

**MINUTES**  
**of the Town Development Committee**  
**held on Monday 11<sup>th</sup> September 2023 at 7pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

<b>Cllr Davis (East)</b>	*	<b>Cllr Robbins (East) Chairman</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Matt Towl (Advisor)</b>	*
<b>Cllr Fryer (Broadway) Vice Chairman</b>	A	<b>Len Turner (Advisor)</b>	*
<b>Cllr Jones (East)</b>	*	<b>Cllr Keeble</b>	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, Town Clerk and RFO  
Patsy Clover, Committee Clerk

**Members of the public:** Four

**Member of the Press:** One

**Unitary Authority Member:** Cllr Jackson

**South West Operational Flood Working Group:** Nigel Linge

**TD/23/022    Apologies for absence**

Apologies were received and accepted from Cllr Fryer.

Signed.....Date.....

**TD/23/023**    **Declarations of Interest**  
There were no Declarations of Interest.

**TD/23/024**    **Minutes**  
**TD/23/024.1** The minutes of the Town Development Committee meeting held on Monday 5<sup>th</sup> June 2023 were approved as a correct record and signed by the chairman.

**TD/23/024.2** There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 5<sup>th</sup> June 2023.

**TD/23/025**    **Chairman’s Announcements**  
Cllr Robbins welcomed Matt Towl and Len Turner as advisors to the committee.  
Cllr Robbins advised members that he had been making contact with business owners in the town to encourage them to make improvement to their premises.

**TD/23/026**    **Questions**  
There were no prior questions submitted from members.

**TD/23/027**    **Public Participation**  
  
***Standing Orders were suspended at 7.04pm***

Michael Turner of The Downlands, Warminster, requested that Warminster Town Council contact Wiltshire Council to ask them to restore the second squash court at the Sports Centre.

Cllr Jackson (Unitary Authority Member) gave a verbal report on the squash courts and invited Warminster Town Council to press Wiltshire Council to reopen the second court.

It was requested by members that the squash courts should be added as an agenda item at the next meeting of Full Council to be held on 25<sup>th</sup> September.

***Standing Orders were reinstated at 7.10pm***

**TD/23/028**    **Reports from Unitary Authority Members**  
Cllr Jackson drew members’ attention to agenda item 7 of the Wiltshire Council cabinet meeting on 12<sup>th</sup> September regarding the allocation of funding for Trowbridge Leisure Centre and Highways and Transport. (Agenda item available with the Minutes).

**TD/23/029**    **Tynings Allotments**  
**Members noted that there have been no new minutes received from the Allotment Committee. The next meeting of the Allotment Committee has been arranged for 20<sup>th</sup> September.**

**TD/23/030** **Warminster Business Network**  
Members noted the report from the Warminster Business Network and discussed promotion of the Network via the Town Council's media outlets.

It was noted that the new Town Centre Master Plan will be a supporting document to the new Neighbourhood Plan, currently being drafted. They both included policies aimed at improving the town centre.

**TD/23/031** **Right of Way Volunteers**  
Members noted the verbal report from Nigel Linge of Salisbury Plan Right of Way Volunteers. (Slides are available with the Minutes).

Members resolved that the Town Council would, where appropriate, send advisory letters to landowners in Warminster, explaining their legal obligations as landowners to cut back and maintain hedgerows, trees etc. Responsibility for enforcement would remain with Wiltshire Council.

**TD/23/032** **Warminster Parking Partnership**  
Members received the report about the Warminster Parking Partnership.

Members resolved to close the Partnership from 31 March 2024. Ideas for a new scheme to encourage shoppers to Warminster would be sought.

Members requested that the Wiltshire Council portfolio holder would be invited to the next meeting of the Committee to explain Wiltshire Council's position on parking and parking charges in Warminster.

**TD/23/033** **South West Operational Flood Working Group**  
Members noted updates from members of the South West Operational Flood Working Group.

Len Turner reported that a flood relief system, acting as a water storage facility, will be installed by Wessex Water in Weymouth Street to reduce overflow discharge into the River Were. The project will be delivered by 2025.

**TD/23/034** **Scout Hut Working Group**  
Members noted that the next meeting of the Working Group is due to be held on 26<sup>th</sup> September 2023.

**TD/23/035 Communications**

**Members agreed a press release in relation to the cessation of the Warminster Parking Partnership, with Cllr Robbins the spokesperson.**

**Members also agreed a press release relating to the Warminster Business Network, with Matt Towl the spokesperson.**

**Members also agreed a press release giving advance warning that letters may be sent to landowners regarding their obligations to maintain Rights of Way.**

**Meeting closed at 8.55pm**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster.uk.com](http://www.warminster.uk.com) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 4<sup>th</sup> December 2023.**

Signed.....Date.....