DDR19	904.24		673-C/Centre bar purchases
21/10/2022	HSBC	DDR	92.41		BANK CHARGES
24/10/2022	Place Studio Ltd	FP31	2,970.00		749-NHP Support
24/10/2022	VWFS UK LTD	DDR	33.98		VWFS UK LTD
25/10/2022	Oct Salaries	DDR	30,263.93		Oct Salaries
25/10/2022	Booker	DDR20	281.12		Purchase Ledger Payment
25/10/2022	Total Gas & Power	DDR21	1,266.77		825-Gas Civic Centre
25/10/2022	Booker	DDR1	-281.12		Purchase Ledger Payment
25/10/2022	Booker	DDR2	284.12		Purchase Ledger Payment
26/10/2022	Melksham Groundcare Machinery	FP32	60.52		854-Husqvarna mower repairs
26/10/2022	Moviola Ltd	FP33	96.68		857-Film hire
26/10/2022	Melksham Groundcare Machinery	FP34	179.90		853-Hedge trimmer blades
26/10/2022	Office Right Business Solution	FP35	153.13		863-cleaning materials
26/10/2022	Sydenhams Ltd	FP36	47.27		867-Cement
26/10/2022	Tudor (UK) Ltd.	FP37	81.84		869-Herbicide
26/10/2022	Wiltshire Council	FP38	154.50		872-Park pest control
26/10/2022	Wiltshire Steeplejacks	FP39	540.00		873-C/C Lightning protection
26/10/2022	Mr G Boon	FP40	3,540.00		851-Cley Rm Heating Repairs
26/10/2022	O2	DDR22	241.31		803-All phone-call charges
26/10/2022	Total Gas & Power	DDR23	878.02		822-Elec Dewey House
26/10/2022	Total Gas & Power	DDR24	270.21		868-Depot electricity
26/10/2022	ALD Automotive Limited t/a For	DDR	377.93		Purchase Ledger Payment
28/10/2022	Paypal	DDR25	106.33		859-Janitorial supplies
31/10/2022	Hills Waste Solutions Ltd	DDR26	2,168.04		795-Waste collection
31/10/2022	Paypal	DDR27	30.00		860-Safeguarding training
31/10/2022	Hunot HR	S/O	240.00		742-Advice line

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
		Total Payments	<u>537,801.96</u>		

Budget Notes 2023-24 Draft Budget - Tom Dommett, Town Clerk and RFO.

The headline from the draft budget is that there will be no increase in the level of the Town Council's share of Council Tax for 2023-24. The Council would be in a strong position to continue with delivering its existing services and activities.

The Council Tax base has increased from 6,198.97 Band D equivalents in 2022/23 to 6,289.58 Band D equivalents in 2023/24.

A significant change has been the removal of revenue line for services to be devolved. The Earmarked reserves for services to be devolved are now substantial enough to fund an initial take on of extra services from Wiltshire Council.

Members resolved in November 2022 that Warminster Town Council is not interested in a Service Delegation and Asset Transfer (SDAT) agreement with Wiltshire Council currently but might be after it has had time to judge Wiltshire Council's new grounds contract in action. The town council maybe interested in providing a "top up service" rather than a SDAT at some point in the future.

Warminster Town Council would like to proceed with the Transfer of the Community Hub Building to the town council.

Councillor resolved to ringfence the earmarked reserve services to be devolved for the 2024-25 budget preparations.

The Council will benefit from increased interest on its investments and from increased sales at the Pavilion Café. The Council has also been protected by having fixed rates deals on much of its energy supplies.

On the negative side, inflation is at very high levels, particularly with regard to any capital projects. With this in mind the revenue contribution to capital has been increased. In addition, money needs to be put into the capital 'pot for to cover future expenditure, for example for the splashpad. Rather than have even more earmarked reserves, the Council has a large reserve from which funding can be drawn from when needed.

CCTV

It is expected that the Town Council will make savings in CCTV running costs over the next many years, so the Dewey Trust contribution to CCTV has not been budgeted for.

Grants

The budget increases the Council Grant pot from £15,000 to £20,000.

Council Administration Salaries

The salaries for 101/4001 are split via recharge to the following budget lines 101/4001, 102/4001, 103/4001, 104/4001, 107/4001

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
1176	Precept	1,275,599	1,275,599	1,319,292	1,319,292	1,319,192	0	1,338,548	0	0
1190	Interest Receivable	2,000	937	1,000	9,349	20,000	0	20,000	0	0
1193	Miscellaneous Income	0	17	0	106	0	0	0	0	0
1300	Dog Bag Sales	1,500	794	600	648	1,000	0	1,000	0	0
	Total Income	1,279,099	1,277,347	1,320,892	1,329,395	1,340,192	0	1,359,548	0	0
4001	Salaries	207,050	162,254	228,500	75,663	236,567	0	260,226	0	0
4008	Training	2,500	2,532	3,500	763	1,000	0	3,000	0	0
4009	Travel	200	222	200	195	250	0	250	0	0
4010	Health & Safety	500	0	500	0	500	0	500	0	0
4013	Rent Payable (Internal)	37,200	37,200	37,200	21,700	37,200	0	37,200	0	0
4020	Consumables & Other Expenses	1,500	1,499	1,500	1,612	1,500	0	1,500	0	0
4022	Postage & Telephone	3,000	641	500	673	1,500	0	1,500	0	0
4023	Printing & Stationery	600	768	600	445	900	0	900	0	0
4024	Photocopier Charges	1,500	2,234	1,500	1,576	2,000	0	2,000	0	0
4025	IT (Website & Email)	18,000	22,780	12,000	10,345	12,000	0	12,000	0	0
4027	Subscriptions and Publications	3,500	2,866	3,500	3,802	4,000	0	4,250	0	0
4028	Insurance	9,500	13,542	10,000	10,096	11,655	0	13,000	0	0
4029	Licences	850	1,512	850	868	1,500	0	1,500	0	0
4030	Recruitment Advertising	1,500	1,880	1,500	140	1,500	0	1,500	0	0
4036	Repairs and Renewals	250	41	250	180	250	0	250	0	0
4040	Equipment/Furniture	250	155	2,500	358	1,000	0	1,000	0	0
4056	Accountancy Fees	15,000	11,650	15,000	3,968	15,000	0	15,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4057	Audit Fees	2,860	2,920	2,890	0	32,920	0	3,020	0	0
4058	Legal Fees	1,000	0	1,000	0	1,000	0	1,000	0	0
4059	Other Professional Fees	2,400	3,200	2,400	3,773	5,000	0	5,000	0	0
4060	Bank Charges	1,500	-168	1,000	777	1,000	0	1,000	0	0
4061	Streamline Charges	0	0	0	92	100	0	0	0	0
4101	Purchase Dog Bags	0	514	0	279	600	0	600	0	0
5977	depreciation Charged	0	5,083	0	0	0	0	0	0	0
Overhead Expenditure		310,660	273,326	326,890	137,305	368,942	0	366,196	0	0
Movement to/(from) Gen Reserve		968,439	1,004,021	994,002	1,192,090	971,250		993,352		
102	<u>Civic and Democratic</u>									
4001	Salaries	0	0	0	54,247	0	0	0	0	0
4025	IT (Website & Email)	0	3,847	4,200	2,254	2,500	0	2,500	0	0
4033	Advertising	1,500	788	1,500	1,235	1,500	0	1,500	0	0
4080	Mayoral Expenses	1,000	-1,811	1,000	0	1,000	0	1,000	0	0
4082	Town Crier	1,000	0	1,000	0	1,000	0	1,000	0	0
4086	Civic Regalia	200	0	200	1,516	1,516	0	500	0	0
4110	Elections	20,000	0	0	0	0	0	0	0	0
5319	Tfr from Elections Reserve	-18,963	0	0	0	0	0	0	0	0
6319	Tfr to Elections Reserve	5,000	11,038	5,000	0	5,000	0	5,000	0	0
Overhead Expenditure		9,737	13,862	12,900	59,251	12,516	0	11,500	0	0
Movement to/(from) Gen Reserve		(9,737)	(13,862)	(12,900)	(59,251)	(12,516)		(11,500)		
103	<u>Policy and Communications</u>									

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	Salaries	0	0	0	6,789	0	0	0	0	0
4033	Advertising	1,000	944	0	0	0	0	0	0	0
4034	Newsletter	2,000	1,420	2,000	449	2,000	0	2,000	0	0
4084	Town Consultations/Promotions	4,000	2,000	4,000	0	0	0	4,000	0	0
	Overhead Expenditure	7,000	4,365	6,000	7,237	2,000	0	6,000	0	0
	Movement to/(from) Gen Reserve	(7,000)	(4,365)	(6,000)	(7,237)	(2,000)		(6,000)		
104	<u>Council Events</u>									
1701	Christmas Events Income	3,500	2,156	3,500	4,152	2,500	0	2,500	0	0
	Total Income	3,500	2,156	3,500	4,152	2,500	0	2,500	0	0
4001	Salaries	0	0	0	7,295	0	0	0	0	0
4008	Training	0	-60	0	0	0	0	0	0	0
4032	Adverts - Events	1,000	0	1,000	160	1,000	0	1,000	0	0
4081	Civic Events	2,000	1,539	1,000	1,354	2,000	0	2,000	0	0
4087	Civic Service	500	0	500	0	500	0	500	0	0
4706	Christmas Lights	20,000	23,476	25,000	1,830	30,000	0	30,000	0	0
4720	Remembrance Service	1,000	905	0	0	1,000	0	1,000	0	0
	Overhead Expenditure	24,500	25,860	27,500	10,640	34,500	0	34,500	0	0
	Movement to/(from) Gen Reserve	(21,000)	(23,704)	(24,000)	(6,488)	(32,000)		(32,000)		
107	<u>Grants and Projects</u>									
1180	Grants Recieved	0	8,300	0	70,828	60,828	0	0	0	0
	Total Income	0	8,300	0	70,828	60,828	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	Salaries	0	0	0	10,811	0	0	0	0	0
4700	Grants - Large	15,000	32,922	15,000	16,869	22,869	0	20,000	0	0
4703	WCR Community Radio SLA	10,000	10,000	10,000	7,500	10,000	0	10,000	0	0
4704	Warminster Community Hub SLA	6,000	6,000	6,000	6,000	6,000	0	6,000	0	0
4707	Catenary Cable Maintenance DON	0	82	0	0	0	0	0	0	0
4710	Enterprise Warminster	2,100	1,319	2,000	855	4,000	0	4,000	0	0
4712	Grant - Warminster Carnival	3,500	0	3,500	4,500	4,500	0	4,500	0	0
4714	Neighbourhood Planning	14,691	14,691	10,000	9,596	10,000	0	10,000	0	0
4715	INSPIRE	3,500	3,500	3,500	0	3,500	0	3,500	0	0
4718	Warminster R O W Volunteers	3,000	0	3,000	0	3,000	0	3,000	0	0
5351	Tfr From CIL 17/18	-4,912	-4,912	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	-9,779	-5,088	0	0	0	0	0	0	0
6350	Tfr to EMR s106 Rugby Club	0	0	0	50,796	0	0	0	0	0
Overhead Expenditure		43,100	58,514	53,000	106,927	63,869	0	61,000	0	0
Movement to/(from) Gen Reserve		(43,100)	(50,214)	(53,000)	(36,099)	(3,041)		(61,000)		
201	CCTV									
1201	CCTV-Dewey Trust Grant	5,000	5,000	5,000	0	0	0	0	0	0
1204	CCTV-Army Grant	500	0	0	0	0	0	0	0	0
1205	CCTV-West Wilts Tr Estate Fees	5,800	5,730	7,000	2,865	5,730	0	8,150	0	0
1206	CCTV-Westbury TC Fees	10,205	10,001	10,700	23,137	10,000	0	16,300	0	0
Total Income		21,505	20,731	22,700	26,002	15,730	0	24,450	0	0
4001	Salaries	58,900	60,399	68,700	49,072	75,623	0	83,186	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4008 Training	1,000	1,231	1,500	0	1,500	0	1,500	0	0
4014 Electricity and Gas	400	-4	400	0	1,250	0	5,000	0	0
4020 Consumables & Other Expenses	100	142	300	203	500	0	500	0	0
4021 BT Redcare	13,600	13,591	13,600	13,591	13,591	0	0	0	0
4022 Postage & Telephone	100	546	1,000	267	500	0	1,000	0	0
4023 Printing & Stationery	200	47	200	0	200	0	200	0	0
4024 Photocopier Charges	0	1	0	0	0	0	0	0	0
4025 IT (Website & Email)	0	83	200	898	500	0	2,500	0	0
4028 Insurance	1,150	845	1,300	1,201	876	0	950	0	0
4029 Licences	1,100	380	600	0	1,000	0	1,000	0	0
4036 Repairs and Renewals	11,500	10,824	5,000	1,269	1,000	0	1,000	0	0
4037 Maintenance Contracts	4,000	5,360	4,500	4,247	4,500	0	4,500	0	0
4040 Equipment/Furniture	100	123	100	0	100	0	100	0	0
4059 Other Professional Fees	0	3,300	0	2,000	2,000	0	0	0	0
5325 Tfr from CCTV	-12,745	-3,300	0	0	-12,529	0	0	0	0
5977 depreciation Charged	0	4,705	0	0	0	0	0	0	0
6325 Tfr to CCTV	0	10,000	0	0	0	0	0	0	0
Overhead Expenditure	79,405	108,273	97,400	72,747	90,611	0	101,436	0	0
Movement to/(from) Gen Reserve	(57,900)	(87,542)	(74,700)	(46,745)	(74,881)		(76,986)		
202 Dewey House									
1005 Rent Received	7,200	7,200	7,200	4,800	7,200	0	7,200	0	0
Total Income	7,200	7,200	7,200	4,800	7,200	0	7,200	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011	Rates	5,425	5,598	5,605	4,292	5,364	0	5,900	0	0
4012	Water Rates	200	479	200	126	250	0	250	0	0
4014	Electricity and Gas	4,500	5,644	5,000	2,460	5,000	0	5,000	0	0
4020	Consumables & Other Expenses	200	191	200	0	200	0	200	0	0
4025	IT (Website & Email)	0	948	0	278	2,000	0	2,000	0	0
4028	Insurance	1,500	1,071	1,700	1,571	2,000	0	2,000	0	0
4036	Repairs and Renewals	1,500	1,842	1,500	183	1,500	0	1,500	0	0
4037	Maintenance Contracts	1,250	646	1,600	1,464	1,600	0	1,600	0	0
4040	Equipment/Furniture	0	0	0	0	0	65,084	0	0	0
5977	depreciation Charged	0	12,816	0	0	0	0	0	0	0
Overhead Expenditure		14,575	29,235	15,805	10,374	17,914	65,084	18,450	0	0
Movement to/(from) Gen Reserve		(7,375)	(22,035)	(8,605)	(5,574)	(10,714)		(11,250)		
208	<u>Town Park Splashpad</u>									
4012	Water Rates	0	0	0	5,093	10,000	0	10,000	0	0
4014	Electricity and Gas	0	0	0	10,265	0	0	5,000	0	0
4020	Consumables & Other Expenses	0	0	0	1,297	1,500	0	1,500	0	0
4022	Postage & Telephone	0	0	0	10	0	0	200	0	0
4036	Repairs and Renewals	0	0	0	0	0	0	5,000	0	0
4037	Maintenance Contracts	0	0	0	188	200	0	7,500	0	0
4040	Equipment/Furniture	0	0	0	203	500	0	500	0	0
Overhead Expenditure		0	0	0	17,056	12,200	0	29,700	0	0
Movement to/(from) Gen Reserve		0	0	0	(17,056)	(12,200)		(29,700)		

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward	
209	Outside Services									
1193	Miscellaneous Income	0	500	0	0	0	0	0	0	
	Total Income	0	500	0	0	0	0	0	0	
4001	Salaries	188,050	176,649	197,500	136,819	206,919	0	263,138	0	0
4007	Uniform	900	1,504	1,500	1,099	1,500	0	1,500	0	0
4008	Training	1,500	1,905	3,500	215	2,000	0	3,500	0	0
4018	Rent	0	0	0	0	0	0	573	0	0
4020	Consumables & Other Expenses	0	1,668	1,800	1,641	7,000	0	2,500	0	0
4022	Postage & Telephone	0	1,490	2,400	861	1,500	0	2,400	0	0
4024	Photocopier Charges	0	0	300	0	0	0	0	0	0
4025	IT (Website & Email)	0	1,340	800	796	3,000	0	3,000	0	0
4028	Insurance	0	501	550	508	550	0	950	0	0
4035	Refuse Collection\Bin Emptying	0	0	7,000	3,029	7,000	0	7,000	0	0
4036	Repairs and Renewals	0	2,915	5,000	444	5,000	0	5,000	0	0
4037	Maintenance Contracts	0	252	0	0	0	0	0	0	0
4038	Grounds Maintenance	0	0	0	0	0	0	1,000	0	0
4040	Equipment/Furniture	250	1,677	10,000	3,740	5,000	0	5,500	0	0
4041	Equipment Hire	0	0	0	243	1,000	0	5,000	0	0
4042	Vehicle Costs	12,500	16,998	27,000	13,695	27,000	0	30,000	0	0
4044	Tree Works	0	736	4,000	488	3,000	0	6,000	0	0
4045	Flood Wardens	0	0	0	0	0	0	200	0	0
4803	Baskets & Tubs	0	0	0	0	0	0	3,500	0	0
5977	depreciation Charged	0	8,069	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		203,200	215,705	261,350	163,579	270,469	0	340,761	0	0
Movement to/(from) Gen Reserve		(203,200)	(215,205)	(261,350)	(163,579)	(270,469)		(340,761)		
210	<u>Town Park</u>									
1006	Rent - 23 Weymouth St	3,960	3,960	3,960	2,640	3,960	0	3,980	0	0
1020	Town Park Events Income	4,000	189	3,000	3,273	5,452	0	3,000	0	0
1550	Boats Income	4,500	0	4,500	5,452	5,452	0	7,000	0	0
1901	Insurance Claims	0	3,875	0	0	0	0	0	0	0
Total Income		12,460	8,024	11,460	11,365	14,864	0	13,980	0	0
4001	Salaries	15,000	0	13,200	12,832	10,000	0	13,523	0	0
4012	Water Rates	14,000	9,319	14,000	5,437	7,000	0	7,000	0	0
4014	Electricity and Gas	2,500	2,706	0	1,640	0	0	3,000	0	0
4020	Consumables & Other Expenses	300	2,467	5,000	1,590	5,000	0	5,000	0	0
4023	Printing & Stationery	100	0	0	0	0	0	0	0	0
4028	Insurance	1,250	893	1,400	1,294	1,400	0	1,400	0	0
4035	Refuse Collection\Bin Emptying	0	5,281	0	265	0	0	0	0	0
4036	Repairs and Renewals	10,000	11,268	10,000	11,668	12,000	0	10,000	0	0
4037	Maintenance Contracts	0	480	2,000	1,508	1,500	0	1,500	0	0
4040	Equipment/Furniture	5,000	4,776	5,000	1,298	2,000	0	4,000	0	0
4041	Equipment Hire	0	0	0	450	1,000	0	1,000	0	0
4044	Tree Works	0	3,777	0	0	0	0	0	0	0
4085	Town Park Events	6,500	366	13,000	5,003	4,104	0	10,000	0	0
5315	Tfr from Capital Projects	0	0	0	-7,582	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5329 Tfr from Open Spaces	0	0	0	-6,529	-6,529	0	0	0	0
5977 depreciation Charged	0	35,653	0	0	0	0	0	0	0
5996 Deferred Grants Released	0	-37,657	0	0	0	0	0	0	0
Overhead Expenditure	54,650	39,328	63,600	28,873	37,475	0	56,423	0	0
Movement to/(from) Gen Reserve	(42,190)	(31,304)	(52,140)	(17,508)	(22,611)		(42,443)		
<u>211 Open Spaces</u>									
4018 Rent	0	0	0	573	573	0	0	0	0
4038 Grounds Maintenance	0	813	0	402	1,000	0	0	0	0
4040 Equipment/Furniture	250	47	0	1,354	1,145	0	0	0	0
4045 Flood Wardens	0	378	200	104	200	0	0	0	0
5329 Tfr from Open Spaces	0	0	0	-1,368	-1,341	0	0	0	0
5977 depreciation Charged	0	512	0	0	0	0	0	0	0
Overhead Expenditure	250	1,750	200	1,066	1,577	0	0	0	0
Movement to/(from) Gen Reserve	(250)	(1,750)	(200)	(1,066)	(1,577)		0		
<u>212 Cemetery and Churchyard</u>									
1212 Burial Fees	1,000	1,332	500	451	1,000	0	1,000	0	0
Total Income	1,000	1,332	500	451	1,000	0	1,000	0	0
4011 Rates	200	226	250	205	270	0	290	0	0
4028 Insurance	950	706	1,100	1,017	1,100	0	1,100	0	0
4212 War Memorial	0	0	0	5,416	0	0	0	0	0
5329 Tfr from Open Spaces	0	0	0	-1,016	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		1,150	931	1,350	5,622	1,370	0	1,390	0	0
Movement to/(from) Gen Reserve		(150)	401	(850)	(5,171)	(370)		(390)		
214	<u>Public Conveniences (TP & CCP)</u>									
1901	Insurance Claims	0	0	0	3,730	3,730	0	0	0	0
Total Income		0	0	0	3,730	3,730	0	0	0	0
4001	Salaries	8,350	0	0	2,556	11,446	0	12,590	0	0
4011	Rates	0	-3,593	0	0	0	0	0	0	0
4012	Water Rates	2,500	2,186	2,500	607	2,500	0	2,500	0	0
4014	Electricity and Gas	1,500	4,442	3,000	2,883	0	0	3,000	0	0
4016	Cleaning	0	836	0	444	1,000	0	1,000	0	0
4020	Consumables & Other Expenses	100	1,404	2,000	1,236	1,500	0	1,500	0	0
4028	Insurance	200	126	200	185	200	0	200	0	0
4036	Repairs and Renewals	1,750	2,164	3,000	3,269	3,000	0	3,000	0	0
4040	Equipment/Furniture	100	25	0	0	0	0	0	0	0
Overhead Expenditure		14,500	7,589	10,700	11,180	19,646	0	23,790	0	0
Movement to/(from) Gen Reserve		(14,500)	(7,589)	(10,700)	(7,450)	(15,916)		(23,790)		
215	<u>Street Furniture</u>									
4028	Insurance	360	264	400	370	400	0	0	0	0
4040	Equipment/Furniture	1,500	-600	0	0	0	0	0	0	0
4803	Baskets & Tubs	3,000	3,566	3,500	3,116	2,000	0	0	0	0
5977	depreciation Charged	0	1,797	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5996	Deferred Grants Released	0	-76	0	0	0	0	0	0	0
	Overhead Expenditure	4,860	4,951	3,900	3,486	2,400	0	0	0	0
	Movement to/(from) Gen Reserve	(4,860)	(4,951)	(3,900)	(3,486)	(2,400)		0		
216	<u>Pavilion Cafe</u>									
1180	Grants Recieved	0	9,659	0	0	0	0	0	0	0
1600	Pavillion Cafe Sales	50,000	68,951	50,000	96,524	100,000	0	80,000	0	0
	Total Income	50,000	78,610	50,000	96,524	100,000	0	80,000	0	0
3540	Pavilion Purchases	25,000	23,435	25,000	33,762	35,000	0	28,000	0	0
	Direct Expenditure	25,000	23,435	25,000	33,762	35,000	0	28,000	0	0
4001	Salaries	45,900	27,198	37,300	32,032	36,771	0	40,217	0	0
4007	Uniform	150	61	150	0	150	0	150	0	0
4008	Training	250	0	250	0	250	0	250	0	0
4010	Health & Safety	100	0	100	0	100	0	100	0	0
4011	Rates	0	3,194	3,050	2,130	2,662	0	2,950	0	0
4014	Electricity and Gas	0	0	2,500	0	2,500	0	2,500	0	0
4016	Cleaning	20	24	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	2,000	3,540	3,000	2,954	3,000	0	3,000	0	0
4022	Postage & Telephone	500	297	400	201	300	0	300	0	0
4023	Printing & Stationery	200	0	200	28	100	0	100	0	0
4025	IT (Website & Email)	0	141	200	68	100	0	100	0	0
4035	Refuse Collection\Bin Emptying	0	0	0	813	0	0	0	0	0
4036	Repairs and Renewals	2,000	508	2,000	2,135	2,059	0	2,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4037	Maintenance Contracts	0	180	500	188	200	0	200	0	0
4040	Equipment/Furniture	500	1,616	500	146	500	0	500	0	0
4055	Stocktaking Fees	240	180	240	60	240	0	240	0	0
4059	Other Professional Fees	0	0	0	167	0	0	0	0	0
4061	Streamline Charges	700	1,106	1,400	1,237	1,400	0	1,400	0	0
	Overhead Expenditure	52,560	38,045	51,790	42,159	50,332	0	54,007	0	0
	Movement to/(from) Gen Reserve	(27,560)	17,130	(26,790)	20,603	14,668		(2,007)		
217	<u>Play Areas</u>									
4010	Health & Safety	1,000	475	1,000	0	500	0	500	0	0
4016	Cleaning	1,000	0	1,000	0	0	0	0	0	0
4020	Consumables & Other Expenses	500	0	500	298	500	0	500	0	0
4028	Insurance	4,050	0	0	0	0	0	0	0	0
4036	Repairs and Renewals	10,000	5,275	10,000	4,301	5,000	0	10,000	0	0
4037	Maintenance Contracts	0	630	0	0	0	0	0	0	0
4040	Equipment/Furniture	1,000	180	1,000	25	11,500	0	1,000	0	0
4044	Tree Works	2,000	0	0	0	0	0	0	0	0
5977	depreciation Charged	0	7,135	0	0	0	0	0	0	0
	Overhead Expenditure	19,550	13,695	13,500	4,624	17,500	0	12,000	0	0
	Movement to/(from) Gen Reserve	(19,550)	(13,695)	(13,500)	(4,624)	(17,500)		(12,000)		
218	<u>Skate Park</u>									
1193	Miscellaneous Income	0	-497	0	0	0	0	0	0	0
	Total Income	0	-497	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4036 Repairs and Renewals	1,000	0	0	0	0	0	0	0	0
Overhead Expenditure	1,000	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(1,000)	(497)	0	0	0		0		
<u>219 Sweeper</u>									
4001 Salaries	0	0	0	0	32,296	0	0	0	0
4007 Uniform	0	0	0	0	50	0	50	0	0
4036 Repairs and Renewals	0	2,107	2,000	1,238	2,000	0	2,000	0	0
4040 Equipment/Furniture	0	27	0	0	0	0	0	0	0
4042 Vehicle Costs	0	659	0	0	0	0	0	0	0
4090 Sweeper Leasing	24,675	24,675	24,675	16,450	24,675	0	24,675	0	0
4091 Sweeper Consumables	2,000	656	1,200	1,275	2,500	0	2,500	0	0
4092 Sweeper Fuel	2,000	5,296	9,000	5,679	7,500	0	9,000	0	0
4093 Sweeper Waste Disposal	30,000	22,900	25,000	6,970	20,000	0	20,000	0	0
4094 Sweeper Maintenance	1,000	0	0	0	0	0	0	0	0
Overhead Expenditure	59,675	56,320	61,875	31,612	89,021	0	58,225	0	0
Movement to/(from) Gen Reserve	(59,675)	(56,320)	(61,875)	(31,612)	(89,021)		(58,225)		
<u>220 Depot</u>									
4011 Rates	0	8,136	7,500	2,859	3,575	0	3,950	0	0
4014 Electricity and Gas	0	360	750	385	750	0	750	0	0
4018 Rent	0	12,480	16,000	15,352	16,000	0	16,000	0	0
4020 Consumables & Other Expenses	1,000	5	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025 IT (Website & Email)	0	240	0	398	500	0	500	0	0
4036 Repairs and Renewals	1,000	0	1,000	3,253	3,500	0	1,000	0	0
4037 Maintenance Contracts	0	150	200	831	1,000	0	1,000	0	0
4040 Equipment/Furniture	1,500	0	0	95	100	0	100	0	0
4059 Other Professional Fees	0	0	0	167	0	0	0	0	0
4921 CAP - Vehicles & Equipment	2,000	0	0	0	0	0	0	0	0
4932 CAP - Depot leasehold Improvem	0	0	0	3,066	0	0	0	0	0
5315 Tfr from Capital Projects	0	0	0	-3,066	0	0	0	0	0
5977 depreciation Charged	0	898	0	0	0	0	0	0	0
Overhead Expenditure	5,500	22,269	25,450	23,340	25,425	0	23,300	0	0
Movement to/(from) Gen Reserve	(5,500)	(22,269)	(25,450)	(23,340)	(25,425)		(23,300)		
299 Services to be devolved									
4000 UNALLOCATED GLOBAL BUDGET	262,000	0	345,000	0	345,000	0	0	0	0
4040 Equipment/Furniture	0	1,465	0	0	0	0	0	0	0
4850 Sustainable Warminster	0	-152	0	0	0	0	0	0	0
5316 Tfr frm Services to be Devolve	0	-1,465	-175,000	0	-175,000	0	0	0	0
6316 Tfr to Devolved Services EMR	0	262,000	0	0	0	0	0	0	0
Overhead Expenditure	262,000	261,848	170,000	0	170,000	0	0	0	0
Movement to/(from) Gen Reserve	(262,000)	(261,848)	(170,000)	0	(170,000)		0		
301 Civic Centre									
1001 Letting Income	20,000	31,549	40,000	26,357	40,000	0	40,000	0	0
1002 Events Income	500	798	500	164	500	0	1,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1003	Equipment Hire	0	100	0	103	90	0	0	0	0
1004	Security Staff Recharged	0	222	0	-142	0	0	0	0	0
1193	Miscellaneous Income	0	13	0	147	122	0	0	0	0
1305	Film Shows Income	0	0	0	706	500	0	500	0	0
Total Income		20,500	32,681	40,500	27,334	41,212	0	41,500	0	0
4001	Salaries	64,600	61,061	67,500	45,012	61,000	0	65,166	0	0
4007	Uniform	200	332	200	202	200	0	200	0	0
4008	Training	500	679	500	0	200	0	500	0	0
4011	Rates	7,100	6,986	7,300	5,588	6,986	0	7,700	0	0
4012	Water Rates	1,500	2,029	1,000	641	1,250	0	1,250	0	0
4013	Rent Payable (Internal)	-37,200	-37,200	-37,200	-21,700	-37,200	0	-37,200	0	0
4014	Electricity and Gas	15,000	21,715	25,000	9,451	25,000	0	25,000	0	0
4016	Cleaning	500	313	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	1,250	2,154	1,750	2,044	4,000	0	4,000	0	0
4022	Postage & Telephone	500	60	200	0	0	0	0	0	0
4024	Photocopier Charges	0	56	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	1,972	2,000	1,073	2,000	0	2,000	0	0
4028	Insurance	2,600	1,886	3,000	2,772	3,000	0	3,000	0	0
4029	Licences	2,500	180	2,500	1,658	1,700	0	2,000	0	0
4031	Publicity & Marketing	500	0	1,000	560	500	0	1,000	0	0
4035	Refuse Collection\Bin Emptying	0	1,190	1,000	678	1,000	0	1,000	0	0
4036	Repairs and Renewals	7,500	8,666	7,500	4,276	3,000	0	3,000	0	0
4037	Maintenance Contracts	7,500	7,825	7,500	7,330	8,000	0	8,000	0	0
4040	Equipment/Furniture	1,000	1,827	1,000	768	1,000	0	1,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4055	Stocktaking Fees	240	120	240	60	240	0	240	0	0
4059	Other Professional Fees	0	0	0	167	0	0	0	0	0
4061	Streamline Charges	300	362	250	281	600	0	800	0	0
4801	Events Funding	750	0	750	572	750	0	750	0	0
5977	depreciation Charged	0	18,978	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-4,045	0	0	0	0	0	0	0
	Overhead Expenditure	76,840	97,148	92,990	61,432	83,226	0	89,406	0	0
	Movement to/(from) Gen Reserve	(56,340)	(64,467)	(52,490)	(34,098)	(42,014)		(47,906)		
305	<u>Civic Centre Bar</u>									
1580	Bar Sales	7,500	1,270	7,500	6,824	7,500	0	7,500	0	0
	Total Income	7,500	1,270	7,500	6,824	7,500	0	7,500	0	0
3530	Bar Purchases	3,000	2,755	3,000	2,950	3,000	0	3,000	0	0
3531	Bar Gas & Consumables	200	0	200	0	0	0	0	0	0
	Direct Expenditure	3,200	2,755	3,200	2,950	3,000	0	3,000	0	0
4040	Equipment/Furniture	250	0	250	0	100	0	100	0	0
	Overhead Expenditure	250	0	250	0	100	0	100	0	0
	Movement to/(from) Gen Reserve	4,050	(1,486)	4,050	3,874	4,400		4,400		
306	<u>Civic Centre Coffee Bar</u>									
1581	Coffee Bar Sales	0	1,156	0	774	1,000	0	1,000	0	0
	Total Income	0	1,156	0	774	1,000	0	1,000	0	0

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Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3535	Coffee Bar Purchases	0	447	0	188	400	0	400	0	0
	Direct Expenditure	0	447	0	188	400	0	400	0	0
4020	Consumables & Other Expenses	0	0	0	159	0	0	0	0	0
	Overhead Expenditure	0	0	0	159	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	709	0	427	600		600		
499	<u>Capital Expenditure</u>									
1184	Capital Grants	0	0	0	0	0	0	0	0	0
1710	CIL Receipts	0	87,426	0	77,922	66,897	0	0	0	0
	Total Income	0	87,426	0	77,922	66,897	0	0	0	0
801	Land & Buildings Depreciation	0	30,561	0	0	0	0	0	0	0
811	Leasehold Land & Buildings	0	484	0	0	0	0	0	0	0
821	Vehicles & Equip. Depreciation	0	34,833	0	0	0	0	0	0	0
841	Infrastructure Assets Depr'n	0	29,768	0	0	0	0	0	0	0
898	Deferred Grants Released	0	41,778	0	0	0	0	0	0	0
899	Depreciation Reversal	0	-95,646	0	0	0	0	0	0	0
4901	Loan Repayment Capital	24,633	24,633	25,863	12,774	25,863	0	28,509	0	0
4902	Loan Repayment Interest	14,969	14,968	13,739	7,027	13,739	0	11,093	0	0
4909	CAP - CCTV Equipment	0	0	0	72,686	110,000	0	0	0	0
4915	CAP - Town Park	0	36,282	0	0	0	0	0	0	0
4917	CAP - IT Equipment	0	0	0	3,161	3,161	0	0	0	0
4918	CAP-CCTV Radios	0	0	0	0	0	0	0	0	0
4919	CAP - Street Furniture	0	1,556	0	0	0	0	0	0	0

