

**MINUTES**  
**of the Town Development Committee**  
**held on Monday 27th February 2023 at 7pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby</b>	*	<b>Cllr Fryer (Broadway) Chairman</b>	*
<b>Cllr Cooper (Broadway)</b>	*	<b>Cllr Macfarlane (West) Vice Chairman</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Syme (Broadway)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Len Turner (Advisor)</b>	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, Town Clerk, Stuart Atherton, Committees and Administration Clerk.

**Unitary Council Members:** 0

**Members of the public:** 1 and Cllr Chris Robbins.

**Member of the Press:** 0

**TD/22/061    Apologies for absence**  
There were no apologies of absence.

**TD/22/062    Declarations of Interest**  
There were no declarations of interest.

**TD/22/063    Minutes**  
**TD/22/063.1** The minutes of the Town Development Committee (TD) meeting held on Monday 5th December 2022 were approved as a correct record and signed by the chairman.

**TD/22/063.2** There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 5th December 2022.

Signed.....Date.....

- TD/22/064 Chairman's Announcements**  
There were no chairman's announcements.
- TD/22/065 Questions**  
There were no questions submitted by members to the Clerk before the meeting.
- TD/22/066 Public Participation**  
There was no public participation.
- TD/22/067 Reports from Unitary Authority Members**  
Cllr Davis informed the committee that Imber Road would be resurfaced. He thanked the committee for the work that they had put into this issue that had led to this work being carried out. He also informed members that this would mean a three-day closure of the road.
- TD/22/068 Tynings Allotments**  
**Members noted that the minutes from the Allotments Committee.**
- TD/22/069 Local Highway and Footway Improvement Group (LHFIG)**  
**Members noted the minutes of the LHFIG meeting on 18<sup>th</sup> January 2023.**
- TD/22/070 CCTV Sub Committee**  
**Members noted that the minutes from the CCTV subcommittee which met on 13<sup>th</sup> December 2022.**
- TD/22/071 New Highways Issues**
- 71.1 Foreminster Court**  
A resident of Foreminster Court had made a request to remove the railings that run along Fore Street, in front of Foreminster court.  
**Members resolved to ask officers to consult with residents of Foreminster Court to see if they would support a proposal to remove the railings outside the houses if it was accompanied by the implementation of double yellow lines at the entrance to Fore Street, to stop parking by the junction.**
- 71.2 High Street - Parking on Double Yellow Lines**  
Residents have reported regular parking on double yellow lines in front of a 24hour access to the rear properties at 25 High Street.  
**Members resolved to request that Wiltshire Council implement yellow hatching and to inform the Wiltshire Council Parking Enforcement team of the issue in this area.**
- 71.3 St Georges Close**  
A resident had requested that a piece of uneven, unkept paving be removed to enable increased parking provision.  
**Members resolved to refer this back to the resident and suggest they contact Selwood Housing who are responsible for this area. It may be that utilities are under the paving.**

#### **71.4 Pound Street**

A resident has requested that the road layout be looked at so that lorries cannot access Factory Lane from Pound Street.

Members noted this was an ongoing case with LFHIG who are currently investigating:

- Signage becoming larger,
- Yellow lines being altered,
- Improved road markings,
- Vehicles only to turn right when leaving factory lane.

**The committee resolved to inform LHFHIG of the additional concerns raised by the resident and to ask for an update on progress on the measures outlined above.**

#### **TD/22/072 Community Speedwatch**

Cllr Syme reported that no new volunteers had come forward in response to the recent press release and that the people who had previously expressed an interest had lost enthusiasm, so no training of volunteers had taken place.

**Members noted the update on Speedwatch and asked for continued requests to be put out on social media.**

#### **TD/22/073 Parking Issues and enforcement**

Cllr Syme had requested for parking and enforcement to be debated, following reports that were roads being obstructed by vehicles double parking, contravening parking restrictions (yellow lines), parking on pavements, and obstructions at road junctions and on bends. In light of information from Wiltshire Council explaining that the parking enforcement team will be back up to full strength he amended his motion.

**Members resolved to welcome the news that parking enforcement would soon be improved and resolved to enter into dialogue with Wiltshire Council to inform of the problem key areas around Warminster, particularly those areas where the issue do not always fit into 8am-6pm hours.**

#### **TD/22/074 Community Litter Pick**

**Members noted the litter pick that took place on Saturday 1<sup>st</sup> October 2022 and the forthcoming one (as part of the Great British Spring Clean) on Saturday 25<sup>th</sup> March, 10am.** Volunteers are asked to meet at Warminster Civic Centre where they will be given equipment and a suggested area to clean. The Council has also asked residents to identify areas most in need of a litter pick.

#### **TD/22/075 Southwest Operational Flood Working Group**

**Members noted the update from members of the Southwest Operational Flood Working Group.** A multi-agency meeting was being arranged to discuss the flooding in Boreham Cross Road/Spurt Mead and also the issue of silt in Grovelands. The Environment Agency has confirmed it is tendering for a study of the flows of water across Warminster, concentrating on the Cannimore and Wylle.

**TD/22/076 Flood and Emergency Working Group  
Member noted the action being taken.**

**TD/22/077 Events Update  
Members noted the events planned in Warminster by Warminster Town Council.**

**TD/22/078 Communications  
Members resolved to issue a press release relating to the Great British Spring Clean/Community Litter Pick and about the promised improvements to Parking Enforcement.**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Meeting closed at 8:05pm**

**Date of next meeting: Monday 24<sup>th</sup> April 2023.**