



16th May 2022

AGENDA

Dear Councillor,

You are summoned to a meeting of the:

Parks and Estate Committee
**on Monday 23rd May 2022 at 7.00pm, to be held at the
Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

Cllr Allensby (West) Chairman	Cllr Macdonald (East)
Cllr Brett (East)	Cllr Macfarlane (West)
Cllr Fraser (West)	Cllr Parks (North)
Cllr Fryer (Broadway)	Mr Peter Hewitt (Advisor)

Copied to all other members for information.

Members of the public are welcome to attend meetings of the council and committees, unless excluded due to the confidential nature of the business.

If you wish to contribute during public participation, please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated. If you do not wish to attend in person, the chairman may read out your contribution.

Yours sincerely

Tom Dommett (CiLCA)
Town Clerk and Responsible Financial Officer

1. **Election of a vice-chairman of the Parks and Estate Committee for the Municipal Year 2022–23**
Members to elect a vice-chairman of the Parks and Estate Committee for the Municipal Year 2022–23.
2. **Apologies for absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011
3. **Minutes**
3.1 To approve and sign as a correct record, the minutes of the Parks and Estates Committee meeting held on Monday 14th March 2022; and Standing Order 12.1 provides that they may therefore be taken as read.
3.2 To note any matters arising from the minutes of the Parks and Estates Committee meeting held on Monday 14th March 2022.
4. **Chairman's Announcements**
To note any announcements made by the chairman.

***Standing Orders will be suspended
to allow for public participation.***

5. **Public Participation**
To enable members of the public to address the committee with a written submission, an allowance of three minutes per person regarding any item on the agenda and to receive any petitions and deputations. The chairperson will read any statements submitted in advance.

***Standing Orders will be reinstated
following public participation.***

6. **Reports from Unitary Authority Members**
To note reports provided which are relevant to this committee.
7. **Parks and Estate Manager's report**
Report attached for members information. **For Noting. (See attached)**
8. **Accounts**
Members to note the accounts for the Parks and Estates Committee up to 31st March 2022. (See attached)
9. **Royal British Legion request re the Memorial Garden**
The Chairman of Warminster Royal British Legion [RBL], has contacted the town council to ask for permission to carry out work at the Memorial Garden and for

funding for materials. This work would be undertaken by volunteers organised by the RBL

(see report attached)

Members are recommended to:

Decide whether to support the RBL proposals or not.

Should members support the proposal then it is suggested that:

Members resolve to give permission to the RBL to carry out the work listed in 1-7 above subject to detailed plans being submitted to the Council.

Members resolve to fund the work set out from EMR Open Spaces up to a sum of £2,000.

10. The Beeches Play Area

At the meeting of the Parks and Estates Committee on the 14th March 2022 members resolved to ask officers to investigate the cost of replacing the dilapidated fence with a hedge and a knee rail and to bring the matter back to a subsequent committee meeting for decision.(PE/21/061) This was as a result of the feedback received after a consultation with residents after members resolved to remove the fencing from the play area and not replace it at a previous meeting

Members are recommended to:

1) Resolve to install play area fencing around The Beeches Play Area at a cost of £14,443+VAT.

2) Further resolve to install a spinning bowl and star spinner at the Beeches Play Area at a cost of £2,552+VAT each.

11. Incredible Edible Proposal to adopt a flower bed in the Lake Pleasure Grounds

Incredible Edible have approached the council to request that they be permitted to adopt and maintain a bed at the Lake Pleasure Grounds in the hope of raising awareness of Incredible Edible Warminster and demonstrating to the community who use the park that even a small piece of land can be productive and enrich the environment.

Members approve the request from Incredible Edible to adopt and maintain a flower bed in the Lake Pleasure Grounds.

12. Boat House and The Lake Pleasure Grounds Centenary Celebrations

The Council has a long-standing, long term ambition to renovate and rejuvenate the boat house. This desire ties in well with the promotion of the Town Centre and the use of Heritage Attractions to try and secure funding for improvements.

2024 will mark the centenary of the opening of the Lake Pleasure Grounds and ideas for a suitable commemorative event or events will need to start being formulated in 2022.

Committee to appoint members to a working group that will consider how best to progress the regeneration of the Boat House.

Committee to appoint members to a working group to plan for the Lake Pleasure Ground Centenary Celebrations.

Both working groups will report back to all subsequent meetings of the Parks and Estate Committee.

13. Communications

13.1 Members to decide on items requiring a press release.

13.2 Members to confirm their spokesperson for any item listed on the agenda and to report on the committee's decision if required.

The date of the next Parks and Estate Committee will be Monday 11th July 2022 at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Parks and Estate Manager's Report:

Parks and Estates Committee 23rd May 2022

Lake Pleasure Grounds

- 1 **Lake:** Officers would like to bring the state of the sheet piling around the lake to the attention of members as this will need replacing within the next 10 years at considerable expense.
- 2 **Pavilion Café:** Is open for trade. Sales are exceeding targets.
- 3 **Play area:** The gate closer for the gate close to the larva trail has broken. A replacement gate been ordered.
- 4 **Skatepark:** Is being well used.
- 5 **Public Toilets: Central Car Park public conveniences:** All toilets are open. Additional afternoon cleans are now taking place.
- 6 **Lake Pleasure Grounds public conveniences:** All toilets are open. Additional afternoon cleans are now taking place.
- 7 **Splash Pad:** Final preparation for opening are being made the official opening will be by the Mayor of Warminster.
- 8 **Elizabeth Collyns Garden:** Open and being well used.
- 9 **Flower Beds:** Re seeding with wildflower mixes has been completed. Officers have made contact with the schools to arrange planting of the schools beds in May/June.
- 10 **Boats on the lake:** Are open School holidays and weekends and are very popular.
- 11 **MUGA area:** see tennis courts
- 12 **Boat House:** Essential maintenance work will be carried out soon.
- 13 **Putting green:** Is open.
- 14 **Tennis Courts:** Officers are please to report that the LTA have confirmed that Warminster is on the list for funding for the refurbishment of the courts.
- 15 **Tree works:** Nothing to report
- 16 **Scout hut:** Nothing to report.

Outside Services

- 17 **Play Areas:** The replacement zip wire has been installed at Queensway. The goals for Queensway are ordered and we are awaiting delivery. A sprung rocker has been removed from The Dene after becoming damaged. There has been several occurrences of graffiti and antisocial behaviour at Fore street the police are aware. The Beeches: See agenda
- 18 **Closed churchyards:** Grass cutting is underway.
- 19 **Hanging baskets and Tubs:** The baskets are being planted by our supplier, ready for delivery in early June.
- 20 **Sweeper (Basil Brushes):** Is working well.
- 21 **Street Furniture:** Several bins will be replaced in the town centre in the coming month.

Stuart Legg
16.05.2022

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
209 Outside Services								
1193 Miscellaneous Income	0	500	0	(500)			0.0%	
Outside Services :- Income	0	500	0	(500)				0
4001 Salaries	95,822	176,649	188,050	11,401	11,401		93.9%	
4007 Uniform	224	1,504	900	(604)	(604)		167.1%	
4008 Training	363	1,905	1,500	(405)	(405)		127.0%	
4020 Consumables & Other Expenses	0	1,668	0	(1,668)	(1,668)		0.0%	
4022 Postage & Telephone	369	1,490	0	(1,490)	(1,490)		0.0%	
4024 Photocopier Charges	0	0	0	(0)	(0)		0.0%	
4025 IT (Website & Email)	590	1,340	0	(1,340)	(1,340)		0.0%	
4028 Insurance	0	501	0	(501)	(501)		0.0%	
4036 Repairs and Renewals	273	2,915	0	(2,915)	(2,915)		0.0%	
4037 Maintenance Contracts	0	252	0	(252)	(252)		0.0%	
4040 Equipment/Furniture	262	1,677	250	(1,427)	(1,427)		670.6%	
4042 Vehicle Costs	15,964	16,998	12,500	(4,498)	(4,498)		136.0%	
4044 Tree Works	958	736	0	(736)	(736)		0.0%	
5977 depreciation Charged	8,985	0	0	0	0		0.0%	
Outside Services :- Indirect Expenditure	123,809	207,636	203,200	(4,436)	0	(4,436)	102.2%	0
Net Income over Expenditure	(123,809)	(207,136)	(203,200)	3,936				

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210 Town Park								
1006 Rent - 23 Weymouth St	3,960	3,960	3,960	0			100.0%	
1020 Town Park Events Income	383	189	4,000	3,811			4.7%	
1550 Boats Income	0	0	4,500	4,500			0.0%	
1901 Insurance Claims	0	3,875	0	(3,875)			0.0%	
Town Park :- Income	4,343	8,024	12,460	4,436			64.4%	0
4001 Salaries	0	0	15,000	15,000		15,000	0.0%	
4011 Rates	3,786	0	0	0		0	0.0%	
4012 Water Rates	20,688	9,319	14,000	4,681		4,681	66.6%	
4014 Electricity and Gas	2,505	2,706	2,500	(206)		(206)	108.2%	
4020 Consumables & Other Expenses	1,394	2,467	300	(2,167)		(2,167)	822.4%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4028 Insurance	1,251	893	1,250	357		357	71.4%	
4035 Refuse Collection\Bin Emptying	2,707	5,281	0	(5,281)		(5,281)	0.0%	
4036 Repairs and Renewals	3,002	11,268	10,000	(1,268)		(1,268)	112.7%	
4037 Maintenance Contracts	480	480	0	(480)		(480)	0.0%	
4038 Grounds Maintenance	40,292	0	0	0		0	0.0%	
4040 Equipment/Furniture	1,420	4,776	5,000	224		224	95.5%	
4044 Tree Works	958	3,777	0	(3,777)		(3,777)	0.0%	
4058 Legal Fees	800	0	0	0		0	0.0%	
4085 Town Park Events	1,748	366	6,500	6,134		6,134	5.6%	
5977 depreciation Charged	36,453	0	0	0		0	0.0%	
5996 Deferred Grants Released	(11,472)	0	0	0		0	0.0%	
Town Park :- Indirect Expenditure	106,010	41,332	54,650	13,318	0	13,318	75.6%	0
Net Income over Expenditure	(101,667)	(33,308)	(42,190)	(8,882)				
211 Open Spaces								
4012 Water Rates	74	0	0	0		0	0.0%	
4038 Grounds Maintenance	6,811	813	0	(813)		(813)	0.0%	
4040 Equipment/Furniture	168	47	250	203		203	19.0%	
4045 Flood Wardens	307	378	0	(378)		(378)	0.0%	
5977 depreciation Charged	512	0	0	0		0	0.0%	
Open Spaces :- Indirect Expenditure	7,872	1,238	250	(988)	0	(988)	495.2%	0
Net Expenditure	(7,872)	(1,238)	(250)	988				
212 Cemetery and Churchyard								
1212 Burial Fees	289	1,332	1,000	(332)			133.2%	
Cemetery and Churchyard :- Income	289	1,332	1,000	(332)			133.2%	0

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4011 Rates	196	226	200	(26)		(26)	112.8%	
4028 Insurance	989	706	950	244		244	74.3%	
Cemetery and Churchyard :- Indirect Expenditure	1,185	931	1,150	219	0	219	81.0%	0
Net Income over Expenditure	(896)	401	(150)	(551)				
213 Public Conv - T Park DON'T USE								
4016 Cleaning	1,844	0	0	0		0	0.0%	
4020 Consumables & Other Expenses	54	0	0	0		0	0.0%	
4036 Repairs and Renewals	421	0	0	0		0	0.0%	
4040 Equipment/Furniture	15	0	0	0		0	0.0%	
4200 Public Toilets	7,571	0	0	0		0	0.0%	
Public Conv - T Park DON'T USE :- Indirect Expenditure	9,905	0	0	0	0	0		0
Net Expenditure	(9,905)	0	0	0				
214 Public Conveniences (TP & CCP)								
4001 Salaries	0	0	8,350	8,350		8,350	0.0%	
4011 Rates	3,593	(3,593)	0	3,593		3,593	0.0%	
4012 Water Rates	852	2,186	2,500	314		314	87.4%	
4014 Electricity and Gas	1,311	4,442	1,500	(2,942)		(2,942)	296.1%	
4016 Cleaning	1,844	836	0	(836)		(836)	0.0%	
4020 Consumables & Other Expenses	54	1,404	100	(1,304)		(1,304)	1404.4%	
4028 Insurance	201	126	200	74		74	62.8%	
4036 Repairs and Renewals	137	2,164	1,750	(414)		(414)	123.7%	
4040 Equipment/Furniture	15	25	100	75		75	24.7%	
4200 Public Toilets	11,028	0	0	0		0	0.0%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	19,035	7,589	14,500	6,911	0	6,911	52.3%	0
Net Expenditure	(19,035)	(7,589)	(14,500)	(6,911)				
215 Street Furniture								
1179 Donations Received	(570)	0	0	0			0.0%	
Street Furniture :- Income	(570)	0	0	0				0
4028 Insurance	345	264	360	96		96	73.3%	
4040 Equipment/Furniture	1,285	(600)	1,500	2,100		2,100	(40.0%)	
4803 Baskets & Tubs	7,142	3,566	3,000	(566)		(566)	118.9%	
5977 depreciation Charged	1,696	0	0	0		0	0.0%	
5996 Deferred Grants Released	5	0	0	0		0	0.0%	
Street Furniture :- Indirect Expenditure	10,473	3,230	4,860	1,630	0	1,630	66.5%	0
Net Income over Expenditure	(11,043)	(3,230)	(4,860)	(1,630)				

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
216 Pavilion Cafe								
1180 Grants Received	0	9,659	0	(9,659)			0.0%	
1186 WCC Covid 19 Grant	8,000	0	0	0			0.0%	
1600 Pavillion Cafe Sales	52,380	68,951	50,000	(18,951)			137.9%	
Pavilion Cafe :- Income	60,380	78,610	50,000	(28,610)			157.2%	0
3540 Pavilion Purchases	13,989	23,435	25,000	1,565		1,565	93.7%	
Pavilion Cafe :- Direct Expenditure	13,989	23,435	25,000	1,565	0	1,565	93.7%	0
4001 Salaries	24,640	27,198	45,900	18,702		18,702	59.3%	
4007 Uniform	0	61	150	89		89	40.7%	
4008 Training	0	0	250	250		250	0.0%	
4010 Health & Safety	50	0	100	100		100	0.0%	
4011 Rates	0	3,194	0	(3,194)		(3,194)	0.0%	
4016 Cleaning	3	24	20	(4)		(4)	122.2%	
4020 Consumables & Other Expenses	3,892	3,540	2,000	(1,540)		(1,540)	177.0%	
4022 Postage & Telephone	115	297	500	203		203	59.5%	
4023 Printing & Stationery	12	0	200	200		200	0.0%	
4025 IT (Website & Email)	222	141	0	(141)		(141)	0.0%	
4026 Software & Accounts USE 4025	9	0	0	0		0	0.0%	
4036 Repairs and Renewals	47	508	2,000	1,492		1,492	25.4%	
4037 Maintenance Contracts	0	180	0	(180)		(180)	0.0%	
4040 Equipment/Furniture	1,101	1,616	500	(1,116)		(1,116)	323.2%	
4055 Stocktaking Fees	180	180	240	60		60	75.0%	
4061 Streamline Charges	993	1,106	700	(406)		(406)	158.0%	
4999 Assets Capitilised	3,364	0	0	0		0	0.0%	
5315 Tfr from Capital Projects	(3,364)	0	0	0		0	0.0%	
Pavilion Cafe :- Indirect Expenditure	31,264	38,045	52,560	14,515	0	14,515	72.4%	0
Net Income over Expenditure	15,127	17,130	(27,560)	(44,690)				
217 Play Areas								
4010 Health & Safety	0	475	1,000	525		525	47.5%	
4016 Cleaning	92	0	1,000	1,000		1,000	0.0%	
4020 Consumables & Other Expenses	305	0	500	500		500	0.0%	
4028 Insurance	0	0	4,050	4,050		4,050	0.0%	
4036 Repairs and Renewals	5,666	5,275	10,000	4,725		4,725	52.8%	
4037 Maintenance Contracts	3,651	630	0	(630)		(630)	0.0%	
4038 Grounds Maintenance	13,653	0	0	0		0	0.0%	
4040 Equipment/Furniture	402	180	1,000	820		820	18.0%	
4044 Tree Works	0	0	2,000	2,000		2,000	0.0%	
5977 depreciation Charged	7,135	0	0	0		0	0.0%	
Play Areas :- Indirect Expenditure	30,904	6,560	19,550	12,990	0	12,990	33.6%	0
Net Expenditure	(30,904)	(6,560)	(19,550)	(12,990)				

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>218 Skate Park</u>								
1193 Miscellaneous Income	0	(497)	0	497			0.0%	
Skate Park :- Income	<u>0</u>	<u>(497)</u>	<u>0</u>	<u>497</u>				<u>0</u>
4036 Repairs and Renewals	774	0	1,000	1,000		1,000	0.0%	
Skate Park :- Indirect Expenditure	<u>774</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>		<u>0</u>
Net Income over Expenditure	<u>(774)</u>	<u>(497)</u>	<u>(1,000)</u>	<u>(503)</u>				
<u>219 Sweeper</u>								
4007 Uniform	150	0	0	0		0	0.0%	
4018 Rent	1,472	0	0	0		0	0.0%	
4035 Refuse Collection\Bin Emptying	995	0	0	0		0	0.0%	
4036 Repairs and Renewals	154	2,107	0	(2,107)		(2,107)	0.0%	
4040 Equipment/Furniture	0	27	0	(27)		(27)	0.0%	
4042 Vehicle Costs	2,670	659	0	(659)		(659)	0.0%	
4090 Sweeper Leasing	18,801	24,675	24,675	(0)		(0)	100.0%	
4091 Sweeper Consumables	1,289	656	2,000	1,344		1,344	32.8%	
4092 Sweeper Fuel	3,850	5,296	2,000	(3,296)		(3,296)	264.8%	
4093 Sweeper Waste Disposal	15,067	22,900	30,000	7,100		7,100	76.3%	
4094 Sweeper Maintenance	686	0	1,000	1,000		1,000	0.0%	
6332 Tfr to EMR Sweeper	3,000	0	0	0		0	0.0%	
Sweeper :- Indirect Expenditure	<u>48,135</u>	<u>56,320</u>	<u>59,675</u>	<u>3,355</u>	<u>0</u>	<u>3,355</u>	<u>94.4%</u>	<u>0</u>
Net Expenditure	<u>(48,135)</u>	<u>(56,320)</u>	<u>(59,675)</u>	<u>(3,355)</u>				
<u>220 Depot</u>								
4000 UNALLOCATED GLOBAL BUDGET	1,172	0	0	0		0	0.0%	
4007 Uniform	858	0	0	0		0	0.0%	
4011 Rates	0	8,136	0	(8,136)		(8,136)	0.0%	
4014 Electricity and Gas	1,089	360	0	(360)		(360)	0.0%	
4018 Rent	12,499	12,480	0	(12,480)		(12,480)	0.0%	
4020 Consumables & Other Expenses	1,884	5	1,000	995		995	0.5%	
4022 Postage & Telephone	368	0	0	0		0	0.0%	
4023 Printing & Stationery	62	0	0	0		0	0.0%	
4025 IT (Website & Email)	727	240	0	(240)		(240)	0.0%	
4036 Repairs and Renewals	1,406	0	1,000	1,000		1,000	0.0%	
4037 Maintenance Contracts	0	150	0	(150)		(150)	0.0%	
4040 Equipment/Furniture	4,625	0	1,500	1,500		1,500	0.0%	
4042 Vehicle Costs	449	0	0	0		0	0.0%	
4058 Legal Fees	306	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4921 CAP - Vehicles & Equipment	0	0	2,000	2,000		2,000	0.0%	
4999 Assets Capitilised	6,905	0	0	0		0	0.0%	
5316 Tfr frm Services to be Devolve	(6,905)	0	0	0		0	0.0%	
5977 depreciation Charged	898	0	0	0		0	0.0%	
6331 Tfr to EMR Depot	25,000	0	0	0		0	0.0%	
Depot :- Indirect Expenditure	51,342	21,371	5,500	(15,871)	0	(15,871)	388.6%	0
Net Expenditure	(51,342)	(21,371)	(5,500)	15,871				
<u>299 Services to be devolved</u>								
4000 UNALLOCATED GLOBAL BUDGET	0	0	262,000	262,000		262,000	0.0%	
4040 Equipment/Furniture	0	1,465	0	(1,465)		(1,465)	0.0%	
4850 Sustainable Warminster	1,448	(152)	0	152		152	0.0%	
5316 Tfr frm Services to be Devolve	(1,448)	(1,465)	0	1,465		1,465	0.0%	
6316 Tfr to Devolved Services EMR	225,000	262,000	0	(262,000)		(262,000)	0.0%	
Services to be devolved :- Indirect Expenditure	225,000	261,848	262,000	152	0	152	99.9%	0
Net Expenditure	(225,000)	(261,848)	(262,000)	(152)				

Parks and Estate Committee meeting 23rd May 2022

Royal British Legion request re the Memorial Garden

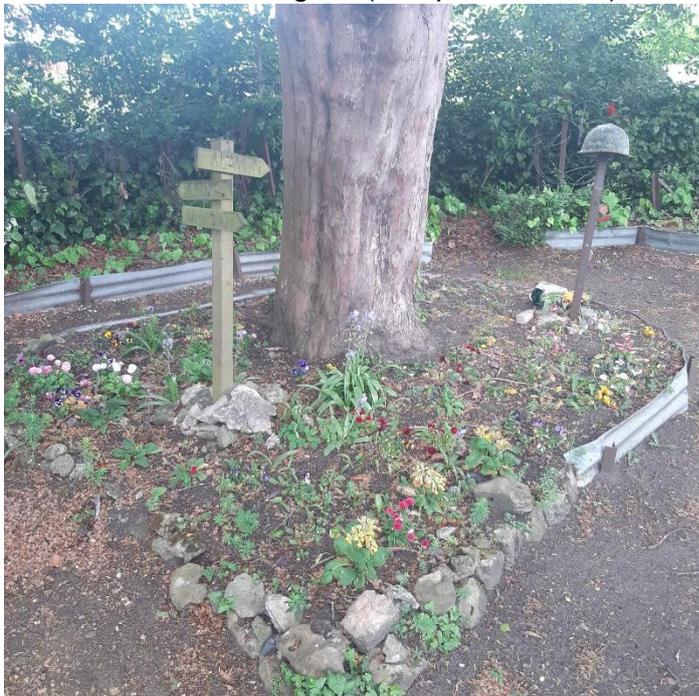
The War Memorial is maintained by the town council on behalf of all the people of Warminster.

The area around the War Memorial – known as the Memorial Garden was designed by Col Haes Retd and created 10 years ago by volunteers. It consists of a number of features commemorating past wars and the sacrifices made. The Memorial Gardens was designed and constructed as a gift to the town and made using material donated by Col Haes, the Royal British Legion and the military.

The Chairman of Warminster Royal British Legion [RBL], Andy Clark, has contacted the town council to ask for permission to carry out work at the Memorial Garden and for funding for materials. This work would be undertaken by volunteers organised by the RBL. The volunteers would mainly be young people e.g. pupils at Warminster School and members of the Air Training Corps [ATC] and Army Cadets [ACF]

The RBL feel the Memorial Garden is looking a little sad now and needs a phase 2 upgrade to take it into the long term. They have a number of proposals.

1. The garden on the hospital side. This bed is public facing and needs work with a new planting plan and fresh soil brought in to improve the success rate. It has been difficult to plant with several attempts failing, probably because the soil is so bad and due to drought. (see photo below)



2. There is room for improving the area under the trees on the north side. The idea is to extend the 'trench network' into this area (see photo below).



3. The original idea was to have sandbag revetment/constructions to indicate entrance to a dugout or trench line. Originally there were resources to do a few of these and the RBL would like to see this idea put into effect ... possibly as part of the north area and hospital side to produce raised planting beds. Sandbags would be filled with a sand/cement mix or spoil. The hessian sack would eventually rot away but leave the visual effect.

4. The firing step (far end). The timber needs maintenance. (see photo below)
The timber needs replacing.



5. The 'cathedral' openness of the interior garden needs to be maintained with new side growth on trees trimmed and dead branches removed at an appropriate time of year.
6. Generally, the area needs to be weeded and low vegetation cut back.
7. To prepare and repaint the bench



If permission was granted the RBL would draw up more detailed plans. They aim to start work in early July, before the next meeting of the Parks and Estate Committee.

The RBL also have two longer term suggestions they may bring back to the committee in the future. These are:

- The Avenue Road fence. This detracts from the whole ethos of the garden. The wire fence needs to be replaced with something more aesthetic. A road kerb along that edge should be added. (See photo below)
- The original idea was to put a gate on this side to allow people to walk through the garden, there was a 'too difficult' problem with getting permission for access from the Highway authority.



Recommendations

Members to decide whether to support the RBL proposals or not.

Should members support the proposal then it is suggested that:

Members resolve to give permission to the RBL to carry out the work listed in 1-7 above subject to detailed plans being submitted to the Council.

Members resolve to fund the work set out from EMR Open Spaces up to a sum of £2,000.

Parks and Estate Committee meeting 23rd May 2022

The Beeches Play Area

Recommendation

1) Members to resolve to install play area fencing around The Beeches Play Area at a cost of £14,443+VAT.

2) Members to further resolve to install a spinning bowl and star spinner at the Beeches Play Area at a cost of £2,552+VAT each.

Purpose of the Report

To inform members of the options available.

Background

At the meeting of the Parks and Estate Committee on the 14th March 2022 members resolved to ask officers to investigate the cost of replacing the dilapidated fence with a hedge and a knee rail and to bring the matter back to a subsequent committee meeting for decision.(PE/21/061) This was as a result of the feedback received after a consultation with residents after members resolved to remove the fencing from the play area and not replace it at a previous meeting.

Findings



The Parks and Estate Manager has looked at the options of hedging and has found that to provide a secure hedge to prevent animals entering and children running through would cost £150 per meter. The perimeter is around 70 linear meters giving a cost of £10,500 +VAT.

The cost of a knee rail to prevent cars hitting the hedge would be an additional £2500+VAT

The other hedging option considered was to plant small 60-90cm whips the cost of these would be £1000+VAT.

However, this is not felt to be a viable option as children and animals will be able to climb through this hedging.

Both hedging options will require gates to be fitted to allow pedestrian and mower access. The cost of this will be around £4000+VAT.





The other option investigated was to replace the existing fence with a metal play area fence similar to the fence installed recently at The Heathlands. A quote for this has been received for £14,443+VAT.



Costs were also sought for play equipment to fill the empty spaces. A quote was received for a spinning bowl and a star spinner. The cost of these is £2,552 each.

Conclusion

After responses from 25% of residents 10 responded from 40 residents, it is apparent that some form of barrier is desired around the play area.

The table below give a comparison of costs.

Option	Cost	Knee rail cost	Gates cost	Total cost
1) Instant hedging 1.2m high	£10,500+VAT	£2500+ VAT	£4000+VAT	£17,000+VAT
2) 60-90cm Whips	£1000+VAT	£2500+ VAT	£4000+VAT	£7,500+VAT
3) Play area fencing	£14,443+VAT	N/A	Included	£14,443+VAT

It is felt that Option 2 is not a viable option as users and animals will inevitably walk through/over the smaller hedging.

Option 1 is a viable option but as with all hedging has ongoing annual maintenance costs.

The preferred option is option 3 this is the best value option with very little ongoing maintenance.

It is further recommended that the spinning bowl and star springer are installed.

Financial and Resource Implications

The monies for this can be taken from the EMR Play Areas budget.

Legal Implications and Legislative Powers

The Council has the power to provide this service under the General Power of Competence.

Environmental Implications

Officers are not aware of any issues the council should consider but will take into account the council's policies.

Risk Assessment

Any contractor employed will be required to carry out their own risk assessment.

Crime and Disorder

Officers are not aware of any issues the council should consider under the Crime and Disorder Act.

Parks and Estate Committee meeting 23rd May 2022

Incredible Edible proposal to adopt a flower bed in the Lake Pleasure Grounds

Recommendation

Members approve the request from Incredible Edible to adopt and maintain a bed in the Lake Pleasure Grounds.

Purpose of the Report

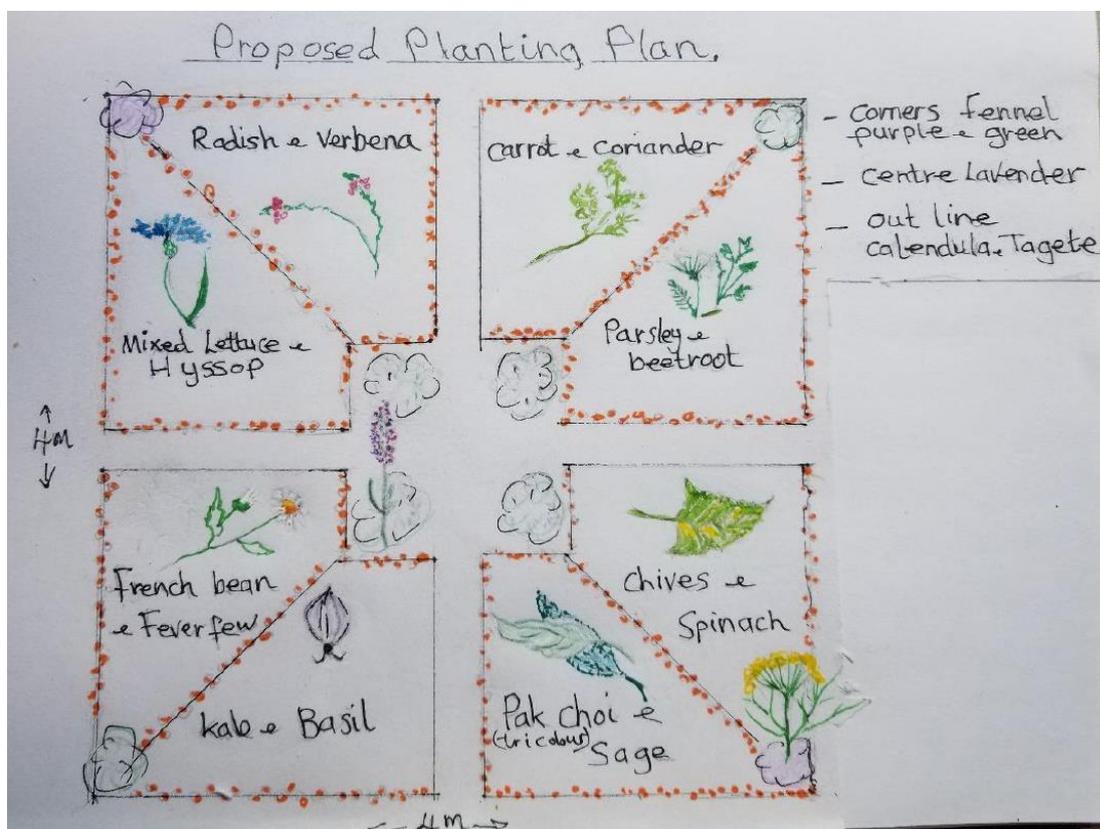
To inform members.

Background

Incredible Edible have approached the council to request that they be permitted to adopt and maintain a bed at the Lake Pleasure Grounds in the hope of raising awareness of Incredible Edible Warminster and demonstrating to the community who use the park that even a small piece of land can be productive and enrich the environment.

Findings

The plan from Incredible edible for the bed in the park is based on the French kitchen or 'Potager' concept where gardeners have intermingled vegetables, fruit, flowers, and herbs since medieval times. Potagers are very popular in France where more than 23% of the fruit and vegetables consumed by the French are home-grown. This is a concept that is increasing in popularity in the UK as people are



becoming more concerned about the source of their food and impact on the environment. A Potager Garden can be designed to be informal, romantic, and flowing or it can follow a geometric design. Either way, its inspiration is a complicity with nature rather than a desire to impose order and the planting of a combination of vegetables, herbs and companion plants promotes biodiversity attracting a variety of fauna, birds, and insects. An element of spontaneity is required as the produce is harvested and replaced. The positioning of plants of different colours, heights and textures complement each other and produce an overall effect which is attractive as well as being edible. It is a similar idea in many ways to an English cottage garden, except that it is centred on vegetables rather than flowers.

WTC could also fund a sign with a brief explanation of the project and how to find further information. As the town council does with the school flower beds.

Location

Currently all but one of the flower beds within the LPG are used by schools or for wildflowers. The bed not used is shown below opposite the putting green, in the second flower bed. This would be the best location for the proposal.



Conclusion

This proposal from Incredible Edible is a good opportunity for a local group to be involved in the LPG. It only requires a small amount of assistance from council staff.

Financial and Resource Implications

The only additional finances required will be the cost of a sign at £35.

Legal Implications and Legislative Powers

The Council has the power to provide this service under the General Power of Competence.

Environmental Implications

Officers are not aware of any issues the council should consider but will take into account the council's policies.

Risk Assessment

Incredible Edible will carry out their own risk assessment.

Crime and Disorder

Officers are not aware of any issues the council should consider under the Crime and Disorder Act.