

# COMMUNITY FLOOD PLAN 2019



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**Parishes and communities working together**

**Warminster Town Council  
Warminster Civic Centre  
Sambourne Road  
Warminster  
Wilts  
BA12 8LB**

**Incident Hotline: 0800 807060**

**National Flood Forum: [www.nationalfloodforum.org.uk](http://www.nationalfloodforum.org.uk)**

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# **1 Actions to be taken before a flood**

## **A General**

Warminster Town Council admin to sign up with Environment Agency and Met Office for weather alerts.

Town Council Website to have a flood section – giving advice and sources of information and advice, including: sandbag policy, Environment Agency Website, Wiltshire Council Website, English Heritage Website (Flooding Section) [propertycare.org](http://propertycare.org).

When there are flood warnings the Town Council Website and Facebook to highlight/direct people to this section

Town Council to maintain a list of Gullies that if blocked can cause internal flooding to residential homes and/or businesses. Wiltshire Council have a list to cross reference with.

Businesses at risk of flooding to be identified and suggested steps

Annual safety training to be given to Flood Wardens, organised by Warminster Town Council.

Updating of flood plan when new mapping of water courses become available

Annual audit of flood warning signs – number, location and additional needs

## B Locations at risk of flooding: flood warnings

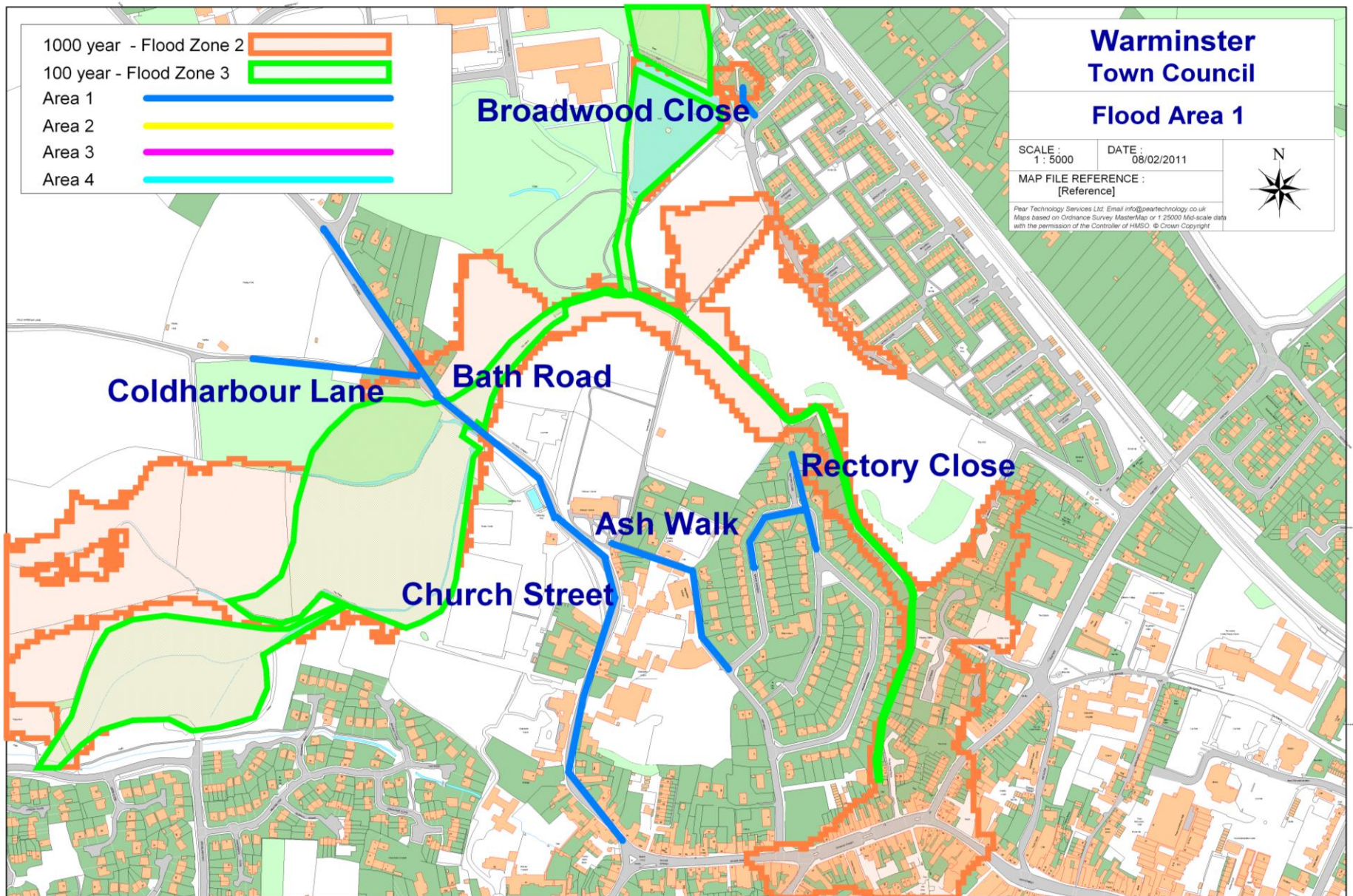
Level of warning	Location at risk	Action	Notes
FLOOD ALERT	<b><u>Area 1</u></b> Bath Road Coldharbour Lane Church Street Dorothy Walk Manor Gardens (bottom end) Rectory Close Broadwood Close Portway Lane (top end)	<b>WTC Advise Flood Wardens:</b>  <b>Len Turner</b> <b>01985 846785</b>	Flood alert is based on forecast – could be a day in advance.  WTC to advise Flood Wardens of potential flood risk or surface water.  Ask for photographs of relevant areas for recording and monitoring.
	<b><u>Areas 2 and 4</u></b> Fore Street (Folly Lane stream) Wylze Road Wylze Close Junction Station Road/Market Place Fairfield Road (Fairfield Road)	<b>Trevor Woodyatt</b> <b>07954 414642</b>	Flood Wardens to advise known vulnerable people.  Flood Wardens to contact each other.
	<b><u>Area 3</u></b> Lower Marsh Road Marsh Street Henford Marsh (Wylze) Bishopstrow roundabout (Wylze) Smallbrook Road (Were) Ebbles Crescent (ground water flooding). (Cannimore stream)	<b>Vacancy</b>	

Level of warning	Location at risk	Action	Notes
<b>FLOOD WARNING</b>	Areas covered by the River Wylfe, Were and Folly Lane stream.	<b>WTC Advise Flood Wardens:</b>  <b>Trevor Woodyatt</b> <b>07954 414642</b>  <b>Len Turner</b> <b>01985 846785</b>  <b>Vacancy</b>	WTC to advise Flood Wardens of potential flood risk or surface water.  Gather photographs of relevant areas for recording & monitoring.  Flood Wardens to advise known vulnerable people.  Flood Wardens to contact each other.
<b>SEVERE FLOOD WARNING</b>	All areas  All areas	<b>WTC Advise Flood Wardens:</b>  <b>Trevor Woodyatt</b> <b>07954 414642</b>  <b>Len Turner</b> <b>01985 846785</b>  <b>Vacancy</b>	WTC to advise Flood Wardens of potential flood risk or surface water.  Gather photographs of relevant areas for recording & monitoring.  Flood wardens to advise known vulnerable people.  Flood Wardens to contact each other.
<b>WARNING NO LONGER IN FORCE</b>	All areas	<b>WTC Advise Flood Wardens:</b>  <b>Trevor Woodyatt 07954 414642</b>  <b>Len Turner 01985 846785</b>  <b>Vacancy</b>	Flood Wardens to advise known vulnerable people

# 1 Actions to be taken before a flood - monitoring

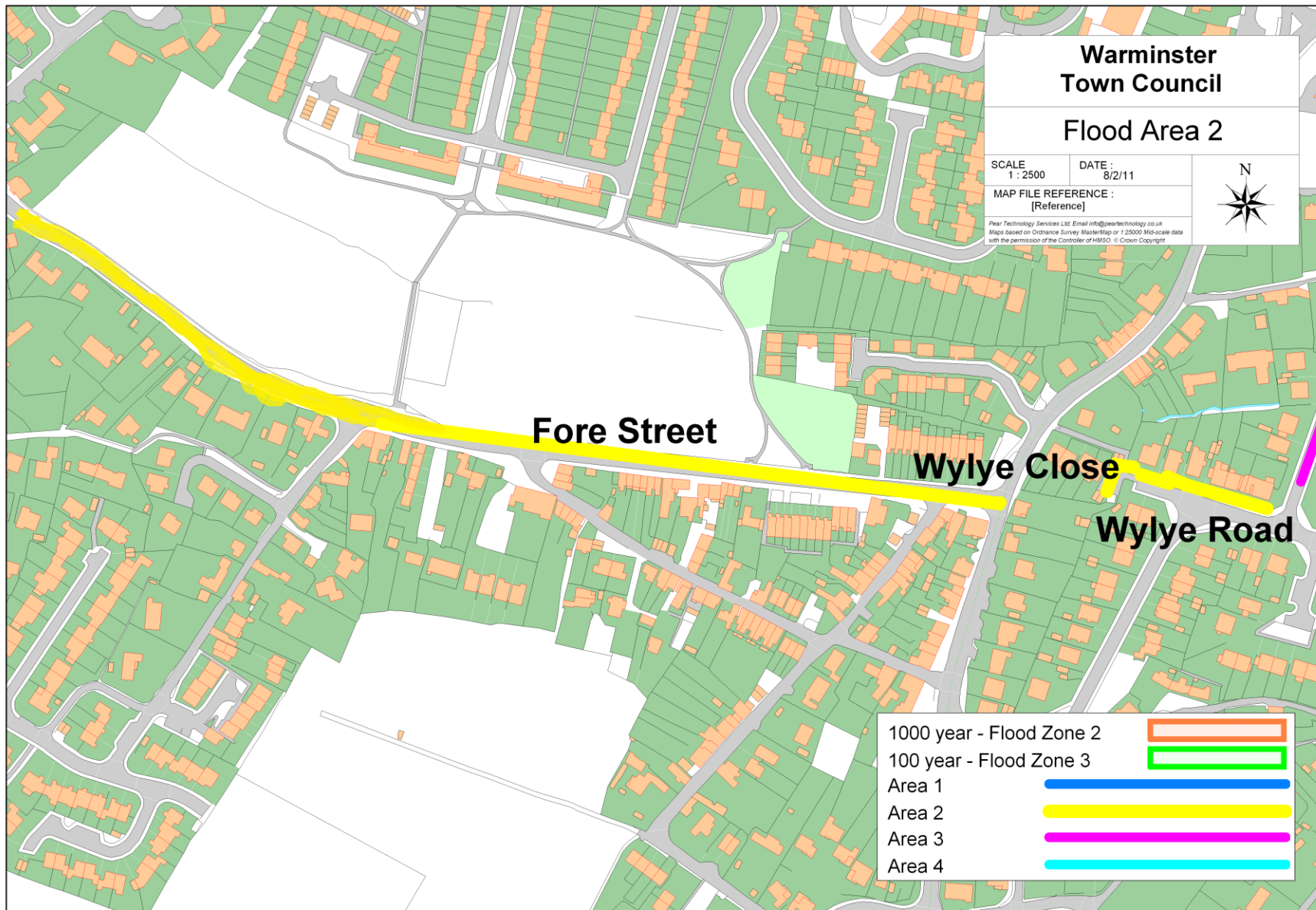
## C Locations at risk of flooding: sources of flooding

Area Number	Location at Risk	Source of Flooding	Flow Route
<b><u>AREA 1</u></b>			
Bath Road/Church Street B3414	Junction of Coldharbour Lane. Church Street cottages which is lowest level in the road.	Balancing pond A36 Norridge wood and surface water from Crusader Park and surface water and River Were from Grovelands Estate.	Trenches and gullies through Coldharbour Lane and also down from Crusader Park
Manor Gardens	Manor Gardens –estate part	Surface water rear of Rectory Close and River Were	Balancing pond Broadwood Close and River Were. North of the Were through High Street.
Broadwood Close/End of Portway Close	Broadwood Close and Arn View.	Surface and groundwater	River Were from Rectory Close.
Dorothy Walk	All	Surface Water	



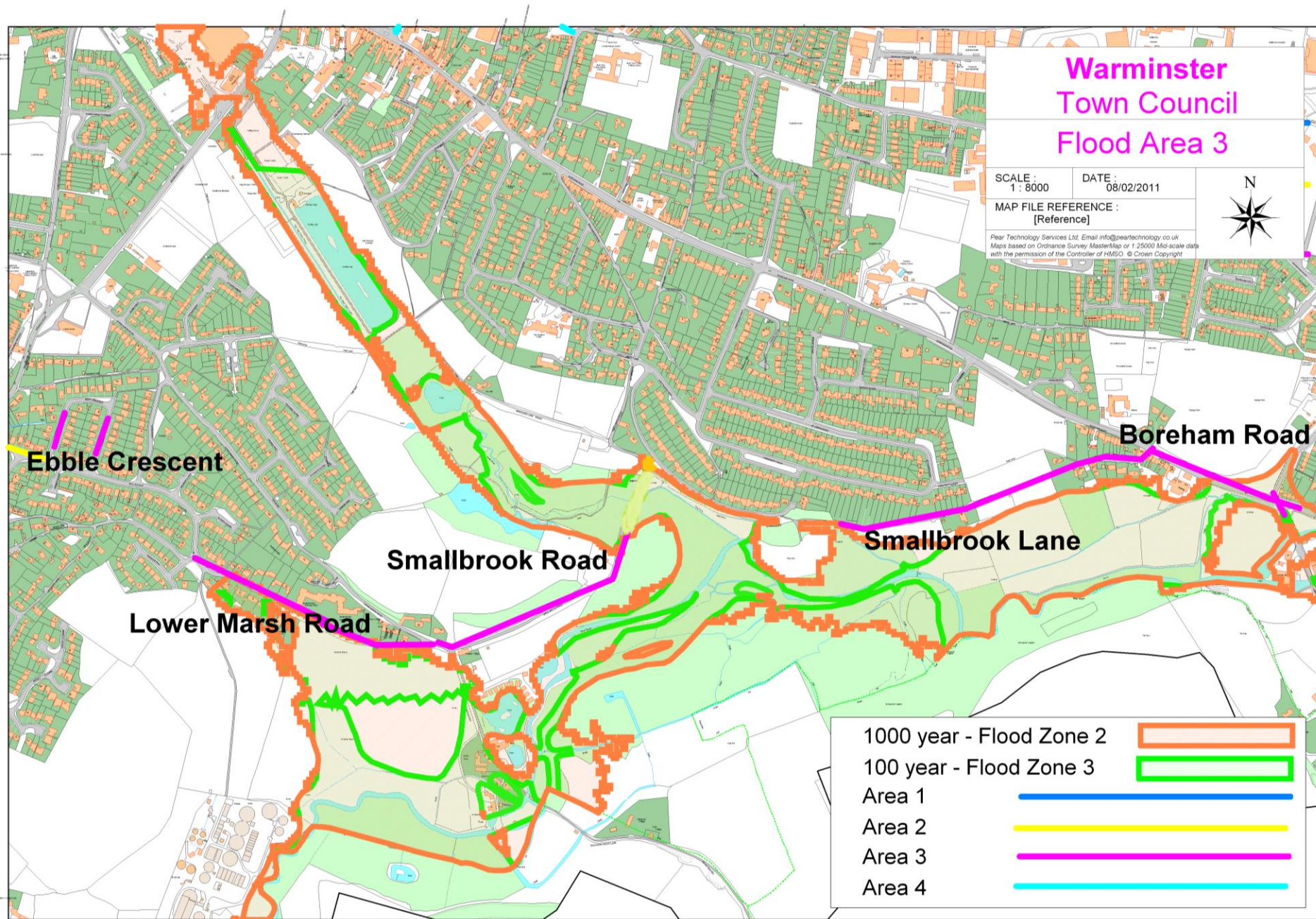
Area Number	Location at Risk	Source of Flooding	Flow Route
<b>AREA 2</b>  <b>Fore Street</b>	Fore Street in its entirety, and Brook Street which follows on from Fore Street. Deverill Road junction, Wylve Road and Wylve Close.	Volume of surface water running through shallow pipes.	Brook Street, Fore Street, Deverill Road and into hydrobrake in Fore Street playing field by way of dropped kerbs.





Area Number	Location at Risk	Source of Flooding	Flow Route
<b>AREA 3</b>			
Ebble Crescent	Ebble Crescent,	Ground water	
Lower Marsh Road where it meets Smallbrook Road	Smallbrook Road, Henford Marsh and properties in rural vicinity.	Surface water causing the River Were to overflow into Smallbrook Road. If the River Wylfe breaks its banks flooding will occur at Smallbrook Lane, Smallbrook Road, Henford Marsh, Lower Marsh Road.	Lake Pleasure Grounds, through Smallbrook Meadows onto Smallbrook Road.
Bishopstrow roundabout	Bishopstrow Mill and Smallbrook Lane properties. Properties either side of Boreham Road at mini roundabout junction.	B3414 Boreham Road and Smallbrook Lane	River Wylfe at Bishopstrow Mill and surface run off from B3414.
Marsh Road	Where it meets Lower Marsh Road		





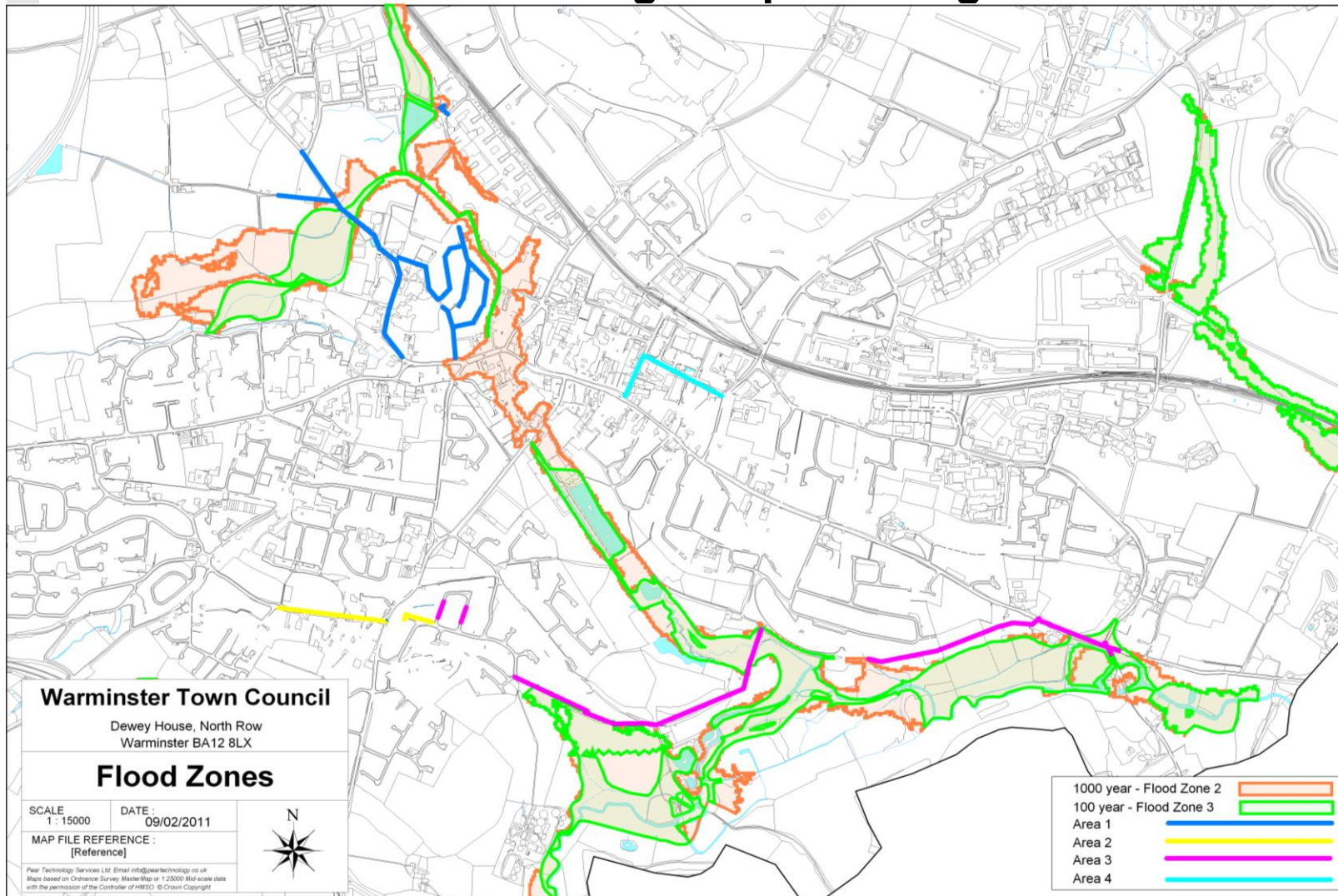
Area Number	Location at Risk	Source of Flooding	Flow Route
<b>AREA 4</b>  Junction of Station Road and Market Place Fairfield Road          Under rail leading to station	M&Co, Masonic Lodge, Move (now vacant) in Market Place. Pedestrians in Fairfield Road from car spray in vicinity of commercial shops, Lidl, Poundstretchers, Argos, B&Ms, Carpet Right and Waitrose.          Road under railway bridge	Volume of surface water and drainage not able to cope. New drainage in Market Place should help with Station Road and Market Place junction.          Surface	All of Fairfield Road from Imber Road down to Station Road. Market Place at the junction of Station Road.





# 1 Actions to be taken before a flood

## D Locations at risk of flooding: map showing flood zones



## 2 Actions to be taken during a flood

### A Local flood actions - This information relates to all 4 areas.

Action/trigger	Local action	Time required
Regional and local flood warnings.	<p>Wardens report all flood or surface water build up to Wiltshire Highways on App (or 0300 456 0105)</p> <p>Council to advise information to local radio stations and media.</p> <p>Property Level Protection at three properties in Bath Road</p>	<p>Immediate response when flood warning advised.</p> <p>Also note local rain forecast to pre-empt action.</p>

Area Number	Location at Risk	Local action
<b><u>AREA 1</u></b>  Bath Road/Church Street B3414  Manor Gardens  Broadwood Close/end of Portway Close	Junction of Coldharbour Lane Church Street cottages which is lowest level in the road.  Manor Gardens whole estate.  Broadwood Close and Arn View.	Property Level Protection at three properties in Bath Road
<b><u>AREA 2</u></b> Fore Stree	Fore Street in its entirety and Brook Street which follows on from Fore Street. Deverill Road junction, Wylve Road and Wylve Close	Property level protection at two houses in Wylve Road
<b><u>AREA 3</u></b>  Ebble Crescent  Lower Marsh Road Where it meets Smallbrook Road  Bishopstrow roundabout	Ebble Crescent  Smallbrook Road, Henford Marsh and properties in rural vicinity.  Bishopstrow Mill and Smallbrook Lane properties. Properties either side of Boreham Road at roundabout junction.	



Area Number	Location at Risk	Local action
<p><b>AREA 4</b></p> <p>Junction of Station Road and Market Place Fairfield Road</p> <p>Road under railway leading to station carpark</p>	<p>M&amp;Co, Move Estate Agents (currently vacant), Masonic Lodge In Market Place. Pedestrians in Fairfield Road from car spray in vicinity of commercial shops, Lidl, Poundstretchers, Argos, Carpet Right and Waitrose.</p> <p>Road under bridge.</p>	

## 2 Actions to be taken during a flood

### B Local volunteers/flood wardens

Name	Area covered	Contact number
<b>Len Turner</b>	<b><u>Area 1</u></b> Bath Road Coldharbour Lane Church Street Dorothy Walk Manor Gardens Rectory Close Broadwood Close	<b>01985 846785</b>
<b>Trevor Woodyatt</b>	<b><u>Areas 2 and 4</u></b> Fore Street Wylie Road Wylie Close Junction Station Road/Market Place Fairfield Road	<b>07954 414642</b>
<b>Vacancy</b>	<b><u>Area 3</u></b> Lower Marsh Road Marsh Street Henford Marsh Bishopstrow roundabout	

	Smallbrook Road	
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## C DYNAMIC RISK ASSESSMENT - To be undertaken prior to and during flood warden actions

**YOU MUST MAKE SURE THAT YOU STAY SAFE WHEN YOU CARRY OUT ANY FLOOD WARDEN DUTIES**



GENERAL		
1. Do I feel safe and confident to undertake the task?	YES	NO
2. Is the task covered by a Risk Assessment?	YES	NO
3. Have I carried out all the precautions listed in the Risk Assessment?	YES	NO
4. Can I take additional precautions to continue?	YES	NO
PERSONNEL		
5. Am I wearing the suitable Personal Protective Equipment?	YES	NO
6. If working by myself, does someone know where I am?	YES	NO
7. Do I feel safe working by myself?	YES	NO
ENVIRONMENT		
8. Are the weather conditions worse than I expected?	YES	NO
9. Are the weather and river conditions making it dangerous to carry out my task?	YES	NO
10. Can I take additional precautions to continue safely?	YES	NO
OTHER		
11. Is the area free from obstruction that may cause slips, trips or falls?	YES	NO
12. Am I aware of any people who may prevent me from carrying out the task?	YES	NO
13. Do I have to walk through flood water?	YES	NO
14. If work involves lifting, is the load within my capacity?	YES	NO
15. Do I have any other concerns about the task?	YES	NO
16. Is it safe to continue?	YES	NO
17. Should I talk to the Media? Do I have all the facts?	YES	NO
18. Should I talk to the Media? Would it better to refer to others?	YES	NO

If the

answer is RED to any of the questions and you cannot take extra precautions you must STOP the task.

## 2 Actions to be taken during a flood

### D Important telephone numbers

Organisation	Telephone Office Hours	Telephone out of hours	Email
Floodline	0345 988 1188	0345 988 1188	
Environment Agency Hotline	0800 807060	0800 807060	24-hour national service
Wiltshire Council	0300 456 0105	0300 456 0100	MyWiltshire app
Fire & Rescue Service	01380 723601	999	
Police	101	999/101	
Ambulance Service	01392 261500	999	
Housing Unit Selwood	01225 715715	01225 715999	info@selwoodhousing.com
Wessex Water	0345 6003600	0345 6003600	
Electricity Company: SWALEC	08000 727282	08000 727282	
Gas Company	0800 111999	0800 111999	
Telecommunications Company	151 154 (Bus)	151 154 (Bus)	
CCTV	01985 217604	01985 217604	
CCTV Contractors: Digivision	07919176978	07919176978	
Warminster Town Council	01985 214847		admin@warminster-tc.gov.uk

Floodline	0345 9881188 (for registered persons only)		
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## 2 Actions to be taken during a flood

### E Emergency evacuation

- Following the Flood Alert and at the onset of the Flood Warning, the emergency co-ordinating team will be in contact with Wiltshire Council to co-ordinate emergency procedures. The team will comprise the Town Clerk and other staff member, three Flood Wardens and one or two Councillors. The team will be based at the Town Council offices.
- Any necessary emergency evacuation will be handled by the emergency services, which have procedures in place. The Flood Wardens are aware of vulnerable people who need extra help and will work with the emergency services and the emergency co-ordinating team.
- Prepare your own flood pack. You can get ideas from the following websites, or talk to your local Flood Warden.
  - Environment Agency – [www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)
  - National Flood Forum – [www.floodforum.org.uk](http://www.floodforum.org.uk)
  - Wiltshire Council – [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk).
  - Wiltshire Council publish *Householders Guide for Emergencies* which can be downloaded from their website, or telephone 0300 456 0100 and ask for a copy.

**F** Take photographs – date them and send to [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk)

### **3 After a flood**

**Gather information about the extent of flooding, source of water.**

**Debrief Meeting to be organised**

**List of contractors: [www.checkatrade.com](http://www.checkatrade.com)**

<b>Company name</b>	<b>Business</b>	<b>Telephone</b>	<b>Email address</b>