

MINUTES

Parks and Estate Committee

**Monday 22nd January 2024 at 7.00pm, held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West)	*	Cllr Jones (East) Vice Chairman	*
Cllr Brett (East)	*	Cllr Macfarlane (West)	A
Cllr Fraser (West) Chairman	*	Cllr Parks (North)	*
Cllr Jeffries (North)	*	Mr Peter Hewitt (Advisor)	AB

Key: * Present A Apologies AB Absent

In attendance:

Officers: Judith Halls (Deputy Town Clerk), Patsy Clover (Committee Clerk), Will Bradley (Communications Officer).

Attendees:

Press – None

Members of the public - Three

PE/23/042 Apologies for absence

Apologies for absence were received and accepted from Cllr Macfarlane.

PE/23/043 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/23/044 Minutes

PE/23/044.1 The minutes of the Parks and Estates Committee, held on Monday 23rd October 2023, were approved as a true record, and signed by the Chairman.

PE/23/044.2 There were no matters arising from the minutes of the Parks and Estates Committee meeting, held on Monday 23rd October 2023.

PE/23/045 Chairman's Announcements

There were no announcements by the chairman.

Signed: Date:

Standing Orders were suspended for public participation at 19:01.

PE/23/046 Public Participation

George Jolley spoke to agenda item 9, stating that the life of anyone who had served as a Mayor in Warminster should be commemorated.

Jack Allensby spoke to agenda item 10, commending the idea of a youth bus for socialising and to create a safe space but suggesting that it would be beneficial if the bus could be available for more than two hours per week.

Standing Orders were reinstated at 19:03.

PE/23/047 Reports from Unitary Authority Members

Cllr Parks advised members that Wiltshire Council's draft budget for the 2024 – 2025 financial year has been published and will be debated by Full Council at the end of February.

PE/23/048 Parks and Estate Manager's report

The Parks and Estate Manager's report was noted.

PE/23/049 Accounts

The accounts for the Parks and Estate Committee to 31st December 2023 were noted.

PE/23/050 Additional Activities for Young People

Cllr Parks advised members that the grant application for £5,000 would be considered by the Area Board at their meeting on 23rd January.

The consensus of members was that any projects to help young people were to be commended. The creation of a council youth champion was put forward as an agenda item for the next meeting of Full Council.

The Deputy Town Clerk provided reassurance to members over their concerns about the suitability of the Lake for canoeing and the effect on the local wildlife.

Members ratified the following activities for young people in the Warminster area:

- Canoeing
- Free Tennis
- Youth outreach provision
- Youth bus

Members approved a budget of £10,000, funding to be taken from Earmarked Reserves Outside Services.

PE/23/051 Commemoration of Cllr Rob Fryer

It was acknowledged that whilst the council did not normally recognise the work carried out by deceased councillors, it may be appropriate to alter this approach.

Members resolved to ask the Parks and Estate Manager to pursue the following ideas to commemorate Cllr Fryer's life:

- an amendment to the existing plaque on the Boat House by the Lake to include the words 'in memory of',
- the planting of a tree with a commemorative plaque; a hornbeam was suggested.

It was agreed that the proposed wording for both ideas would be brought back to the next meeting of the committee for approval.

PE/23/052 Communications

Members agreed to a press release being issued regarding the provision of additional activities for young people with Cllr Allensby as the spokesperson.

Meeting ended 7:38pm

The date of the next Parks and Estates Committee will be Monday 11th March 2024 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed: Date: