

MINUTES

Parks and Estate Committee Monday 13th March 2023 at 7.00pm, held at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Chairman	*	Vacancy (East)	
Cllr Brett (East)	*	Cllr Macfarlane (West)	A
Cllr Fraser (West)	*	Cllr Parks (North) Vice Chairman	*
Cllr Fryer (Broadway)	*	Mr Peter Hewitt (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Stuart Legg (Parks and Estate Manager), Stuart Atherton (Committees and Administration Clerk)

Attendees:

Press - 1, members of the public - 0

PE/22/065 Apologies for absence
Apologies of absence were received and accepted from Cllr MacFarlane

PE/22/066 Declarations of Interest
There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/22/067 Minutes
PE/22/067.1 The minutes of the Parks and Estates Committee, held on Monday 9th January 2023, were approved as a true record, and signed by the Chairman.

PE/22/067.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 9th January 2023.

PE/22/068 Chairman's Announcements
There were no announcements by the chairman.

Signed: Date:

- PE/22/069 Public Participation**
There was no public participation.
- PE/22/070 Reports from Unitary Authority Members**
There were no Unitary Authority reports.
- PE/22/071 Parks and Estate Manager's report**
The Parks and Estate Manager's report was noted.
- PE/22/072 Accounts**
The accounts for the Parks and Estate Committee up to 31st January 2023 were noted.
- PE/22/073 Increased Public Toilet Provision in the Lake Pleasure Grounds**
In October 2022, the committee resolved to ask officers to bring forward proposals for improving a temporary short-term solution to toilet provision in the Lake Pleasure Grounds for the summer period. **(Minute PE/22/036 refers)**
Members resolved to recommend to Full Council to purchase a 1+1 Double Mains Toilet. The budget of £5,766, including siting works, would be funded from the Ear Marked Reserves Outdoor Services.
- PE/22/074 Draft Neighbourhood Plan Heritage Assets Nominations**
The Neighbourhood Plan Working Group identified several assets owned by the Town Council for possible nomination as Non-Designated Heritage Assets: The Bandstand, the Boat House and the Granite Water Fountain.
Members resolved to nominate the identified assets.
- PE/22/076 Draft Neighbourhood Local Green Spaces Nominations**
The Neighbourhood Plan Working Group identified two assets owned by the Town Council for possible nomination as Local Green Space designation: The Lake Pleasure Grounds and Ashley Combe Field.
Members resolved to nominate the identified assets.
- PE/22/077 Renewal of Lease on the Public Toilets in Central Car Park**
The lease on the public toilets in central car park expires on 26th May 2023. Wiltshire Council have indicated they are happy to renew the lease for a further 7 years.
Members resolved to instruct officers to investigate:
- the possibility of transferring the asset from Wiltshire Council.
 - the possibility of an extended lease of 25 years.
- PE/22/078 Solar Panels on Council owned buildings.**
Members resolved to instruct officers to commence the tender process for the consideration of installation of solar panels on the Civic Centre, the Boat House, the Pavilion Café and the public toilets in Central Car Park. Members further instructed officers to carry out a structural survey on the roof of the Civic Centre.

PE/22/079 **Providing outdoor services for other Parish Councils in Wiltshire**
Warminster Town Council had been approached by other parishes in the Warminster area with a view to them paying the town council to undertake small scale grounds maintenance within their parishes.
Members resolved to take no further action.

PE/22/080 **Ashley Coombe Field**
Cllr Syme had requested members consider the planting of additional trees, the installation of two benches and the erection of a sign at Ashley Combe Field.
Members resolved to engage with the community to ascertain their interest in this project and to ask Cllr Syme for clarification of the type of trees requested. Members considered installation of one bench and requested that it be passed onto CiL for the funding.

PE/22/081 **Communications**
Members resolved to there would be no communications from this meeting.

Meeting ended 7:50pm

**The date of the next Parks and Estates Committee will be
Monday 29th May 2023 at 7.00pm**

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: