

MINUTES

Parks and Estate Committee

**Tuesday 30th May 2023 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West)	*	Cllr Jones (East) Vice Chairman	*
Cllr Brett (East)	*	Cllr Macfarlane (West)	*
Cllr Fraser (West) Chairman	*	Cllr Parks (North)	AB
Cllr Fryer (Broadway)	*	Mr Peter Hewitt (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommatt (Town Clerk and RFO)

Attendees:

Press - 1, members of the public - 0

PE/23/001 Election of a Chairman of the Parks and Estate Committee for the Municipal Year 2023–24

Members resolved to appoint Cllr Fraser as Chair of the Parks and Estate Committee for 2023-24.

PE/23/002 Election of a vice-chairman of the Parks and Estate Committee for the Municipal Year 2023–24

Members resolved to appoint Cllr Jones as Vice-Chair of the Parks and Estate Committee for 2023-24.

PE/23/003 Apologies for absence

Apologies of absence were received and accepted from Peter Hewitt.

PE/23/004 Apologies for absence

Members resolved to appoint Mr Peter Hewitt as an advisor to the Committee for 2023-24.

Signed: Date:

PE/23/005 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/23/006 Minutes

PE/23/006.1 The minutes of the Parks and Estates Committee, held on Monday 13th March 2023, were approved as a true record, and signed by the Chairman.

PE/23/006.2 There were three matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 13th March 2023.

Ref PE/22/073 - The extra toilets for the Lake Pleasure Grounds had been delivered but the unit was damaged in transit and it has been returned, a replacement is due to be delivered on 2nd June.

Ref PE/22/077 The renewal of the lease on the central car park toilets should go to Full Council for a decision on 12th June.

Ref PE/22/078 Solar Panels on Council Owned Buildings, tenders have been received and the matter should go to Full Council for a decision on 12th June.

PE/23/007 Chairman's Announcements

There were no announcements by the chairman.

PE/23/008 Public Participation

There was no public participation.

PE/23/009 Reports from Unitary Authority Members

There were no Unitary Authority reports.

PE/23/010 Parks and Estate Manager's report

The Parks and Estate Manager's report was noted.

PE/23/011 Accounts

The accounts for the Parks and Estate Committee up to 31st March 2023 were noted.

PE/23/012 Replacement of Rockers in the Park Play Area

Members resolved to replace both the rockers and the play surface at a cost of £10,627.10+VAT.

PE/23/013 Draft Neighbourhood Plan Local Nomination

The Neighbourhood Plan Working Group identified the Water Meadow between Smallbrook Lane and the Wyle, for possible nomination as a locally valued non designated heritage asset.

Members resolved to support the nomination of the Water Meadow as a non-designated heritage asset.

PE/23/014 Bank Integrity of the Lake

It was reported to committee that the piling around the edge of the lake, which holds the banks back, has deteriorated and will need replacing in the coming years.

Members resolved to instruct officers to obtain quotes from a suitably qualified company to carry out a detailed survey of the lake, to include bank integrity and current biodiversity value and current usage. Once this has been carried out, a costed proposal should be sought to ensure ongoing integrity of the Lake bank.

PE/23/015 A 'Happy to Chat' bench in the Lake Pleasure Grounds

A member of the public suggested that the town council introduce a 'Happy to Chat' bench in the Lake Pleasure Grounds.

Members resolved to introduce a 'Happy to Chat' bench.

PE/23/016 Walking Football.

A member of the public has asked for permission to set up a Walking Football activity on the resurfaced 5 a side pitch (MUGA) in the Lake Pleasure Grounds and for support with publicity on town council run social media and website.

Councillor Jones said he had equipment that he could provide free of charge e.g. football bibs.

Members resolved to approve the request.

PE/23/017 No Mow May

Members resolved not to implement No-Mow May on Warminster Town Council managed land but will next year include information about No-Mow May on the councils' social media.

PE/23/018 Communications

Members resolved to ask for communications on the 'Happy to Chat' Bench and Walking Football, spokespersons Cllr Fraser and Cllr Jones.

Meeting ended 7:31pm

The date of the next Parks and Estates Committee will be Monday 10th July 2023 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: