

MINUTES
of the Highways Advisory Committee
held on Tuesday 1st October 2024 at 7pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Cooper (Broadway)	A	Cllr Kirkwood (Broadway)	*
Cllr Davis (East) Chairman	*	Cllr Parks (North) Vice Chairman	A
Cllr Fraser (West)	*	Len Turner (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Patsy Clover (Committee Clerk)

Unitary Councillors: None

Members of the press: None

Members of the public in attendance: None

HC/24/019 Apologies for Absence
Apologies for absence were received and accepted from Cllrs Cooper and Parks.

HC/24/020 Declarations of Interest
There were no declarations of interest.

HC/24/021 Minutes
HC/24/021.1 The minutes of the Highways Advisory Committee meeting, held on Monday 29th July 2024 were approved as a true record and signed by the chairman.
HC/24/021.2 Members noted that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 29th July 2024.

Signed.....Date.....

- HC/24/022** **Chairman's Announcements**
There were no chairman's announcements.
- HC/24/023** **Questions**
There were no questions submitted by members to the Clerk before the meeting.
- HC/24/024** **Public Participation**
There was no public participation.
- HC/24/025** **Reports from Unitary Authority Members**
There were no reports from Unitary Authority Members.
- HC/24/026** **Matters Arising from the meeting of the Local Highways and Footpath Improvement Group (LHFIG)**
HC/24/026.1 **Members noted** the updates from the LHFIG meeting on 4th September 2024.
- HC/24/027** **Highway Improvement Form Requests**
HC/24/027.1 West Street
Members resolved to refer the request for a 4m extension to the double yellow lines to the LHFIG and suggest to the resident that he also applies for white lining.
- HC/24/027.2 Weymouth Street**
Members resolved to refer the requests for an extension to the double yellow lines where it is evident that vehicles are obstructing the pavement to the LHFIG but recommend to the LHFIG that the status quo is maintained where the Highways Engineer assesses that two cars can be parked safely on opposite sides of the road.
- HC/24/027.3 Boot Hill, Deverill Road**
Members resolved to refer the request for permanent traffic calming and road safety measures to the LHFIG, noting that the matter had been included on the last agenda.
- Concerns were raised** that the replacement of the damaged railings, which is now under way, should have been dealt with more urgently.
- Cllr Kirkwood advised** that five volunteers had come forward to create a Community Speedwatch group in the area.
- HC/24/028** **Traffic Surveys**
HC/24/028.1 Smallbrook Road
Members resolved to request guidance from the Highways Engineer about potential solutions to the issues raised before considering the submission of a request for a traffic survey on Smallbrook Road to Wiltshire Council.
- HC/24/028.2 Traffic Survey Results**
Members noted that the following updates were outstanding:
Pound Street/ West Parade
Copheap Lane

Signed.....Date.....

Woodcock Road
Deverill Road

HC/24/029 **Communications**

Members resolved no communications were needed at this time.

Meeting closed at 7:21pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 9th December 2024 at 7pm.

DRAFT

Signed.....Date.....