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Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4920	CAP - Capital Projects	0	8,718	0	24,600	0	0	0	0	0
4921	CAP - Vehicles & Equipment	0	5,446	0	0	0	0	0	0	0
4928	CAP - Play Equipment	0	0	0	11,461	0	0	0	0	0
4933	CAP - Town Park Splash Pad	0	0	0	11,871	11,835	0	0	0	0
4934	CAP - Benches	0	0	0	1,659	1,659	0	0	0	0
4936	CAP - Civic Centre Heating Upg	0	0	0	2,700	0	0	0	0	0
4999	Assets Capitilised	0	376,328	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-110,668	0	-30,852	-52,862	0	0	0	0
5329	Tfr from Open Spaces	0	-4,800	0	0	0	0	0	0	0
5338	Tfr from EMR Play Area	0	-1,013	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	0	-50,000	0	-59,667	-59,667	0	0	0	0
5353	Tfr from CIL 19/20	0	0	0	-12,372	-12,372	0	0	0	0
5354	Tfr from CIL 20-21	0	0	0	-1,755	-1,754	0	0	0	0
5356	Tfr from CIL 21/22	0	0	0	-23,492	0	0	0	0	0
5900	Depreciation Contra to Service	0	-95,646	0	0	0	0	0	0	0
5998	Assets Funded from Grants	0	-262,609	0	0	0	0	0	0	0
6306	Tfr to EMR CIL	0	87,426	0	77,922	66,897	0	0	0	0
6307	Tfr to EMR Play Area	0	760	0	0	0	0	0	0	0
6315	Tfr to Capital Projects	100,000	100,000	100,000	100,000	100,000	0	179,492	0	0
6326	Tfr to Climate Change	0	8,000	0	0	0	0	0	0	0
6333	Tfr to EMR Cyclepath	0	20,000	0	0	0	0	0	0	0
	Overhead Expenditure	139,602	201,160	139,602	197,723	206,499	0	219,094	0	0
	Movement to/(from) Gen Reserve	(139,602)	(113,734)	(139,602)	(119,801)	(139,602)		(219,094)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,402,764	1,526,235	1,464,252	1,660,101	1,662,653	0	1,538,678	0	0
Expenditure	1,412,764	1,500,811	1,464,252	1,033,293	1,615,992	65,084	1,538,678	0	0
Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>25,424</u>	<u>0</u>	<u>626,808</u>	<u>46,661</u>		<u>0</u>		

