



**WARMINSTER CIVIC CENTRE**

***Venue Hire***

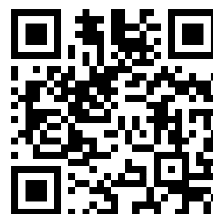
***Children's Parties***



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# *Welcome*

Warminster Civic Centre is located just a 4-minute walk from Warminster town centre, a 10-minute walk from Warminster train station and there is parking in front of the Civic Centre, making it the ideal place for a variety of events including training sessions, meetings, conferences, craft fayres, indoor markets, fitness classes and parties.

The Civic Centre is comfortable, versatile, and fully accessible. It is split into three individual rooms using partition walls that can be merged into a larger space or combination of spaces, depending on the amount of people and layout of your event.

The Copheap and Arn rooms are tall enough to accommodate a bouncy castle. Please ask the Civic Centre Manager for details of bouncy castle companies that have used the Civic Centre before.





# *Copheap & Arn Room*

The Copheap and Arn rooms are versatile spaces that are great areas for children's parties. They are both the same size, with plenty of floor space for any theme!



You can hire the rooms separately or combine the rooms to enlarge the space, making them the ideal place for bigger birthday parties that require more space for bouncy castles, activity areas and buffet/seating areas.

With the Arn room next to the kitchen and the Copheap room equipped with a projector and screen, the Civic Centre can be the perfect space for any children's party – why not use the projector and screen as part of a movie theme?



The Arn room is situated next to the kitchen, which can be hired as an additional extra, so if you're planning a buffet, why not use the kitchen?



# Hire Charges

All charges include 20% VAT. Minimum 1.5 hours hire.



CATEGORY	HIRE CHARGE 2024-25 From 1 <sup>st</sup> April 2024 to 31 <sup>st</sup> March 2025	HIRE CHARGE 2025-26 From 1 <sup>st</sup> April 2025
<b>Room Hire</b> <i>all per hour, per room</i>		
Weekday	£24.00	£25.20
Weekend	£27.00	£30.00
<b>Party plates, cups, cutlery &amp; napkins<sup>1</sup></b>		
		0-25 people <b>£7.50</b>
	Up to 50 people £7.50	26 – 50 people <b>£10.00</b>
	51-100 people £12.00	51 – 100 people <b>£15.00</b>
	101+ people £18.00	101+ people <b>£20.00</b>
<b>Kitchen</b>		
Full use <sup>2</sup>	£50.00	£50.00
Part use <sup>3</sup>	£37.50	£37.50
<b>Sound System<sup>4</sup></b>	£15.00	£20.00
<b>Projector and screen<sup>5</sup></b>	£20.00	£25.00

1: Charged per session. We can provide single-use, disposable plates, cups, cutlery and napkins. We try to ensure these are recyclable, compostable and/or biodegradable where possible. Please take your rubbish home with you.

2: Charged per session. Only available with hire of the Arn room. Includes all equipment (oven, hot hold cupboard, fridge, dishwasher, party plates, cutlery etc), storage and access to sinks and a hot water boiler.

3: Charged per session. Only available with hire of the Arn room. Includes use of fridge, storage and access to sinks and a hot water boiler. Must pay for party plates, cups etc separately.

4: Integrated (Copheap only) or a portable PA system.

5: Only available with hire of the Copheap room.



# Contact

**Website:** [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk)

**Phone:** 01985 804666

**Email:** [civiccentre@warminster-tc.gov.uk](mailto:civiccentre@warminster-tc.gov.uk)

**Address:** Warminster Civic Centre, Sambourne Road, Warminster, Wiltshire, BA12 8LB





**“Thank you so much to Warminster Civic Centre - from the initial call to the clear communication via email and easy to understand pricing, to on the day: arriving and finding the room set up exactly as discussed AND having someone on hand throughout, in case we had any questions. The room was perfect!”**

“Highly recommend the Civic Centre, reasonably priced and the hall was just the right size, they are really helpful as well.”

**“We all had an amazing time.”**

“The team are so accommodating and lovely, I will be in touch in the near future looking for another event.”



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