

**Minutes of the Meeting of Warminster Town Council
on
Monday 27th November 2023 at 7pm
held at the Civic Centre,
Sambourne Road, Warminster, BA12 8LB.**

Membership:

Cllr Allensby (West) Vice Chairman of the Council and Deputy Mayor	*	Cllr Keeble (West) Chairman of the Council and Mayor	*
Cllr Brett (East)	A	Cllr Jones (East)	*
Cllr Cooper (Broadway)	*	Cllr Macfarlane (West)	*
Cllr Davis (East)	*	Cllr Parks (North)	*
Cllr Fraser (West)	*	Cllr Robbins (East)	*
Cllr Jeffries (North)	*	Cllr Syme (Broadway)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommert, (Town Clerk and RFO), Judith Halls (Deputy Town Clerk),
Stuart Legg (Parks and Estate Manager)

Police: 0

Press: 1

Members of the public: 2

FC/23/082 Apologies for Absence

Apologies of absence were received and accepted from Cllr Brett.

FC/23/083 Declarations of Interest

Cllr Davis declared a non-pecuniary interest in agenda item 12, Lake Edging Report, as he is a neighbour to the park. He would stay for the debate and vote.

There were no other declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

FC/23/084 Minutes

FC/23/084.1 The minutes of the meeting held on Monday 25th September 2023, were approved as a true record, and signed by the Chairman.

FC/23/084.2 There were no matters arising from the minutes of the meeting held on Monday 25th September 2023.

FC/23/085 Chairman's Announcements

FC/23/085.1 Cllr Keeble, Mayor of Warminster spoke about the sad passing of Rob Fryer. Members stood for a quiet minute to reflect on all the work that Rob had completed during his time in office.

Cllr Keeble spoke about the resounding success of the Christmas Market and light switch on, including the street market which was organised collaboratively with the Warminster Business Network. He thanked the Town Clerk and officers involved in the work to set this up.

FC/23/085.2 The Mayor's engagements were noted.

FC/23/086 Correspondence Circulated

The correspondence list was noted.

FC/23/087 Questions

There were no questions submitted in advance by members of the council.

Standing Orders were suspended for public participation at.19:10

FC/23/088 Public Participation

Harriet James spoke on agenda item 15, Climate Strategy Action plan saying well done to Warminster Town Council for all the carbon reduction they had made so far. She also raised some questions and offered suggestions to improve the action plan which will be taken on board by the council.

Standing Orders were reinstated at 19:14.

FC/23/089 Reports from Unitary Authority Members and the Police

There were no reports from Unitary Members or the Police.

FC/23/090 Proceedings of Committee

Minutes from the following meetings were adopted:

FC/23/090.1 Finance and Audit Committee meeting held on 4th September 2023.

FC/23/090.2 HR Committee meeting held on 27th June 2023.

FC/23/090.3 Highways Advisory Committee meeting held on 26th June 2023.-
Noted.

FC/23/090.4 Parks and Estate Committee meeting held on 10th July 2023.

FC/23/090.5 Planning Advisory Committee meetings held on 18th September 2023 & 16th October 2023.

FC/23/091 Appointments to Committees

Members approved the following appointments:

Parks and Estates Committee – Cllr Jeffries

Town Development Committee – Cllr Macfarlane

Highways Advisory Committee – Cllr Syme

- FC/23/092** **Draft Budget 2024 - 2025**
Members resolved to adopt the draft budget as the basis for the actual budget for approval in January 2024.
- FC/23/093** **Lake Edging Report**
Members resolved to approve the quotation of £3,925 plus VAT from Wiltshire Wildlife Trust to work with officers to develop costed designs for replacing the sheet piling around the lake with a more natural, biodiversity rich, alternative and to take the funding from Earmarked Reserves Services to be Devolved.
- FC/23/094** **Town Centre Street Furniture**
Members resolved to proceed with the redecoration of 16 finger signposts, 17 hanging basket posts and five CCTV posts at a total cost £14,167.88 plus VAT, £5,773.08 to be funded from the Wiltshire Towns Programme and the remainder from General Reserves.
- FC/23/095** **Vintage Gas Lamps**
Members resolved to approve the adoption of five vintage ‘gas’ lamps from Wiltshire Council.
- FC/23/096** **Climate Strategy Action Plan**
Members resolved to approve the council’s Climate Strategy Action Plan for 2024 to 2029 and to amend the terms of reference of the Climate Change Working Group to “assist in the promotion and implementation of the Climate Strategy Action Plan and provide an update each year on progress made.”
- This is a working document which can be amended, all the comments made during the public participation can be discussed at future meetings.**
- FC/23/097** **Communications**
Members agreed press releases to be issued in relation to Town Centre Street Furniture, the Climate Strategy Action Plan, and the Civic Award winners.
- Confidential session pursuant to Section 1 (2) of the Public Bodies Admission to Meetings) Act 1960; the Council, by resolution, may exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.**
- FC/23/098** **Civic Award nominations**
A Civic Award is traditionally a surprise for the recipients; therefore, members considered the nominees under closed session. Awards will be announced at a future date.

Members resolved for awards to be presented to winners for:-
The Civic Award
The Junior Civic Award
The Green Award

Meeting closed 8:21pm.

Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.

Next Full Council meeting to be held on 15th January 2024.