Warminster Town Council
CIL Income & Expenditure:

	£	£		
	Income	Expenditure	Details	Balance To Date
2022/23	77,922.00			77,922.00
2021/22	60,827.26	£24,600	St Lawrence Chapel	36,227.26
2020/21	1,754.61	1,754.61	CCTV	0.00
2019/20	41,059.36	28,687.63	Skate Park	0.00
		12,371.73	CCTV	
2018/19	26,598.86	5,088.34	Athenaeum	0.00
	88,156.36	50,000.00	Splashpad	
		59,666.88	CCTV	
2017/18	10,086.76	4,911.66	Athenaeum	-
		1,827.71	Outdoor Gym	
		3,347.39	Skatepark	
2016/17	74,913.75	74,913.75	Skatepark	-
	381,318.96	267,169.70		114,149.26

Year	Amount Received
2022/23	77,922.00
2021/22	60,827.26
2020/21	1,754.61
2019/20	41,059.36
2018/19	114,755.22
2017/18	10,086.76
2016/17	74,913.75
Total	381,318.96

CIL Expenditure:

Skate Park	106,948.77
Outdoor Gym	1,827.71
Athenaeum	10,000.00
Splashpad	50,000.00
CCTV Upgrade	73,793.22
Chapel St Law	24,600.00
Total Spent	267,169.70

Balance to date **114,149.26**